

Highland Central School District

AGENDA

Board of Education Business Meeting

Tuesday, August 21, 2012

6:00 pm Anticipated Motion to go into Executive Session
7:00 pm Regular Meeting held in the Jack Mesquita Library



Executive Session: Anticipated upon Board Approval

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law

Call to order and Pledge of Allegiance

Public Comments:

Any topic related to the agenda may be addressed except for personnel or specific student issues.

Protocol for Public Comment

The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.

Special Presentation:

- Town of Lloyd presentation on Safe Routes to School

Acceptance of Reports:

BE IT RESOLVED that the Board of Education acknowledges reviewing the following reports:

- Board of Education meeting minutes from July 31, 2012 and August 7, 2012
- DOT Bus Inspections

Curriculum and Instruction:

- a) **Principal's Report:** (Reports on file in District Office). Each month the Principals will report on important information and events occurring in their schools.

- b) **Director of Student Services Report:** (Report on file in District Office). Director of Student Services will report on operations of the Student Services Department.

Personnel:

a) **Coaching Appointment**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment for the following individual for the fall 2012 season:

Employee: Stephanie Mosher
Position: Girls Volleyball / JV
Stipend Amount: \$1979.00

b) **Appointments**

Employee: Angela Brogan
Position: Speech Language Pathologist
Tenure Period: September 1, 2012 – August 31, 2014
Salary: MA 24 Step 2: \$52,639.11
Reason: Replacing Cindy Pece retirement

Employee: Roseann Arciuolo
Position: LPN / Teacher Aide
Probation Period: September 1, 2012 – March 1, 2013
Salary: Grade 7B: \$23,080
Reason: Replacing Mary Zeoli – RN position

Employee: Mark Pampinella
Position: School Bus Driver
Probation Period: September 1, 2012 – March 1, 2013
Salary: Grade 10 Step 5: \$15, 595
Reason: Replacing Augustine Passante retirement

Employee: Rachele Corcoran
Position: School Bus Driver
Probation Period: September 1, 2012 – March 1, 2013
Salary: Grade 10 Step 2: \$14, 118
Reason: Replacing Steve Sorbello retirement

Employee: James Michael Peura
Position: Custodial Worker / School Bus Driver
Probation Period: September 1, 2012 – March 1, 2013
Salary: Grade 8C Step 7: \$33,427
Reason: Replacing William Frisher retirement

Employee: Vincent Rizzi
Position: Music Teacher
Tenure Period: September 1, 2012 – August 31, 2015
Salary: BA Step 1: \$43,945
Reason: Replacing Philip Rizzi resignation

Employee: Peter Forman
Position: Math Teacher (.6 FTE)
Tenure Period: September 1, 2012 – August 31, 2015
Salary: BA Step 1 +24: \$27,372 FTE .60
Reason: Replacing Stephanie Whitson who remains full time.

Employee: Elisa Silverio
Position: School Monitor: ES Cafeteria
Probation Period: September 1, 2012 – March 1, 2013
Salary: Grade 3 Step 1: \$10.06 / hr
Reason: Replacing Jeannette Paladino resignation

c) Grade Level Coordinators for the Elementary School 2012-2013 school year:

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of the following individuals with the stipend amount being \$1366.00:

Kindergarten – Tara Hollifield
First Grade – Mary Marano
Second Grade – MaryBeth Saso
Third Grade – Colleen Giametta
Fourth Grade – Jill Berger
Fifth Grade – Karen Super
Special Ed (K-2) – Jessica Heissenbottle
Special Ed (3-5) – Shannon Ramirez
AIS Literacy (K-5) – Dana McGrath
AIS Math (K-5) – Deb Kelley

d) Correcting Resolution

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the corrected resolution of the following:

Employee: Katherine Spignardo
Position: Custodial Worker/Bus Driver
Salary: Grade 8C, Step 11 (original resolution reflected Grade 8C, Step 10)
Effective Date: July 1, 2010

e) Paid Time

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following sick days:

Employee: Lynn Felten, Secretary to the Superintendent of Schools
Forty (40) sick days per Policy 6560

f) Substitute Teaching Appointments

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised substitute teaching list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

g) Non-Teaching Substitute Appointments

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised Non-Teaching substitute list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

Business and Operations:
Adoption of Tax Levy

2012-2013 REAL PROPERTY TAX LEVY – LIBRARY TAX RESOLUTION

BE IT RESOLVED that the receiver of taxes be authorized and directed to collect taxes for the Highland Central School District with the designated walk in collection point to be the M & T Bank, Highland Branch, Highland, NY on all regular business days, except Saturdays, Sundays and Holidays, or by mail during the period of September 1, 2012 to October 1, 2012 without penalty, and during the period of October 2, 2012 to November 2, 2012 with the addition of a two percent (2%) interest penalty and, further, that any taxes not received or US postmarked on the close of business on November 2, 2012, be turned over to the Ulster County Treasurer for collection.

