

Highland Central School District

AGENDA

Board of Education Meeting

Tuesday, June 4, 2013

6:00 Executive Session Pending on Board Approval

7:00 pm Regular Meeting held in the High School Cafeteria



EXECUTIVE SESSION: PENDING ON BOARD APPROVAL

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss:

- Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:

Any topic related to the agenda may be addressed except for personnel or specific student issues.

The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.

ACCEPTANCE OF REPORTS:

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report:

- a) Board of Education Meeting Minutes – May 21, 2013

CURRICULUM AND INSTRUCTION:

- a) Director's Report - Each month the Director's will provide the board with an update.

PERSONNEL:

a) Retirement

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves, with regrets, the resignation for the purpose of retirement from the following individuals:

Darrell Christman

Position: Custodial Worker

Effective Date: June 30, 2013

Frances Scriber

Position: School Monitor

Effective Date: June 30, 2013

Mary Darcy

Position: Teaching Assistant

Effective Date: June 30, 2013

Regina Hefferman

Position: Science Teacher

Effective Date: June 30, 2013

b) Resignation

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves, with regrets, the resignation from the following individual:

Rose Marie Velie

Position: School Monitor (Part-Time)

Effective Date: May 22, 2013

c) Tenure Recommendations & Recognition of Tenure Candidates

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Tenure for the following individuals:

Lisa Neer

Position: School Psychologist

Effective Date: September 1, 2013

Krista Petrosoff

Position: English Grade 7-12

Effective Date: September 1, 2013

Rebecca Piazza
Position: Literacy
Effective Date: September 1, 2013

Thomas Schlappich
Position: Physical Education K-12
Effective Date: September 1, 2013

Stefanie Whiston
Position: Mathematics Grade 7-12
Effective Date: September 1, 2013

Joshua Tatum
Position: English 7-12
Effective Date: September 1, 2013

SPECIAL RECOGNITION

- a) Retirees from the 2012-2013 school year
- b) Tenure Candidates from the 2012-2013 school year

BUSINESS AND OPERATIONS:

a) Budget Transfer

BE IT RESOLVED that the Board of Education approves the 2012-2013 budget transfer totaling \$19,945 as follows:

- Budget Transfer Number 7483 \$19,945

STUDENT REPRESENTATIVE COMMENTS – Nikhil Tikoo

SUPERINTENDENT COMMENTS:

BOARD OF EDUCATION:

New Business:

a) Creation of Positions

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the creation of the following positions:

- Security Attendant Position (2)
- Senior Security Guard Civil Service Position (1)
- .5 FTE K-12 Reading

b) Disposal of Textbooks & Books

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the disposal of the attached list of textbooks and books from the high school.

- c) Board of Education Re-Organizational Meeting Date for July 2013
- d) Correspondence – Any correspondence received by the Board may be discussed.
- e) Future BOE Agenda Items

Old Business:

- a) District’s Payroll Function to the Ulster CBO
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the transition of the district’s payroll function to the Ulster BOCES Centralized Business Office effective June 10, 2013.
- b) Board Priorities
 - 1) Improving Building Facilities;
 - 2) Education Improvement;
 - 3) Improving Community Relations;
 - 4) Improving Fiscal Fitness

CLERK’S REPORT:

- a) The Results from the May 21, 2013 Budget Vote
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the below figures as the official results of the May 21, 2013 Budget Vote:

Proposition No. 1 – School District Budget: \$38,524,337
 YES – 968 NO – 593 TOTAL VOTES CAST – 1561

Proposition No. 2 - Security Cameras for School Buses
 YES – 831 NO – 669 TOTAL VOTES CAST – 1500

- b) The Results from the Board of Trustee Election Results
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the below figures as the Board of Education Trustee official results from the May 21, 2013 election:

<u>Name of Candidate</u>	<u>Total Votes</u>	<u>Incumbent or New</u>
Tom Miller *	1,018	Incumbent
Sue Gilmore *	938	Incumbent
Vincent Rizzi, Jr	689	New

**Indicates newly elected board members*

PUBLIC COMMENTS:

Any topic related to the agenda may be addressed except for personnel or specific student issues.

EXECUTIVE SESSION: Anticipated upon Board approval

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. _____ Matters which will imperil the public safety if disclosed;
2. _____ Any matter which may disclose the identity of law enforcement agent or informer;
3. _____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. _____ Discussions regarding proposed, pending, or current litigation;
5. x Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6. x The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. _____ The preparation, grading or administration of examinations;
8. _____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange or securities held by such public body, but only when publicity would substantially affect the value thereof.

