

Highland Central School District

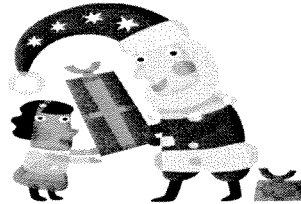
AGENDA

Board of Education Workshop Meeting

Tuesday, December 4, 2012

6:00 Executive Session Pending on Board Approval

7:00 pm Regular Meeting held in the High School Cafeteria



EXECUTIVE SESSION: PENDING ON BOARD APPROVAL

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss:

- Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:

Any topic related to the agenda may be addressed except for personnel or specific student issues.

The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.

ACCEPTANCE OF REPORTS:

BE IT RESOLVED that the Board of Education acknowledges reviewing the following reports:

- a) Board of Education Meeting Minutes – November 19, 2012

CURRICULUM AND INSTRUCTION:

- a) Director's Report - Each month the Director's will provide the board with an update.

PERSONNEL:

- a) Appointment
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of the following individual:

David Berryann
Position: Custodian
Salary: Grade 8C; Step 4; \$30,073
Effective Date: November 26, 2012
Probation Period: November 26, 2012 – May 25, 2015
Purpose: Replacing Mark Morgan

- b) Request for Leave
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals request for a leave:

Eric Peterson
Position: Teaching Assistant
Effective Date: November 23, 2012 – TBD

- c) Resignation of Instructor
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the resignation from the following individual as instructor in the Before-School Program at the elementary school:

Eric Peterson
Effective Date: Monday, November 26, 2012

- d) Leave Replacement
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leave replacement for the following individual with an Emergency Conditional Appointment consistent with SAVE legislation requirements:

Eric Peterson
Position: Special Education Teacher
Salary: MA Step 1 \$47,175 pro-rated
Effective Date: November 26, 2012
Purpose: Leave replacement

e) Appointment for Tutors

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals as tutors, at the rate of \$33.64 per hour, for the tutoring of January 2013 Regents/RCT exams:

Chris Cozzolino
Steve Masson
Laura Simpson
Lisa Paradies
John Manganiello

Elizabeth Skrabak
Maureen Pesano
Mark Snyder
Barry Ranalli
Charles Witte

BUSINESS AND OPERATIONS:

a) Budget Development Calendar

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the budget development calendar for the 2013-2014 school year.

b) ECG/Johnson Controls Contract - Discussion

STUDENT REPRESENTATIVE COMMENTS – Nikhil Tikoo

SUPERINTENDENT COMMENTS:

BOARD OF EDUCATION:

New Business:

Old Business:

- a) RPT §467 Aged-Exemption: Public Hearing scheduled at next Board meeting on December 18th to discuss potential modifications to the sliding income scale.
- f) NYSSBA Membership

PUBLIC COMMENTS: Any topic related to the agenda may be addressed except for personnel or specific student issues.

EXECUTIVE SESSION: Anticipated upon Board approval

RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. Matters which will imperil the public safety if disclosed;

2. _____ Any matter which may disclose the identity of law enforcement agent or informer;
3. _____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. _____ Discussions regarding proposed, pending, or current litigation;
5. x Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6. x The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. _____ The preparation, grading or administration of examinations;
8. _____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

ADJOURNMENT

HIGHLAND CENTRAL SCHOOL DISTRICT
INTRADISTRICT COMMUNICATION

To: Ms. Deborah Haab, Superintendent of Schools
From: Ms. Maria McCarthy, Food Service Director *MW*
Date: November 16, 2012
Subject: October 2012 – Activity Report for Foodservices

A) Highlights

- 1) ~~The required annual Federal Verification Audit of the free and reduced lunch applications have been completed.~~

B) Meal Information

- 1) Breakfast – average meal count is now 254 per day. The highest breakfast count was 295. These figures only include reimbursable meals, not a la carte sales. There were 19 serving days for breakfast.
- 2) Lunch – average meal count is now 951 per day. The highest lunch count was 1042. There were 19 serving days for lunch.
- 3) Due to Hurricane Sandy, we had two less serving days.
- 4) Participation for breakfast was 13.9%. Participation for lunch was 52%.
- 5) Currently 31.5% of the district enrollment qualifies for the free and reduced meal program.

C) Staffing

- 1) We currently have one part time food service worker on leave due to family sickness. We are utilizing a substitute.

If you need further information, please contact my office.



HIGHLAND CENTRAL SCHOOL DISTRICT
BUDGET DEVELOPMENT CALENDAR
 For the 2013-14 budget

December 21, 2012	Building Administrators & Directors Submit complete budgets
January 8, 2013	BOE Budget Preliminary Discussions
January 15, 2013	BOE Budget Workshop & Presentations
February 5, 2013	BOE Budget Workshop & Presentations
February 19, 2013	BOE Budget Workshop & Presentations <ul style="list-style-type: none"> • Student Input
March 05, 2013	BOE - Administration's Proposed Budget Presentation <ul style="list-style-type: none"> • Community Input
<i>March 12, 2013</i>	<i>Possible BOE Meeting (if necessary)</i>
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March 19, 2013	Budget Workshop & Presentations <ul style="list-style-type: none"> • Community Input (?)
April 1 -5, 2013	Advertise 1 st Legal Notice 45 days prior to vote
April 02, 2013	Budget Workshop & Presentations
April 15 - 19, 2013	Advertise 2 nd Legal Notice
April 16, 2013	Budget Adoption Meeting (by law must not be later than 4/23/13)
April 24, 2013 ⁽¹⁾	<i>Property Tax Report Card submitted to SED and distributed to local newspaper of general circulation</i>
April 29, 2013 ⁽²⁾	<i>Budget Statement and required attachments available at each school building</i>
April 29 – May 3, 2013	Advertise 3 rd Legal Notice
May 07, 2013 ⁽³⁾	Legal Budget Hearing
May 13, 2013 ⁽⁴⁾	<i>Budget Notice must be mailed to eligible voters</i>
May 13 - 17, 2013	Advertise 4 th Legal Notice
May 21, 2013	Budget Vote

SED Deadlines for Actions Listed Above:

- (1) By end of next business day following the budget adoption but no later than 24 days prior to Budget Vote
- (2) At least seven (7) days before Budget Hearing date and 14 days before Budget Vote.
- (3) Budget Hearing at least seven (7) days, but not more than 14 days prior to the annual meeting and election.
- (4) School District Budget Notice must be mailed after the Budget Hearing and at least six (6) days prior to the Budget Vote.

