

HCSD RE-OPENING SEPTEMBER, 2020

<https://www.highland-k12.org/Page/6250>

August 4, 2020

HEALTH & SAFETY GUIDELINES

- Daily temperature & wellness check of anyone entering the buildings-staff, students, visitors
- Masks worn at all times other than while eating or alone in closed door space or during scheduled “mask breaks” during instructional time.
- 6 ft. social distancing in classrooms, other instructional spaces and hallways to the extent possible.
- “Plexiglass” barriers will be installed in office areas and where one-on-one instruction or interaction is the norm
- Hand sanitizer in every classroom and other common areas as well as additional hand washing stations

HEALTH & SAFETY GUIDELINES

- Restrooms-limited to one person at a time, monitored and sanitized regularly during the day
- Cleaning and disinfection logs will be maintained that include the date, time and scope of cleaning and disinfection for all areas of the facilities
- Student desks and cafeteria tables disinfected between use by different students

HEALTH & SAFETY GUIDELINES: SUSPECTED OR CONFIRMED CASES OF COVID 19

HCS D will follow specific protocols for suspected or confirmed cases of COVID 19 that occur during the school day in collaboration with Ulster County and NYS Department of Health.

- Isolation rooms-students or adults with possible COVID 19 symptoms emerging during the school day will be sent to the Health Office. They will be examined by the school nurse (RN). If the nurse believes the symptoms could be COVID 19, the student will remain supervised in an isolation room until a parent/guardian can retrieve the student. Adults will be escorted from the building and advised to get tested. The expectation is that the student will then be tested and remain in quarantine until cleared.
- Disinfection of classroom areas-the area will be immediately shut down and isolated. The HCS D COVID Response Team will review details on a case by case basis to determine the extent of the response, from isolating that specific area to shutting down the whole school/district. Students/adults who had contact with the individual either suspected or confirmed to have COVID 19 will be isolated and expected to self-quarantine pending confirmation of a negative or positive case. HCS D will be in constant communication with families during this process.
- Return to school-will be determined in cooperation with state and county agencies

HYBRID A/B SCHEDULE

The hybrid A/B schedule allows more frequent face to face contact between the student and teachers.

Weeks when there is a holiday, the schedule will be adjusted to maximize the in-person time. That schedule will be shared with parents at the beginning of the school year.

	Monday	Tuesday	Wednesday*	Thursday	Friday
In person, at school	Cohort 1	Cohort 2	Collaboration and Communication Day Remote instruction for all, HHS CTE students attend at BOCES Port Ewen	Cohort 1	Cohort 2
Remote learning, at home	Cohort 2	Cohort 1		Cohort 2	Cohort 1

Two K-12 Cohorts

Cohort 1: Students A-K*

Cohort 2: Students L-Z*

*Students in same family would be in the same cohort, based on the last name of the **oldest** child in the district.

HYBRID SCHEDULE: TEACHING & LEARNING

In-school days

- Classes will be grouped in “cohorts” as much as possible. In grades K-8, students will remain with the same group of students the entire school day, each day that they are in session. Teachers, rather than students, will move from classroom to classroom. This includes special area instruction like art, music, etc. In grades 9-12, students will move from one class to another, although we will minimize the movement as much as possible.
- In-school teaching will look similar to a “normal” school day (with masks and social distancing in place.) The teacher will present the same in-person lesson on A & B days so students in cohorts 1 & 2 will have the same in-person experience.
- Physical Education Classes will be held outdoors whenever possible to maximize the 12 ft social distancing required by NYSED & DOH guidance.
- Grades 4-8, Chorus and Band teachers will work in small groups with only students from a specific cohort in a lesson. High School teachers will also be working with small groups of students. The teachers will be working on ways to create virtual performances rather than traditional concerts.

HYBRID SCHEDULE: TEACHING & LEARNING

Remote learning, at home days

- Teachers will provide independent work for students through the online learning platform, SeeSaw (grades K-4) or Schoology (grades 5-12)
- These lessons could include work to be completed entirely online, packets, projects, video instruction, etc. Some of the work, especially for primary grades, may include books, manipulatives, or paper packets that will support the objectives of the lessons provided.
- There may be online support provided on these days by special education teachers, guidance meetings, special area teachers, AIS support or specific content that will be only offered remotely, for example, Psychology courses at the high school, or other instruction or support as needed by an individual student or groups of students.
- Students will be required to log into their online learning environment during the school day for attendance purposes.

**If districts are ordered by NYSED or Governor Cuomo to move all instruction remote, we will ensure daily video conferencing and a structured schedule.

