

Highland Central School District

**AGENDA**

Board of Education Meeting

**Tuesday, June 3, 2014**

6:00 pm Open Meeting

6:00 pm Executive Session (Pending Board Approval)

7:00 Open Meeting to be held in the High School Cafeteria



**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**SPECIAL PRESENTATION:**

A short reception will take place to recognize the students involved in:

- All County Band & Chorus Festival
- NYSMMA Solo & Ensemble Festival

**PUBLIC COMMENTS:**

Any topic related to the agenda may be addressed except for personnel or specific student issues.

*Protocol for Public Comment*

*The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.*

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

*Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.*

**ACCEPTANCE OF REPORTS:**

BE IT RESOLVED that the Board of Education acknowledges reviewing the following reports:

- a) Board of Education Meeting Minutes – May 6, 2014 & May 14, 2014
- b) Special Aid Fund Budget & Revenue Status Reports – April 2014
- c) Food Service Fund Budget & Revenue Status Reports – April 2014
- d) Extracurricular Student Activity Treasurers Report – April 2014

- e) Audit Committee Meeting Minutes – September 30, 2013, January 27, 2014 & May 19, 2014

**CURRICULUM AND INSTRUCTION:**

- a) **Directors' Reports:**  
Each month the Directors of Technology, Food Service, Transportation, Buildings & Grounds, and Athletics will provide the Board with a written update.

**PERSONNEL:**

- a) **Leave of Absence**  
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the request for an unpaid leave of absence for the purpose of continuing education in the teaching field as follows:  
Employee: Katie Kurry  
Position: Teacher Assistant at Elementary School  
Effective Date: September 2, 2014 – December 19, 2014
  
- b) **Extension for Leave Replacement Coverage**  
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following extension for leave replacement:  
Employee: Vanessa Pratts  
Position: School Counselor  
Effective Date: July 1, 2014 – January 31, 2015  
Purpose: Extension of leave replacement coverage for Kristin Candia
  
- c) **Retirement**  
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the resignation for the purpose of retirement from the following individuals:  
Employee: Rosann M. LaManna  
Position: Assistant Principal at Elementary School  
Effective Date: June 30, 2014  
  
Employee: Vincent Wyant  
Position: Head Custodian  
Effective Date: June 30, 2014

**STUDENT REPRESENTATIVE COMMENTS** - Priyanka Dongare

**BUSINESS AND OPERATIONS:**

- a) **Budget Transfer**  
BE RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following budget transfer for the 2013-2014 school year:  
Budget Transfer Number 9748                      \$93,500.00

**ASSISTANT SUPERINTENDENT'S REPORT**

**SUPERINTENDENT'S REPORT:**

**BOARD OF EDUCATION:**

**New Business:**

- a) **Supplemental Memorandum of Agreement - HAA**  
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the SMOA agreement dated May 21, 2014 as noted attached.
  
- b) **Sports Merger**  
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the merger with the Marlboro Central School District for Varsity Girls Swimming for the 2014-2015 fall season.
  
- c) **Correspondence** – Any correspondence received by the Board may be discussed.
  
- d) **Future BOE Agenda Items** – To be submitted the Tuesday prior to following Board meeting.

**Old Business:**

- a) **UCSBA Annual Dinner Meeting** to be held on Monday, June 9, 2014 at 6:00 pm.
  
- b) **Capital Project / Facilities Committee** - Discussion

**CLERK'S REPORT:**

- a) **The Results from the May 20, 2014 Budget Vote**  
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the below figures as the official results of the May 20, 2014 Budget Vote:

Proposition No. 1 – School District Budget: \$39,961,276.00  
YES – 799                                      NO – 457      TOTAL VOTES CAST – 1278

Proposition No. 2 – Three (3) School Bus Purchases  
YES – 785                                      NO – 464

Proposition 3 - Maintenance & Grounds Equipment Purchase  
YES – 766                                      NO – 468

- b) **The Results from the Board of Trustee Election Results**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the below figures as the Board of Education Trustee official results from the May 20, 2014 election:

<u>Name of Candidate</u>	<u>Total Votes</u>	<u>Incumbent or New</u>
Alan Barone	795	Incumbent
Heather Welch *	813	New

*\*Indicates newly elected board members*

**PUBLIC COMMENTS:** Any topic related to the agenda may be addressed except for personnel or specific student issues.

**EXECUTIVE SESSION: Anticipated upon Board approval**

RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. \_\_\_\_\_ Matters which will imperil the public safety if disclosed;
2. \_\_\_\_\_ Any matter which may disclose the identity of law enforcement agent or informer;
3. \_\_\_\_\_ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. \_\_\_\_\_ Discussions regarding proposed, pending, or current litigation;
5.   x   Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6.   x   The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. \_\_\_\_\_ The preparation, grading or administration of examinations;
8. \_\_\_\_\_ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

**ADJOURNMENT**

**Highland Central School District  
Audit Committee Meeting Minutes  
May 19, 2014**

**ATTENDEES:**

Alan Barone, Debra Pagano, Joe DiValentino, Deborah Haab, Louise Lynch

**ABSENT:**

Kim Sweeney, Caren Sullivan

**1. Internal Audit - Employee Benefit Review**

Draft of Bonadio's Employee Benefit Review was reviewed and Draft Corrective Action Plan was discussed. In response to a question regarding dependent eligibility audit finding, Louise Lynch will request a price for an independent audit of the dependent eligibility in an effort to control health insurance costs.

**2. NYS Comptroller's Audit**

The final Corrective Action Plan was reviewed and mailed to the state within the 90 day time frame required, on April 26, 2014.

**3. External Audit – Summer 2014**

It was announced that Alec Sorbin of Ray Preusser's CPA firm had performed work in relation to preliminary audit review and conducted a random sample already. Dates are already scheduled to permit the remaining audit work which will commence after the fiscal year ends.

**Highland Central School District**  
**Audit Committee Meeting Minutes**  
**January 27, 2014**  
**6:00 pm**

ATTENDEES:

Caren Sullivan, Deborah Haab, Louise Lynch

ABSENT:

Alan Barone, Kim Sweeny, Debbie Pagano, Joe DiValentino

1. Internal Audit

The Risk Assessment was reviewed by the committee members present. There was discussion regarding the firewall intrusion test finding and why this item remained again this year. Louise Lynch suggested conferring with the IT Director to inquire as to why some items continue to remain outstanding. Louise Lynch was under the impression that several of the IT findings had been addressed and mitigated.

The prioritization identifying areas of high risk led the Committee to agree to determine the area of Employee Benefits would be audited for the 2013-14 year. Bonadio would be informed of this decision and the audit work should commence immediately.

2. NYS Comptroller's Audit Update

The oral exit interview was held late in the fall 2013 and informal findings were noted but remain confidential. Superintendent Haab reported that the findings were nothing surprising and were areas the District was addressing.

3. Upcoming Audit Committee Meetings

Monday, May 19, 2014 @ 6:00 pm – Central Conference Room

4. Open Discussion

**Highland Central School District  
Audit Committee Meeting Minutes  
September 30, 2013**

**ATTENDEES:**

Alan Barone, Kim Sweeney, Joe Di Valentino, Deborah Haab, Louise Lynch

**ABSENT:**

Debbie Pagano, Caren Sullivan

**1. External Audit**

The Committee reviewed the External Audit year ended 06/30/2013. The Committee also discussed the Management Letter and reviewed the Corrective Action Plan.

**2. Claims Auditor Update**

The Committee reviewed the duties and processes of the Internal Claims Auditor. Kathleen Valentino, the Internal Claims Auditor will attend the next Audit Committee Meeting on Monday, January 6, 2014 to discuss in more detail.

**3. Internal Audit - Begin Risk Assessment 2013-14**

Internal Auditors will begin their assessment on November 12th and 13th, 2013.