BE IT RESOLVED; to the Collector of Taxes of the Highland Central School District, Towns of Esopus, Lloyd, Marlborough, New Paltz, and Plattekill, of Ulster County, New York State:

You are hereby commanded:

1. To give notice and start collection of Taxes on September 1, 2012 in accordance with provisions of Section §1322 of Real Property Tax Law;
2. To give notice that tax collection will end on November 2, 2012;
3. To collect taxes in the amount of \$23,559,138 for the School District Levy (less the amount to be separately provided through the STAR Program for which the tax collector is not responsible) AND \$402,042 for the Library Levy in the same manner that collectors are authorized to collect town and county taxes in accordance with provisions of Section §1318 of the Real Property Tax Law;
4. To make no changes or alterations in the tax warrant or the tax warrant of the tax roll attached, but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with provisions of Section §1316 of the Real Property Tax Law;

5. To forward by mail to each owner of real property listed on the tax roll within ten days after the start of collection, a statement due on his property on pre-numbered tax bill forms provided by the school district in accordance with provisions of Section §922 of the Real Property Tax Law, and to forward by mail, without interest penalties, to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax roles in accordance with Sections §540 and §544 of the Real Property Tax Law;
6. To receive from each of the taxable corporations and natural persons the sum listed on the attached tax rolls without interest and penalties when such sums are paid before the end of the penalty free period (October 1, 2012), and to add two percent (2%) interest penalty to all taxes collected during the penalty period (October 2, 2012 – November 2, 2012);
7. To issue pre-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain and preserve and file exact carbon copies of all such receipts issued as required by Section §986 of the Real Property Tax Law;
8. To promptly return the warrant at its expiration and, if any taxes on the attached tax roll shall be unpaid at this time, deliver the account thereof on forms showing by town, the total assessed valuation tax rate, the total tax levy, the total amount remaining uncollected as required by Section §1330 of the Real Property Tax Law, and subsequently, to turn over to the County Treasurer by November 15, 2012 a listing of all unpaid taxes with penalties included:
9. This warrant is issued pursuant to Section §910, §912, and §914 of the Real Property Tax Law and is delivered in accordance with sections §1306 and §1398 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section §1318, subdivision 2 of the Real Property Tax Law.

<u>Roll</u>	<u>Ave/Nav</u>	<u>Signature</u>
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Alan Barone

Susan Gilmore

Mike Bakatsias

Thomas Miller

Debra Pagano

Mike Reid

Kim Sweeney

WHEREAS, the Board of Education of the Highland Central School District is authorized to raise funds for the 2012-13 school year not to exceed \$36,164,108;

BE IT RESOLVED, that the Board authorize and direct the levy and collection of taxes for the

2012-13 school year in the amount of \$23,559,138 (less the amount to be separately collected provided through the STAR Program for which the tax collector is not responsible) and that the Board fix the equalized tax rates by towns and confirm the extension of the tax roll as they appear on the following described tax roll:

2012-13 Real Property Tax Levy

Town	Apportionment Value	Equalization Rate	Share of School Tax	Tax Rate
Esopus	50,736,816	100%	\$ 1,006,152.85	19.830824
Lloyd	1,014,477,642	100%	\$ 20,117,927.25	19.830912
Marlborough	24,078,084	100%	\$ 477,488.24	19.830824
New Paltz	11,448,649	100%	\$ 227,036.14	19.830824
Plattekill	87,264,853	100%	\$ 1,730,533.91	19.830824
Total	1,188,006,044		\$ 23,559,138.40	

2012-13 Library Tax Levy

Town	Apportionment Value	Equalization Rate	Share of School Tax	Tax Rate
Esopus	50,736,816	100%	\$ 17,170.22	0.338417
Lloyd	1,014,477,642	100%	\$ 343,316.96	0.338419
Marlborough	24,078,084	100%	\$ 8,148.44	0.338417
New Paltz	11,448,649	100%	\$ 3,874.42	0.338417
Plattekill	87,264,853	100%	\$ 29,531.95	0.338417
Total	1,188,006,044		\$ 402,042.00	

BE IT RESOLVED AND HEREBY DIRECTED THAT; The Tax Warrant of the Board, duly signed, shall be affixed to the above-described tax rolls authorizing collection of said taxes to begin September 1, 2012 and end on November 2, 2012 except Saturdays, Sundays and Holidays, giving the warrant an effective period of 63 days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

IT IS FURTHER DIRECTED THAT; taxes collected without penalty for the period of September 1, 2012 through October 1, 2012 inclusive, and that a penalty of 2 percent (2%) be assessed on taxes collected during the period of October 2, 2012 through November 2, 2012 inclusive, and that any taxes not received by the close of business November 2, 2012 or US postmarked on that day, be turned over to the respective County Treasurer for collection.

Roll _____ **Aye/Nay** _____ **Signature** _____

Alan Barone

Susan Gilmore

Mike Bakatsias

Thomas Miller

Debra Pagano

Mike Reid

Kim Sweeney

Superintendent Comments:

Board of Education:

Old Business:

- a) BOCES Update
- b) Senior Citizen Exemption
- c) Concussion Policy Guidelines
- d) SRO

New Business:

- a) Correspondence – Any correspondence received by the Board of Education members may be discussed.
- b) Future BOE Agenda Items
- c) Recognition

Public Comments: Any topic related to the agenda may be addressed except for personnel or specific student issues.

Adjournment

Highland Central School District

MINUTES

Board of Education Meeting

Tuesday, July 31, 2012

6:00 pm Anticipated Executive Session in District Office

7:00 pm Regular Meeting held in the Jack J. Mesquita Library Media Center



PLEASE NOTE BOARD MEETING WAS LIVESTREAM

Board Members Present: Alan Barone, President; Sue Gilmore, Vice President; Kim Sweeney; Mike Bakatsias; Tom Miller; Debbie Pagano; Mike Reid

Administrators Present: Deborah Haab, Superintendent of Schools; Roseann Bayne, Assistant Superintendent; Louise M. Lynch, Business Administrator (Interim), Daniel Seyler-Wetzel, Middle School Principal

ANTICIPATED MOTION TO GO INTO EXECUTIVE SESSION

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the HAA and HELPA negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Laws.

Motion made by Sue Gilmore to exit Executive Session and proceed with scheduled board meeting; Seconded by Kim Sweeney; Motion carried unanimously with a 7-0 vote.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Alan Barone called the meeting to order at 7:10 pm. The Pledge of Allegiance was recited.