ADJOURNMENT



Athletic Directors Newsletter

June 2013

NEW ORIGINAL CONTENT:

The Varsity Athlete Awards Ceremony will take place on Monday, June 9th 6:00 pm in the High School Auditorium to recognize all Fall/Winter/Spring Varsity athletes.

Special thanks to the Rohr's family for allowing our boys and girls golf teams to practice and play at Apple Greens golf course. Their support continues to help our golf team's success.

The girls softball team participated in the Wingate Nursing Home Week activities on Friday, May 17th.

ALUMNI:

Highland residents or alumni please feel free to contact the athletic office if you have anything you would like to contribute to the Highland Athletic Department monthly newsletter.

RECOGNITIONS:

Highland CSD hosted the MHAL's championship softball games on Saturday, 5/18 at both the high school and Tony Williams Park. Sincere thanks to the following people who helped make it a great, successful community event;

Highland Board of Education

Pete Miller, Ed Holder – Buildings and Grounds

Frank Alfonso, Steven Delmar – Town of Lloyd Recreation Director

Mike Milliman, John Manganiello – Varsity/JV Softball coaches

COMPETITIONS:

MHALS:

Congratulations to the varsity baseball team for winning the division championship. The team was lead by coaches Jim Delmar and Matt Vanvoorhis with assistance from jv baseball coach Steve Delmar. Team members include:

First Name	Last Name	Grade
Jake	Armstrong	12
Jarred	Babineau	12
Michael	Canino	10
Max	Cruz	12
Lucas	Doyle	12
Bogregory	Garcia	11
Brandon	Mack	10
Gavin	McCann	12
Ryan	Merget	11
Anthony	Migliorino	12
Vincent	Molinare	12
Joseph	Pugliese	12
Ryan	Pushong	11
Christopher	Ranalli	12
Samuel	Ruiz	12
Christopher	Tozzi	12

Pratool Gadtaula and Gabrielle Lichtenstein were recognized at the MHAL Scholar Athlete breakfast held on Wednesday, May 22 at Wiltwyck Country Club, Saugerties. Also attending were Deborah Haab, Peter Harris, Pete Ferguson, Barry and Cathy Lichtenstein.

The Varsity Track team members competed in the MHAL's on Saturday, May 18th at Marlboro HS. Terrance Lawrence took first place in b0th the high jump and 110 hurdles.

The following boy's varsity lacrosse players were selected to the Division III All Division Team:

Chris Schlappich, Frosh, Midfielder
Steven Beck, Senior, Midfielder
Kevin Rivera, Senior, Defense

SECTIONALS:

Varsity girl's golf - Caroline Roberto placed 2nd.

Varsity track – 1st place - Terrance Lawrence in the high jump and 110 hurdles.

2nd place - Halia Scott in the 200 and 400 meter runs.

Leslie Chardon in the pentathlon

The following boy's varsity lacrosse players were selected to the Division III All Division Team:

Chris Schlappich, Frosh, Midfielder

Steven Beck, Senior, Midfielder

Kevin Rivera, Senior, Defense





HIGHLAND CENTRAL SCHOOL DISTRICT INTRADISTRICT COMMUNICATION

To: Ms. Haab, Superintendent of Schools
From: Ms. Maria McCarthy, Food Service Director
Date: May 28, 2013
Subject: April 2013 – Activity Report for Foodservices

A) Meal Counts

- Breakfast – average meal count is now averaging 296 per day. The highest breakfast count was 628. This was due to the school wide breakfast that was offered at the Middle School during two of the state wide testing days. These figures only include reimbursable meals, not a la carte sales. Participation district wide was 16%.
- Lunch – average meal count is now 949 per day. The highest lunch meal count was 1055 per day. Participation district wide was 53%.

B) Highlights

- Hosted the High School Honor Society reception.
- Assisted with the PARP ice cream social held at the Elementary school.
- Coordinated school wide breakfast days on April 17th and 25th at the Middle school as requested by Mr. Seyler-Wetzel.
- Participated in the Community Forum at the High School.
- Attended the Healthier Hudson Valley Challenge Conference offered at the New Paltz Conference Center.
- Provided breakfast set up for the college fair.
- Met with BOCES to prepare food bid for next school year.

If you need further information, please contact my office.





Technology Services Report

June 4, 2012

Carol Potash

Technology Goal:

Update workstations to Windows 7.