HYBRID SCHEDULE: TEACHING & LEARNING

Collaboration and Connection Wednesdays

- Wednesdays will be completely remote for all students K-12, except our HHS Career & Tech students who will travel to Ulster BOCES for their in-person lab day.
- Students will be required to log into their online learning environment for teacher interaction during the school day, but it will not be a fully synchronous day. More details of each building's C&C schedule will be shared soon.
- In addition to teacher contact time, some time on Wednesdays will be used for small group/individual check-ins with students, parental contact and planning/collaboration time for teachers.

HYBRID SCHEDULE: SPECIAL EDUCATION

- Students enrolled in a (12:1:1) program will attend school in-person four days a week (Monday, Tuesday, Thursday, Friday). Students will receive online support on Wednesdays.
- Students enrolled in a (15:1) program will attend school two days a week with their assigned Cohort as described in the In-Person/Hybrid model.
- Students enrolled in an Inclusion (ICT) program will attend school in-person two days a week with their assigned cohort as described in the In-Person/Hybrid model.

	Monday	Tuesday	Wednesday*	Thursday	Friday
12:1:1	All Students	All Students	Communication and Collaboration Day	All Students	All Students
15:1	Cohort 1	Cohort 2		Cohort 1	Cohort 2
ICT	Cohort 1	Cohort 2		Cohort 1	Cohort 2

HYBRID SCHEDULE: FOOD SERVICE & TECHNOLOGY

Food Service:

- Normal breakfast/lunch on in-person days
- Students at the Elementary and Middle School will eat a supervised lunch in their classrooms with their daily cohort
- High School students will eat lunch in common spaces in a socially-distanced way with sanitizing happening between each group of students
- Final plans for food distribution on at-home days will be forthcoming

Technology:

- Our expectation is that each individual student, grades K-9, will be issued a district technology device in September that will travel to and from school with them. Primary grades will be issued an iPad, older grades a chromebook.
- Students, grades 10-12, will bring their own device or be issued a district device based on need.
- Teachers will use a standard platform with a standardized template for the platform. Teachers will populate the template according to the needs of the course curriculum.
- A series of parent and student videos will be created and posted on the website to assist parents/students in navigating the online environment.

HYBRID SCHEDULE: TRANSPORTATION

- Buses will run on a reduced capacity, one student per seat (unless seated with a student from the same household.)
- There will be two separate runs in the morning and afternoon. Routes and times may change from previous years.
- Between the HS/MS and ES runs, high touch surfaces will be cleaned. Buses will be fully sanitized after the AM and PM runs each day.
- Masks will be required at the bus stop and on the bus, at all times.
- Parents are asked to scan their child(ren)'s temperature and for signs of illness before sending the child to the bus. Students should stay home if they exhibit any signs of illness and/or if they have a temperature of 100.0 or above.
- Students' temperatures will be scanned by a school employee on the bus, before arriving at school each day. Students with a temperature of 100.0 or above will not enter the school building.
- Students entry and exit to the building will be staggered and may happen through multiple entrances. Staggering entry/exit times may mean that your child will remain seated on the bus longer than in the past.

*Please see the district's re-entry plan for more details

REMOTE ONLY LEARNING

- Parents may choose a remote only option for their child. (Details for notifying us on later slide.)
- The remote experience will be designed specifically as a virtual experience, with different modalities and methods of instruction and interaction. Because this is not the same experience as students in the hybrid model, parents will need to commit their child for a minimum of 10 weeks of online instruction.
- Our remote students will have a separate teacher of record, in most cases, from the in-person students. Some teachers may be responsible for multiple grade levels or subjects in the same “class.”
- The emphasis for remote instruction will be on core, mandated courses (including LOTE, PE, etc.) As a result, elective choices may be limited for secondary students. In some cases, the full range of Advanced Placement/ University in the High School courses may not be available.
- Students will have daily video conferencing time with their teacher(s) and a structured schedule of synchronous and asynchronous learning.

PARENT CHOICE: REMOTE LEARNING & TRANSPORTATION

Parents have the choice for their child(ren) to participate in our hybrid, in-person mode of learning or the remote mode.

Parents who choose the remote-only mode of learning must e-mail the district at HCSDLearns@highland-k12.org by Wednesday, 8/12 stating that choice. The commitment to remote learning will be for the first 10 weeks of school, September 8, 2020-November 13, 2020. You will have the opportunity to continue remote instruction on a quarterly basis or as the health situation evolves. If the district does not receive an e-mail, the assumption will be made that your child(ren) will participate in our hybrid program.

For students participating in the hybrid program, we also ask that parents who will not be using school transportation also e-mail the district at HCSDLearns@highland-k12.org by Wednesday, 8/12. This will help us create the most efficient routes and maximize social distancing. Any changes to this decision must be made 2 weeks in advance of the needed change.

THANK YOU FOR YOUR
CONTINUED SUPPORT THROUGH
THIS UNIQUE EXPERIENCE