PUBLIC COMMENTS:

- New protocol for Public Comments will be in effect as of August 7th. This new protocol will ensure questions to be answered correctly and in a timely matter. The new added item states the following: "*Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*

No public comment at this time.

ACCEPTANCE OF REPORTS:

BE IT RESOLVED that the Board of Education acknowledges reviewing the following reports:

- a) Minutes from Board of Education meeting July 10, 2012
- b) Claims Auditor Reports – May and June 2012

c) DOT Bus Inspections

Motion made by Sue Gilmore; Seconded by Mike Bakatsias; Motion carried unanimously with a 7-0 vote. Discussion: None.

CURRICULUM AND INSTRUCTION:

- a) **Principal's Report:** The reports will be addressed to the Board in August.
- b) **Director of Student Services Report:** This report will be addressed to the Board in August.

Daniel Seyler-Wetzel, Middle School Principal, addressed the board regarding bell schedule changes. This time change reflects an approximate start time for first (1) period at 7:45 am and 2:05 pm dismissal time. This new schedule will reflect an eight (8) period day which will be approximately 44 minutes long for each period. This will allow same core instruction time, less study halls, and teacher availability at end of day.

The board had the following questions/concerns/comments:

- Alan Barone asked how extracurricular activities would be affected. Response from Daniel Seyler-Wetzel was after school activities would not be affected.
- Kim Sweeney asked if a letter could be sent to parents about the middle school going to eight (8) periods. Daniel said a letter explaining more of this change as well as the revised bell schedule is currently being mailed to parents.
- Discussion brought on by Mike Bakatsias in regards to teachers' contract and their prep time.

PERSONNEL:

Motion made by Mike Bakatsias to move below mentioned items a-g as a block; Seconded by Tom Miller; Motion carried unanimously with a 7-0 vote. Discussion: None.

a) **Summer Custodial Subs within Technology Services Department**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following temporary technology summer workers at the rate of \$12.57/hour:

Joe Jackson **
Nehir Pakihr
Nick Signorelli

b) **Summer Student Employment within Technology Services Department:**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following temporary technology summer workers at the rate of \$8.50/hour:

Greg Pennes **
Shawn Reynolds **

*** For the dates July 9th through August 10th, these students will be paid \$8.50 per hour by the Ulster County Summer Youth Employment Program. Hourly wages will be supplemented by the district for Joe Jackson to meet the sub rate.*

c) **Appointment for Dignity Act Coordinators:**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of the following individuals:

- Elementary School – Peg Trinkus
- Middle School – Nancy Jensen
Meghan Connors
- High School – Sarah Dudley-Lemek

d) **Coaching Appointments for Fall 2012 Sports Season:**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the coaching appointments for the following individuals for the 2012-2013 school year:

<u>Sport</u>	<u>Level</u>	<u>Name</u>	<u>Position</u>
Cheerleading	Varsity	Alexandria Ayers	Coach
Cross Country	Varsity	Mike Milliman	Coach
Football	Varsity	Carl Relyea	Coach
		John McFarland	Assistant
		Billy Phillips	Assistant
	JV	Josh Tatum	Coach
		Kevin Rizzo	Assistant
	Modified	Tom Schlappich	Coach
		Matthew Relyea	Assistant
Boys Golf	Varsity	Paul Latino	Coach
Boys Soccer	Varsity	Frank Alfonso	Coach
	JV	TBA	Coach
	Modified	TBA	Coach
Girls Soccer	Varsity	Pete Watkins	Coach
		Alissa Morano	Co-Coach
	JV	Katie Reid	Coach
	Modified	TBA	Coach
Girls Tennis	Varsity	Alan Benson	Coach
Girls Volleyball	Varsity	Matthew VanVoorhis	Coach
	JV	TBA	Coach
	Modified	John Brennie	Coach

e) **Maternity Leave**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following maternity leave for the following individual:

Employee: Shamien Jansen
Position: Middle School Math Teacher
Effective Date: On or about October 3, 2012 through November 30, 2012

f) **Salary**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools approves the following salary increases:

Employee: Carol Potash
Position: Director of Technology
Salary Increase: 1.5 percent
Effective Date: July 1, 2011 (1.5%)
July 1, 2012 (1.5%)

Employee: Debbie Tompkins
Position: Assistant Transportation
Salary Increase: 1.5 percent
Effective Date: July 1, 2011 (1.5%)
July 1, 2012 (1.5%)

Employee: Carly Jacobsen
Position: Secretary to the Assistant Superintendent
Salary Increase: 1.5 percent
Effective Date: July 1, 2011 (1.5%)
July 1, 2012 (1.5%)

Employee: Pete Miller
Position: Superintendent of Building and Grounds
Salary Increase: 2.5 percent
Effective Date: July 1, 2011 (2.5%)
July 1, 2012 (2.5%)

g) **Resignation**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools approves, with regrets, the resignation from the following individual:

Employee: Alixandre Walsh
Position: Middle School French Teacher
Purpose: Resignation
Effective Date: July 30, 2012

BUSINESS AND OPERATIONS None at this time.

SUPERINTENDENT COMMENTS :

- Opening Day event is scheduled for staff on September 4; invitation to board members with itinerary will be sent to board members;
- First day for students is scheduled for September 5th.
- NYSSBA's New School Board Member Academy is hosting training seminar on August 22nd in Latham; September 14-15 in Albany; on-line training also offered for state mandated training seminars. Please let Carly Jacobsen or Lisa Cerniglia know if you are interested in attending. State convention training being offered - for those on the school board that are interested, please inform Deborah Haab.
- Ulster BOCES renovations for the CBO offices are moving forward. Purchase orders will take top priority due to the necessary of school supplies, etc.
- Meetings are currently being held with HTA and HAA regarding the new APPR regulations.
- Assistant Superintendent Roseann Bayne has been working with group of teachers to discuss student assessment tools that are needed to comply with the new evaluation system. State assessments, local assessments and third party assessments are all involved in this process.
- Assistant Principal, Sarah Dudley-Lemak has been working with teachers on the Common Core Learning Standards.
- A case of vandalism has been reported at the elementary school playground where the slide is located.
- The Highland Rotary Club is looking for volunteers, esp. if there are any not-for-profit organizations that would be available. This yearly event is held on August 18th and 19th. For any not-for-profit organization that is interested, a donation from the proceeds will be provided.