- Objectives
 - Use virtualized desktops on capable, older equipment, rather than replacing.
 - Requires determination of platform to use.
 - Requires server research – cost, storage space, etc.
 - Requires installation of all platforms and operating systems to the server, testing, and operational capacity within existing infrastructure.
 - Purchase new 'thin clients' to work within virtualized environment for those workstations that need to be replaced. (Required testing of various types of thin clients.)
 - Install Windows 7 on existing, capable, workstations.
 - Purchase new workstations outright for some areas.

In working towards this goal, the Tech. Services Dept. has been working diligently. We have tested two virtualization platforms which required re-using aging hardware, re-configuring this server to the specifics necessary to each platform tested.

For each platform tested (VM-Ware vs. Microsoft's Hyper-V), we tested this virtualized desktop on existing workstations around the district. This required configuring policies, workstations, etc., in order to receive the virtualized desktop.

Microsoft's Hyper-V will be cheaper to run at this point, and will work within our existing Microsoft network. A small server was purchased for this purpose. This server has been installed and brought into production. The pre-existing server is currently being used for necessary storage.

Workstation Counts

Workstation to be replaced altogether.	All teacher machines cannot be used as virtual machines. Some admin., support staff.	Estimated 175
Workstation to be used as a virtualized desktop or upgraded to Win 7.	All student machines, labs, libraries, some secretaries, support services can be used as a virtual machine.	Estimated 300
Workstation to be replaced by a 'thin client.'	Some student, secretarial, and support service machines can be replaced by a 'thin client'.	Estimated 50

Purchase of new computers/workstations will decrease as we move to tablets or other mobile devices. Each computing scenario will drive the decision. Virtualization and thin client purchase is cheaper than buying a new workstation; however, many systems in place cannot run on a 'thin client' or virtualized machines – necessitating the purchase of a new desktop computer replacement.

Technology Goal:

Move towards a mobile, wireless environment for BYOD and classrooms-without-walls ideologies.

- Objectives
 - Upgrade our Internet filter to allow for policy-based filtering on all devices accessing the wi-fi network.
 - Successfully installed a new, upgraded device over Spring Break and it has been placed into service.
 - Install Enterprise- level wireless controller.
 - Installed Cisco wireless controller into our virtual environment successfully.
 - Build wi-fi access by installing access points throughout the district.
 - Successfully installed several in two buildings.
 - Many more will be installed over the summer when new infrastructure gets in place.

SUMMER PLANNING

- Over the summer, the Infrastructure Project will begin. We are slated to start during the first week of July. Ordering of parts by Annese/BOCES has begun.
- New access points will continue to be installed throughout the district.
- Windows 7 installations, deployments need to happen as discussed above.
- Increase the use of iPads in preparation for PARCC testing. Will require the purchase of many more iPads and the configuration of said iPads. iPads will be able to be used in classrooms until testing takes place.
- Workshops being scheduled for teacher use of iPads and My Big Campus.
 - My Big Campus is an online learning platform that we get with our Internet Filter at no additional cost. It can be used by teachers for students, as Professional Learning Communities, etc.

HIGHLAND CENTRAL SCHOOL DISTRICT

Business Office, 320 Pancake Hollow Road, Highland, New York 12528
Phone: (845) 691-1008 ~ Fax: (845) 691-1003

TO: Deborah Haab, Superintendent of Schools
FROM: Louise M. Lynch, School Business Administrator
DATE: May 22, 2013
RE: **BUDGET TRANSFER ~ 2012-13 school year**

Louise M Lynch

Please have the Board approve the 2012-13 budget transfer totaling \$19,945 at the next regularly scheduled board meeting.

- Budget Transfer Numbers 7483 \$ 19,945

If you have any questions, let me know.

High School Textbooks and Books to Discard

May 28, 2013

- 1). **AMSCO's Mathematics B (NY)** **196 copies**

Publisher: AMSCO SCHOOL PUBLICATIONS, INC.
Copyright 2002.
ISBN: 1567655505
EAN: 9781567655506

- 2). **Teacher's Manual AMSCO's Mathematics B (NY)** **1 copy**

Publisher: AMSCO SCHOOL PUBLICATIONS, INC.
Copyright 2002.
ISBN: 1567655521

- 3). **McDougal Littell Geometry** **42 copies**

Grade(s): 08-12
Publisher: MCDOUGAL LITTEL
Copyright: 2001
ISBN: 0395937779
EAN: 9780395937778

- 4). **Warriner's English Grammar and Composition** **17 copies**

Grade(s): 09
Publisher: HOUGHTON MIFFLIN HARCOURT
Copyright: 1973
ISBN: 0153119314
EAN: 9780153119316

- 5). **Integrated Mathematics Introductory Course AMSCO** **35 copies**

Grade(s): 06-12
Publisher: AMSCO SCHOOL PUBLICATIONS, INC.
Copyright: 1995
ISBN: 0877202958
EAN: 9780877202950

6). **New York Math A : An Integrated Approach Volume 1**

21 copies

Grade(s): 06-08
Publisher: PRENTICE HALL
Copyright: 2001
ISBN: 0130536148
EAN: 9780130536143

7). **Mathematics A (NY)**

2 copies

Grade(s):
Publisher: AMSCO SCHOOL PUBLICATIONS, INC.
Copyright: 2002
ISBN: 1567655467
EAN: 9781567655469

Highland Central School District Selection/Classification Policy

The New York State Education Department and the New York State Public High School Athletic Association endorse a selection/classification system whereby middle school students can qualify for high school athletic programs after a screening process to determine their readiness (physical maturity, fitness and skill) to compete in interscholastic athletic competition. The intent of the Highland Central School District athletic program, when all criteria are met, is to provide students in grades 7-12 an opportunity to participate at an appropriate level of competition based on readiness rather than based solely on age and grade. In the Highland Central School District the selection/classification screening process shall be used sparingly and only for those students who display an exceptional aptitude and skill for a particular sport.

1. **Seventh and Eighth Graders** (with certain criteria listed below) may qualify, using the selection/ classification process to try out for **junior varsity or varsity** programs where a program exists in the district for the sport of interest.
 - **Criteria**
 - Students must meet all of the state mandated criteria for readiness including (physical maturity, fitness and skill).
 - Students must also meet additional academic and behavioral/emotional maturity criteria to be considered for the selection/classification process:
 - Students must have a “B” average or above (80 or higher) in their core academic courses.
 - Students must submit a behavioral/emotional maturity recommendation form from a current building administrator, guidance counselor, or teacher who is not the coach of the sport that child is interested in trying out for.
 - If a student in 8th grade has reached the chronological age of 15 years old prior to September 1, they are eligible to participate on high school athletic teams without being processed through the Selection/classification screening process. These students must still have the appropriate medical documentation to participate in athletics.
 - If a student has been processed through the Selection/Classification screening procedure and participated in the 7th grade, the process would not have to be repeated in the 8th grade as long as they remain at the same level of athletic competition in the same sport category. If the student changes levels or sports, the Selection/Classification screening procedure must be repeated to meet the specific athletic performance and developmental standards.
 - Selection/classification screening is not to be used to: fill positions on a team when interest in the sport is lacking; reward a student; provide additional experience; or simply provide a place for middle school students when no **modified** program exists.

- Students must meet all of the eligibility requirements of the Selections/Classification process to earn the opportunity to try-out for the sport of interest. Qualifying for a try-out does not guarantee placement on the team roster.
 - All students who try-out for a team will be fairly judged using an objective rubric and or try-out assessment form. The selectively classified student will be ranked along with all students who try out for a team and the selectively classified students will not be placed on the junior varsity or varsity-level team unless their performance is judged to be equal to or superior to that of the high-school aged players.
 - Participation on any athletic team is a privilege, not a right. If a student who has been selectively classified to participate at an advance level does not continually meet the behavioral and academic criteria set forth in this document, they may be removed from the high school level team.
2. Highland CSD will not be utilizing the following items from the New York State Selection Classification Program for Interschool Athlete Program Guide dated March 2005:
 - Special Approval Request Application
 - Special Case Physician Forms for Both Boys and Girls
 3. Highland CSD has modified Attachment F (Athletic Performance Testing Instructions For The Tester) as shown in the New York State Selection Classification Program for Interschool Athlete Program Guide dated March 2005 to limit the number of times items can be retested.
 4. In cases where Highland is allowing students from other school district to participate on Highland's athletic teams, students from those districts who seek to utilize the selection/classification process must be tested evaluated using the Highland CSD policy and processes.

Highland Selection/Classification Implementation Procedures

Students, teachers, coaches, or parents/guardians may request the director of physical education/athletics to process a student through the Selection/Classification screening procedure. Students will not be exposed to the screening procedure without a specific request.