The board had the following questions/comments/concerns:

Alan Barone questioned if the security surveillance camera noted vandalism at elementary school playground. Deborah Haab stated that she will follow-up with Pete Miller; however, it was reported by an individual and the person(s) involved have been approached.

BOARD OF EDUCATION:

Old Business:

a) Supplemental Memorandum of Agreement

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby ratifies the provisions of the Supplemental Memorandum of Agreement between the District and the Highland Teachers Association (HTA), dated July 5, 2012, that settles three grievances, and appropriates the monies necessary to fund the provisions of the Supplemental Memorandum of Agreement. A copy of such Supplemental Memorandum of Agreement shall be incorporated by reference within the minutes of this meeting.

Motion made by Sue Gilmore; Seconded by Tom Miller; Motion carried unanimously with a 7-0 vote. No discussion.

b) **Retainer Agreement for 2012-2013**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby approves the following retainer agreement for the 2012-2013 school year:

MADE THIS 31st day of July, 2012, by and between the Board of Education of the Highland Central School District, hereinafter referred to as "The Board", and Shaw, Perelson, May & Lambert, LLP, Attorneys at law, hereinafter referred to as "The Attorney";

WHEREBY, it is agreed that the Attorney shall perform the following professional services at the rate of forty thousand dollars (\$40,000.00) per year, payable in equal monthly installments of \$3,333.33, for the period of time commencing July 1, 2012 and terminating on June 30, 2013:

- I. **RETAINER SERVICES SHALL INCLUDE:**
 - A. Provide representation in up to three (3) arbitration proceedings, all PERB proceedings, up to two (2) appeals to the Commissioner of Education, all Human Rights proceedings, negotiations with the HTA, HAA and HELPA bargaining units, including mediation, fact-finding and superconciliation (excluding strike management), up to two (2) Section 75, Civil Service Law hearings and up to one (1) Section 3020-a, Education Law Proceeding.
 - B. Provide a defense in up to (2) Article 78 proceedings brought against the Board of Education (except for trial work), up to two (2) special education impartial hearings pursuant to Article 89 of the education Law and up to two (2) appeals to the State Review Officer.
 - C. Provide representation in Section 3214, education Law, Student Disciplinary Hearings, where an attorney is present for the student.
 - D. Serve as bond counsel with respect to the issuance of short-term obligations (e.g., bond anticipation and renewal notes, revenue anticipation notes, tax anticipation notes), up to and including \$1,000,000.
 - E. Retainer services shall include rendering day-to-day opinions, orally and in written form, with respect to labor relations, education and other matters of law involving school districts; monitoring pending and newly commenced tax certiorari proceedings; updating the board of administration with respect to significant new laws or modification of laws affecting public education; reviewing the board agenda-related materials; attending up to one (1) meeting of the Board per month, at the Board's or Superintendent's request.
 - F. Retainer services shall include an aggregate of 255 hours per year for general counsel and labor counsel services.
- II. **BILLING PROCEDURES**

- A. Time records indicating professional services shall be maintained for production to the School District for cost analysis purposes. Intervals of actual time expended of partial and full hours shall be indicated.
- B. Matter not covered by the Agreement shall be billed at the rate of \$190.00 per hours, subject to authorization, in advance, by the Board of Education.

Notice:

In the event of a dispute relating to our fees, you may have the right to arbitrate the dispute pursuant to Part 137 of the Rules of the Chief Administrator of the courts of the State of New York, a copy of which the Attorney will provide.

Motion made by Debbie Pagano; Seconded by Sue Gilmore; Motion carried unanimously with a 7-0 vote. Discussion: Same contract has the 2011-2012 school year. Alan Barone would like to see Item E be followed through.

New Business:

- a) **Correspondence** – Any correspondence received by Board of Education members may be discussed.
- b) **Future BOE Agenda Items** – Any agenda items are to be received by the Wednesday of the week prior to the BOE meeting.

The board had the following questions/concerns/comments:

- Sue Gilmore asked town planning board member, Jeff Paladino, if a presentation could be placed at a future board meeting. Jeff Paladino will have a presentation put together on ideas and suggestions from the Highland Planning Board.
- Kim Sweeney asked about status of student's schedules and orientation.
- Assistant Superintendent Roseann Bayne commented that state scores have been received and parents will receive these results within the next few weeks.
- Board retreat is scheduled for August 28th. Details to follow.
- Tom Miller asked if a date was confirmed about building tour – no definite was has been set as of today's meeting.

PUBLIC COMMENT

- Jeannie Collabella, Highland resident, stated that she, as well as some other community members, are available to volunteer, if needed, to the committees mentioned during the Re-Organizational meeting of July 10, 2012.
- Jeff Paladino, Highland resident, asked if there has been any new discussion or consideration regarding an SRO. Kim Sweeney responded that perhaps this can be on next board agenda.

Motion made to go into Executive Session by Debbie Pagano; Seconded by Kim Sweeney; Motion carried unanimously with a 7-0 vote.

EXECUTIVE SESSION: ANTICIPATED UPON BOARD (7:46 pm)

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. Matters which will imperil the public safety if disclosed;
2. Any matter which may disclose the identity of law enforcement agent or informer;
3. Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. Discussions regarding proposed, pending, or current litigation;
5. Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6. The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. The preparation, grading or administration of examinations;
8. A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Motion made at 9:19 pm by Kim Sweeney to exit executive session and return to regular session. Motion seconded by Sue Gilmore. Motion made by Tom Miller at 9:34 pm to adjourn regular session; seconded by Sue Gilmore.

ADJOURNMENT 9:34 pm

Highland Central School District

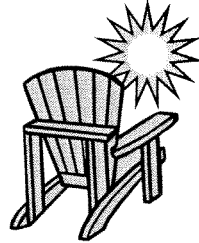
MINUTES

Board of Education Business Meeting

Tuesday, August 7, 2012

6:00 pm Regular Meeting to be held in the Jack Mesquita Library Media Center

Executive Session to follow with Board Approval



Board Members Present: Alan Barone, Sue Gilmore, Tom Miller, Kim Sweeney, Debbie Pagano, Mike Bakatsias, Mike Reid

Administrators/Directors/Principals Present: Deborah Haab, Superintendent of Schools; Roseann Bayne, Assistant Superintendent of Schools; Louise Lynch, Business Administrator; Sarah Dudley-Lemak, Assistant Principal High School

CALL TO ORDER AND PLEDGE OF ALLEGIANCE 6:08 pm

Board President, Alan Barone, called the meeting to order and Pledge of Allegiance was recited.

PUBLIC COMMENTS:

None at this time.

ACCEPTANCE OF REPORTS:

None at this time.

CURRICULUM AND INSTRUCTION:

Directors' Reports: Directors will be submitted in Board of Education meeting held on August 21st.

PERSONNEL:

a) **Resignation**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, with regrets, accepts the resignation of the following individual:

Employee: Jeannette Paladino
Position: School Monitor
Effective Date: July 15, 2012

Motion made by Sue Gilmore; Seconded by Kim Sweeney; Motion carried unanimously with a 7-0 vote.

BUSINESS AND OPERATIONS:

None at this time.

SUPERINTENDENT COMMENTS :

- Board retreat scheduled for August 28th from 6-9 pm at Ulster Boces, New Paltz
- Board retreat is scheduled with administrators and directors on September 25th. Please confirm with Ms. Haab or Ms. Jacobsen.
- Meeting with ECG to review energy audit is scheduled for August 15th.
- Preparations are being made for opening day for students for the 2012-2013 school year.

The Board had the following questions/concerns/comments:

Sue Gilmore expressed concern about the necessity of borrowing funds from the Capital Funds Account. Discussion took place among board members and Louise Lynch.

Louise will follow-up with auditors for suggestions.

BOARD OF EDUCATION:

Old Business:

a) Dignity Act for All Students (DASA) Policy (2nd Reading)

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following school policy: "DIGNITY FOR ALL STUDENTS ACT" ("DASA").

Motion made by Debbie Pagano; Seconded by Mike Bakatsias; Motion carried unanimously with a 7-0 vote.

b) Concussion Management Policy (2nd Reading)

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of schools, approves the following school policy: "CONCUSSION MANAGEMENT POLICY".

Motion made by Sue Gilmore; Seconded by Tom Miller; Motion carried unanimously with a 7-0 vote.

Discussion: The term "incident" in DASA policy was discussed as well as harassment issues with students outside of school district. Deborah Haab reinstated to Board that appointed coaches are aware of the state mandated concussion policy and training is already in process. Alan Barone discussed who is to be present at school sporting events (according to policy) and perhaps another individual is to be present at these events. Future discussion to take place.

c) School Resource Officer (SRO) – Discussion took place in favor of pursuing the possibility of appointing an SRO officer for the 2012-2013 school year. Sue Gilmore asked how a school psychologist could not fill the position of a SRO. Deborah Haab explained the limit schedule of school psychologist here in the high school as well as a retiree not being replaced.

New Business

- a) Correspondence – None at this time.
- b) Future BOE Agenda Items – Discussed
- c) Senior Citizens Exemption – Discussion of what the impact to other taxpayers will be is to be discussed at future board meeting.
- d) Remote Learning Opportunities in Adirondacks – Mike Reid discussed opportunities to students for a summer credit course at Pine Bush. Future discussion to take place.

PUBLIC COMMENTS:

None at this time.

Motion made at 7:02 pm by Kim Sweeney to adjourn regular meeting and go into Executive Session; Seconded by Tom Miller; Motion carried unanimously 7-0 vote.

EXECUTIVE SESSION: ANTICIPATED UPON BOARD APPROVAL

RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- 1. ____ Matters which will imperil the public safety if disclosed;
- 2. ____ Any matter which may disclose the identity of law enforcement agent or informer;
- 3. ____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
- 4. ____ Discussions regarding proposed, pending, or current litigation;
- 5. x Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
- 6. x The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- 7. ____ The preparation, grading or administration of examinations;
- 8. ____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange or securities held by such public body, but only when publicity would substantially affect the value thereof.

Motion made by Sue Gilmore to exit Executive Session; Seconded by Tom Miller; Motion carried to go into regular session at 9:26 pm.

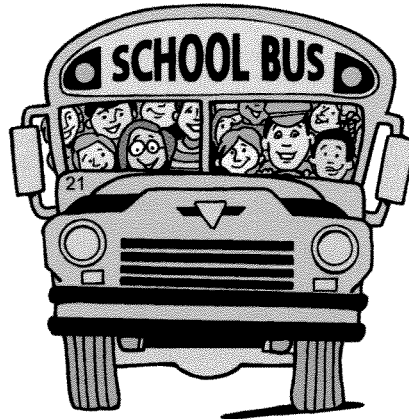
ADJOURNMENT 9:26 pm

Minutes recorded and submitted by,

Lisa M Cerniglia, District Clerk



Received 8/17



A HIGHLAND BUS IS A HAPPY BUS AND A SAFE BUS

FROM THE DESK OF MARTIN V. SZOSTAK

TO : MRS. HAAB
FROM : MARTIN V. SZOSTAK
RE: DOT BUS INSPECTIONS
DATE : AUGUST 14 2012

I AM PLEASED TO REPORT THAT BUSES # 125, 135, 136, 142, 145, 154 AND 155 WERE INSPECTED BY DOT INSPECTOR RICH SCIARRA AND ALL SEVEN BUSES PASSED INSPECTION AND WITHOUT A WRITE UP. ALL SEVEN BUSES ARE INSPECTED THROUGH FEBRUARY 14 2013.