If a student in grade 7 or 8 has reached the chronological age of 15 years old prior to September 1, they are eligible to participate on high school athletic teams without being processed through the Selection/Classification screening procedure. Only medical approval by the school district physician is required. The reason that these students are eligible for the high school teams is that they are already at an advanced age and will lose some of their four years of high school eligibility due to being over age if not allowed eligibility.

If a student has been processed through the Selection/Classification screening procedure and participated in the 7th grade, the process would not have to be repeated in the 8th grade as long as they remain at the same level of athletic competition in the same sport category. If the student changes levels or sports, the Selection/Classification screening procedure must be repeated to meet the specific athletic performance and developmental standards.

If a student fails to meet one or more of the athletic performance standards related to the Selection/Classification screening process, he/she may not be retested more than the number of attempts listed in the state directions for that activity.

In conclusion, the Director of Athletics ensures compliance with the Selection/Classification regulations. The Director of Athletics will be responsible for ensuring that the Selection/Classification procedures are implemented in an ethical manner, following all the Highland Central School District protocols. Working in this capacity, the Director of Athletics is required to implement the following required procedural phases:

Phase 1

The Director of Athletics will convene a committee/small group, similar to a pared-down mixed competition panel, to perform a pre-evaluation assessment of the student to determine if the student has the potential to successfully participate at a higher level of athletic competition.

Phase 2

The screening process may begin when requested by the student, parent, recommended by a coach or physical education teacher, or suggested by the Athletic Director. All students who are to be screened for the program must first obtain parental permission and then start with the school physician. Athletic performance testing may be done only after the school physician gives Selection/Classification approval.

Phase 3 The Director of Athletics will send letters and forms to the individuals involved in the Selection/Classification process as follows:

a) **Parents** – The screening procedure must not begin until the director of physical education/athletics has received parental permission (see Attachment C).

b) **Health and Developmental Rating by the School Physician** – Care must be taken to familiarize the school physician with the Selection/Classification model program and its purpose. It should be emphasized that the screening process to determine the developmental rating of each candidate be as inconspicuous and discreet as possible (see Attachments D and E).

c) **Academic and Behavioral/Emotional Maturity Criteria**—Teachers, principals, guidance counselors, social worker and school psychologists may participate in providing evidence and/or evaluate of the student’s Academics and Behavioral/Emotional maturity (See Attachments A1 and A2).

d) **Sport Skill Evaluation by the Coach** – The coach must understand the intent and purpose of the program and he/she must place the student’s welfare above all else (See Attachment G).

e) **Performance Testing** – The performance test must be administered by a physical educator who is not the coach of the team for which the student is being evaluated (See Attachment I).

Phase 4 When final approval related to all procedural requirements of Selection/Classification has been granted to the student, he/she may now participate in the tryout period associated with the higher level of specific athletic competition. All New York State Public High School Athletic Association (NYSPHSAA) Try-Out Regulations found on page 97 of the NYSPHSAA 2004 - 2006 Handbook must be followed. Additionally, all try-outs must be assessed using a skill-based rubric related to the sport and student performance must be ranked in comparison to all the students who try-out for the team.

Phase 5 The Athletic Director will mail notices to all schools director of physical education/athletics and section officials announcing the students approved to participate in Selection/Classification and listing their athletic performance scores (See Attachment H). Also, a letter will be mailed to the parents of the child explaining the outcome of the screening procedure and outlining the eligibility limitations for their child.

Phase 6 The Athletic Director will provide the Superintendent of Schools with a season by season report on all students who participated in and the corresponding results of any Selection/Classification Testing.

Phase 7 The Athletic Director must maintain a permanent Selection/Classification record for each student who qualifies. This record is to remain on file in the director’s office. The following information must be included:

Academic and Behavioral/Emotional Maturity Criteria (Attachments A1 & A2)

Individual Athletic Profile (Attachment B)

Parental Permission (Attachment C)

Developmental Screening

(Attachment D – Males)
(Attachment E - Females)

Athletic Performance Testing (Attachment F)

Coach's Sport Skill Evaluation (Attachment G)

Notification of Qualifications (Attachment H)

Letter to Parent

After Graduating Joe will start a
60 day leave. He reports to
Columbus Air Force Base,
Columbus Mississippi, in August
where he will enter Flight School
beginning December 19th.



*The Superintendent
of the
United States Air Force Academy
announces that
Joseph Andrew Duggan Hollway
of the
Class of 2013
is a candidate for the degree of
Bachelor of Science in Management
and a
commission as a
Second Lieutenant
in the
United States Air Force
Wednesday, May twenty-ninth
United States Air Force Academy, Colorado*