ONCE AGAIN I MUST COMMEND THE CONSCIENTIOUSNESS OF FRAN SORBELLO'S ASSISTANCE IN PREPARING THE SEVEN BUSES FOR INSPECTION, MAINTAINING OUR COMPREHENSIVE MAINTAINANCE PROGRAM AND HER DEDICATION TO STUDENT SAFETY IN THE ABSENCE OF RAY OWEN FOR THE LAST THREE AND A HALF MONTHS.

I WOULD ALSO LIKE TO MENTION AS OF THE END OF THE 2012 SCHOOL YEAR AND DURING THE PAST TWO YEARS PLUSE, THE HIGHLAND CENTRAL SCHOOL DISTRICT BUS FLEET HAS TRAVELED OVER 1,000,000 MILES WITHOUT A BUS BEING TOWED IN FROM A BREAK DOWN.

NOTE : OUR CURRENT DOT PROFILE TO DATE IS NOW 94% PASSING RATE.

RESPECTFULLY SUBMITTED

Martin V. Szostak

HIGHLAND ELEMENTARY SCHOOL
Principal's Report
Summer 2012 – August 16, 2012

ENROLLMENT

K: 146	1 st : 149	
2 nd : 115	3 rd : 138	
4 th : 130	5 th : 136	Total: 814 (as of 8/16/2012)

UPCOMING EVENTS

Kindergarten Orientation

An orientation program is planned to occur on August 29th in two sessions. Students whose last names begin with the letters A-L will attend from 9:00 am – 11:00 am. Students whose last names begin with the letters M-Z will attend from 12:00 pm – 2:00 pm. During the orientation, students will have a snack in our school cafeteria and learn how to go through a lunch line, take a ride on a school bus and work for a short time in the classroom with their teacher. Parents will meet in the cafeteria during the program to meet with administration and other staff regarding our elementary program.

Back to School - Curriculum Nights

Thursday, September 6, 2012 – Grades K & 5 – 6:30 pm
Monday, September 10, 2012 – Grades 2 & 4 – 6:30 pm
Tuesday, September 11, 2012 – Grades 1 & 3 – 6:30 pm

Summer Update

Class Placement Letters: Students have been placed in classes for the 2012-2013 school year and letters were sent out to parents on August 2nd.

Faculty/Staff Handbooks: We are completing the revisions to our faculty and staff handbooks for distribution on Opening Day on September 1st.

Summer Learning Academy: Our summer program ran Mondays-Thursdays during the month of July. Seventy-two students received supports in ELA, Math and ESL programs so that regression of skills did not occur.

Textbook/Workbook Orders: As was mentioned last year, we have made a concerted effort to scale back the number of workbooks (consumables) ordered this year. Textbook replacements are currently only needed for damaged/lost books. All orders have been processed and received.



504s: Most of our 504s for the upcoming school year have been finalized and beginning of year meetings are being scheduled so teachers and parents can discuss the individual needs of the students with 504 accommodation plans.

Supplies: Supplies are arriving daily and are being checked in and delivered to classrooms so that purchase orders can be finalized and paid for the 2012-2013 school year.

Technology: Most classroom spaces have mounted SmartBoards or Eno Boards. There are a small handful of rooms that are awaiting their boards which have been ordered. The remaining rooms are having their boards purchased with School Improvement Grant Funds that were recently allocated.

Calendar: Our calendar dates have been entered onto our school website. Parents have been informed of this in a recent mailing and are being encouraged to check the calendar regularly for updates to our schedule.

Summer (Mobility) Enrollment: Two years ago, it was requested that we report where students were going when they left our district and where students were transferring from when entering....this is the most current accounting for that request. Please note that there are others that have mentioned that they are moving to the area or that are leaving but we have not gotten final confirmation of such moves at this date.

Students Exited: 18

6 student moved to Out of State

1-CA, 1-SC, 3-FL, 1-GA

6 students moved to other schools in NYS

2-Wappingers, 3-Marlboro, 2-Poughkeepsie,

1-Spackenkill, 2-Rondout, 1-BOCES, 1-Homeschool

Students Entered: 32

6 New Kindergarteners enrolled since July 1

2 students from parochial schools (St. Peters & Regina Coeli)

5 students from Out of State Schools (FL, TX, CT, Jordan)

2 students from New York City

16 students from surrounding school districts

(Cornwall, Hyde Park, BOCES, Marlboro, Pine Bush, Valley Central, Millbrook, Kingston, Poughkeepsie)

Custodial Work: The building looks terrific. Mr. Uecker and his crew have done a fantastic job in preparing the classrooms and hallways this summer. The school looks inviting and is just about ready to have students return.



HIGHLAND MIDDLE SCHOOL

Principal's Report

August 16, 2012

ENROLLMENT:	09/01/11	06/15/12	08/16/12
6 th grade:	153	155	143
7 th grade:	135	139	159
8 TH grade:	151	150	135

CALENDAR:

August 30 & 31 Student schedule pickup

SINI: We have received the SINI grant and are currently working to spend it before August 31st. We have earmarked money for appropriately leveled reading materials, multisensory manipulative, an advanced form of books on tape called Play-Aways, upgrades to our READ 180 software, a community based outreach program and staff development. As a result of receiving the grant late in the year, the staff development money is seemingly difficult to spend, but we are investigating different options.

Many of the materials listed above will be used to support the new model of collaborative teaching that we are putting in place for science and social studies. The general idea of this model is to limit the size of these classes, limit the scope of curriculums, and concentrate on reading and writing skills. In addition to the increased instructional time for our disabled students in 15-1 ELA classes, we will effectively have 4 periods a day of instruction with reading and writing for this group of students. Additionally, the general education students placed in the collaborative classrooms are those students identified as struggling readers through both State tests and our own internal methods.

State Test Results: We have received our state test results. Generally the results are positive, with our students performing better in ELA than in Mathematics. ELA results of students with disabilities are still weak, although very close to the averages in the county and four county region. These scores demonstrate that our emphasis on improved reading/writing instruction for students with disabilities, our implementation of interim math assessments and our continued emphasis on overall reading writing instruction is on the mark.

Staffing: We have interviewed and are in the final steps of hiring staff members to fill our part time math position and full time music position. These

staff members will be in place for the beginning of the school year. On the first of August, one of our foreign language teachers resigned. This position has been posted and we are waiting for the posting to close prior to beginning interviews. Believe it or not, the response to the posting has been very limited. It could be because we need someone certified in both French and Spanish. We also have several short term leave positions to fill.

Master Scheduling: There have been many obstacles to creating this year's master schedule. Examples are sharing four teachers with the high school, moving to an eight period day, a late start determining 7th grade foreign language choice, increasing ELA instructional time for disabled students, and the new organization of collaborative classes. Usually, by this time, we are fully completed with scheduling. We are not there yet, but will be very soon. We are currently working to balance classes and set room assignments.



Highland Central School District

Office of Student Services, 320 Pancake Hollow Road, Highland, NY 12528

Barbara E. Chapman
Director of Student Services

bchapman1@highland-k12.org
845.691.1023
Fax: 845.691.1024

Director's Report August 21, 2012

The following is a list of the activities that our office is involved in for the summer:

- ◆ Testing and having CSE/CPSE meetings on new referrals
- ◆ Finalizing end of year data for upload to the State Education Department for our PD and VR reports
- ◆ Working with each building to make sure all the IEP requirements of our students will be in place for September, including staffing, materials, assistive technology, and training
- ◆ Attending online trainings on IEP Direct changes
- ◆ Attending training online the new teacher and principal evaluation system
- ◆ Attending grant related trainings – Title grants, IDEA, Part 154
- ◆ Finalizing 2011-12 grants
- ◆ Writing and submitting 2012-13 grants
- ◆ Working with the Business Office on grants management and reporting
- ◆ Analyzing last year's data on classification, declassification, referrals by building, new entrants, etc.
- ◆ Filing cleanup, i.e., removing inactive files to storage and reallocating storage space
- ◆ Preparing for a smooth opening of the 2012-13 school year

English as a Second Language – This spring 19 of our 20 ESL students took the NYSESLAT exam. One student was out of the country at the time of the test. Four students, three elementary and one high school, tested proficient and will not be required to have ESL services this school year. This will make the management of program easier as two students who tested proficient are incoming sixth graders so we will not need to schedule ESL services for the middle school. This past year, we had the following languages for students in our program: 7 Spanish, 4 Vietnamese, 5 Bengali, 1 Chinese, 1 Italian, 1 Creole, and 1 Korean. We are very proud of the accomplishment of our students who have exited the program.

Supplemental Education Services – Learner First provided our Title I SES services this past school year. I've attached a summary of the participation and results. I would like to particularly draw your attention to the improvement in Math and, especially, ELA for our students with disabilities, which, as we know, was our targeted group in need of improvement. This program is funded by Title IA.

Attachments:

- Learner First – Year End SES Report
- Article – “Feds: Transition Services in Need of Improvement”
- Article – “Suspensions Are Higher for Disabled Students, Federal Data Indicate”
- Article – “Invitation to a Dialogue: An Excess of Testing”
- Article – “Teacher on Cursive: Worth Its Weight in Gold”
- Graphic – Meditation in Education
- Graphic – Children & Nature

Vision Statement: The Highland Central School District, in collaboration with its community and partners, is a student-centered learning community focused on the development of independent, lifelong learners while providing a quality education and promoting positive and healthy student growth.



Adoption of Tax Levy

2012-2013 REAL PROPERTY TAX LEVY – LIBRARY TAX RESOLUTION

BE IT RESOLVED that the receiver of taxes be authorized and directed to collect taxes for the Highland Central School District with the designated walk in collection point to be the M & T Bank, Highland Branch, Highland, NY on all regular business days, except Saturdays, Sundays and Holidays, or by mail during the period of September 1, 2012 to October 1, 2012 without penalty, and during the period of October 2, 2012 to November 2, 2012 with the addition of a two percent (2%) interest penalty and, further, that any taxes not received or US postmarked on the close of business on November 2, 2012, be turned over to the Ulster County Treasurer for collection.

BE IT RESOLVED; to the Collector of Taxes of the Highland Central School District, Towns of Esopus, Lloyd, Marlborough, New Paltz, and Plattekill, of Ulster County, New York State:

You are hereby commanded:

1. To give notice and start collection of Taxes on September 1, 2012 in accordance with provisions of Section §1322 of Real Property Tax Law;
2. To give notice that tax collection will end on November 2, 2012;
3. To collect taxes in the amount of \$23,559,138 for the School District Levy (less the amount to be separately provided through the STAR Program for which the tax collector is not responsible) AND \$402,042 for the Library Levy in the same manner that collectors are authorized to collect town and county taxes in accordance with provisions of Section §1318 of the Real Property Tax Law;
4. To make no changes or alterations in the tax warrant or the tax warrant of the tax roll attached, but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with provisions of Section §1316 of the Real Property Tax Law;
5. To forward by mail to each owner of real property listed on the tax roll within ten days after the start of collection, a statement due on his property on pre-numbered tax bill forms provided by the school district in accordance with provisions of Section §922 of the Real Property Tax Law, and to forward by mail, without interest penalties, to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax roles in accordance with Sections §540 and §544 of the Real Property Tax Law;
6. To receive from each of the taxable corporations and natural persons the sum listed on the attached tax rolls without interest and penalties when such sums are paid before the end of the penalty free period (October 1, 2012), and to add two percent (2%) interest penalty to all taxes collected during the penalty period (October 2, 2012 – November 2, 2012);
7. To issue pre-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain and preserve and file exact carbon copies of all such receipts issued as required by Section §986 of the Real Property Tax Law;
8. To promptly return the warrant at its expiration and, if any taxes on the attached tax roll shall be unpaid at this time, deliver the account thereof on forms showing by town, the total assessed

valuation tax rate, the total tax levy, the total amount remaining uncollected as required by Section§1330 of the Real Property Tax Law, and subsequently, to turn over to the County Treasurer by November 15, 2012 a listing of all unpaid taxes with penalties included:

9. This warrant is issued pursuant to Section§910, §912, and§914 of the Real Property Tax Law and is delivered in accordance with sections§1306 and§1398 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section§1318, subdivision 2 of the Real Property Tax Law.

<u>Roll</u>	<u>Ave/Nav</u>	<u>Signature</u>
Alan Barone		
Susan Gilmore		
Mike Bakatsias		
Thomas Miller		
Debra Pagano		
Mike Reid		
Kim Sweeney		

WHEREAS, the Board of Education of the Highland Central School District is authorized to raise funds for the 2012-13 school year not to exceed \$36,164,108;

BE IT RESOLVED, that the Board authorize and direct the levy and collection of taxes for the 2012-13 school year in the amount of \$23,559,138 (less the amount to be separately collected provided through the STAR Program for which the tax collector is not responsible) and that the Board fix the equalized tax rates by towns and confirm the extension of the tax roll as they appear on the following described tax roll:

2012-13 Real Property Tax Levy

Town	Apportionment Value	Equalization Rate	Share of School Tax	Tax Rate
Esopus	50,736,816	100%	\$ 1,006,152.85	19.830824
Lloyd	1,014,477,642	100%	\$ 20,117,927.25	19.830912
Marlborough	24,078,084	100%	\$ 477,488.24	19.830824
New Paltz	11,448,649	100%	\$ 227,036.14	19.830824
Plattekill	87,264,853	100%	\$ 1,730,533.91	19.830824
Total	1,188,006,044		\$ 23,559,138.40	

2012-13 Library Tax Levy

Town	Apportionment Value	Equalization Rate	Share of School Tax	Tax Rate
Esopus	50,736,816	100%	\$ 17,170.22	0.338417
Lloyd	1,014,477,642	100%	\$ 343,316.96	0.338419
Marlborough	24,078,084	100%	\$ 8,148.44	0.338417
New Paltz	11,448,649	100%	\$ 3,874.42	0.338417
Plattekill	87,264,853	100%	\$ 29,531.95	0.338417
Total	1,188,006,044		\$ 402,042.00	

BE IT RESOLVED AND HEREBY DIRECTED THAT; The Tax Warrant of the Board, duly signed, shall be affixed to the above-described tax rolls authorizing collection of said taxes to begin September 1, 2012 and end on November 2, 2012 except Saturdays, Sundays and Holidays, giving the warrant an effective period of 63 days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

IT IS FURTHER DIRECTED THAT; taxes collected without penalty for the period of September 1, 2012 through October 1, 2012 inclusive, and that a penalty of 2 percent (2%) be assessed on taxes collected during the period of October 2, 2012 through November 2, 2012 inclusive, and that any taxes not received by the close of business November 2, 2012 or US postmarked on that day, be turned over to the respective County Treasurer for collection.

Roll _____ **Aye/Nay** _____ **Signature** _____

Alan Barone

Susan Gilmore

Mike Bakatsias

Thomas Miller

Debra Pagano

Mike Reid

Kim Sweeney

1



HIGHLAND CENTRAL SCHOOL DISTRICT

Deborah A. Haab
Superintendent of Schools

August 10, 2012

Senator William Larkin
1093 Little Britain Road
New Windsor, New York 12553

Dear Senator Larkin:

I write to you today to express my growing concern regarding rising expenses for private/parochial school textbook purchases. As you may or may not be aware, any students living within the Highland Central School District but attending a private or parochial school are the responsibility of the Highland CSD with regard to textbooks. The per pupil allocation for textbooks is currently \$58.25 and we make every attempt to stay within this allocated aid for our students. Since 2005 we have expensed \$27,602 beyond this allocated amount for those students enrolled in private/parochial schools. This school year alone we have already exceeded the allotment by \$3,214.96 and this number continues to increase.

I am writing to ask you for support in this area. It is time for new legislation that specifically addresses the over expenditure of textbooks in private/parochial schools. My fear is that the Highland Central School District cannot continue supporting textbooks for our public school students at this cost. Since 2005, we have consistently taken from other budget lines to support these private/parochial expenses.

Any assistance that you could provide or advice that you may have for us in handling this situation would be much appreciated. I look forward to speaking with you soon. Thank you for your time and attention to this matter.

Sincerely,



Deborah A. Haab
Superintendent of Schools

DAH/crj

cc: Assemblyman Kevin Cahill
Assemblyman Frank Skartados