**4. Confirmed Audit Committee Meetings**

Monday, January 6, 2014 @ 6:00 pm – Central Conference Room

Monday, May 19, 2014 @ 6:00 pm – Central Conference Room

**5. Open Discussion**

No further discussions

# HIGHLAND CENTRAL SCHOOL DISTRICT

Revenue Status Report As Of: 04/30/2014

Fiscal Year: 2014

Fund: F SPECIAL AID FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
RMGT14-2770.000	RMGT14	Records Mgt's Grant - Yr 2	14,329.00	0.00	14,329.00	7,164.00	7,165.00	
STLE14-3289.000	STLE14	NYS STLE	97,810.00	0.00	97,810.00	33,550.00	64,260.00	
TIA013-4126.000	TIA013	Title IA	0.00	0.00	0.00	13,764.48		13,764.48
TIA014-4126.000	TIA014	Title IA	172,897.00	0.00	172,897.00	34,579.00	138,318.00	
TIIA13-4129.000	TIIA13	Title IIA	0.00	0.00	0.00	26,990.46		26,990.46
TIIA14-4129.000	TIIA14	Title IIA	39,573.00	0.00	39,573.00	7,914.00	31,659.00	
S61114-4256.000	S61114	Section 611, IDEA B	417,533.00	0.00	417,533.00	227,053.00	190,480.00	
S61914-4256.000	S61914	Section 619, IDEA B	18,742.00	0.00	18,742.00	15,509.00	3,233.00	
RTTT14-4289.RTT	RTTT14	Race to the Top	14,850.00	0.00	14,850.00	0.00	14,850.00	
Total SPECIAL AID FUND			775,734.00	0.00	775,734.00	366,523.94	449,965.00	40,754.94

### Selection Criteria

Criteria Name: Last Run  
As Of Date: 04/30/2014  
Suppress revenue accounts with no activity  
Show special revenue accounts 5997-5999  
Sort by: Fund/State Revenue/Revenue Code  
Printed by Louise Lynch

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.  
These are estimates to balance the budget



# HIGHLAND CENTRAL SCHOOL DISTRICT

Revenue Status Report As Of: 04/30/2014

Fiscal Year: 2014

Fund: C SCHOOL LUNCH FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1440.000		Sale of Lunch	245,600.00	0.00	245,600.00	131,639.55	113,960.45	
1441.000		Sales of Breakfast	14,000.00	0.00	14,000.00	7,513.00	6,487.00	
1445.000		Other Cafeteria Sales	140,000.00	0.00	140,000.00	94,850.33	45,149.67	
1445.100		Adult Meals, Lunches	25,000.00	0.00	25,000.00	8,206.27	16,793.73	
1445.200		A La Carte Sales	185,000.00	0.00	185,000.00	106,919.05	78,080.95	
1445.300		Catering Revenue	35,000.00	0.00	35,000.00	9,700.05	25,299.95	
1446.000		VENDING	45,000.00	0.00	45,000.00	24,295.75	20,704.25	
2401.000		Interest and Earnings	200.00	0.00	200.00	42.89	157.11	
2701.000		Refunds of Prior Yr Expenditur	0.00	0.00	0.00	4.73		4.73
2770.000		Misc Rev Local Sources Specify	0.00	0.00	0.00	8.34		8.34
2770.100		Unclassified Revenue	0.00	0.00	0.00	411.00		411.00
2770.200		C-Fund State Aid BOCES	0.00	0.00	0.00	54,809.81		54,809.81
3190.000		State Reimbursement	40,000.00	0.00	40,000.00	11,582.00	28,418.00	
4190.000		Fed Reimbursement (Ex Surp Fd)	285,000.00	0.00	285,000.00	228,004.00	56,996.00	
4191.000		USDA Surplus	25,000.00	0.00	25,000.00	7,559.82	17,440.18	
5031.000		Transfer from General Fund	100,000.00	0.00	100,000.00	100,000.00		
		<b>Total SCHOOL LUNCH FUND</b>	<b>1,139,800.00</b>	<b>0.00</b>	<b>1,139,800.00</b>	<b>785,546.59</b>	<b>409,487.29</b>	<b>55,233.88</b>

### Selection Criteria

Criteria Name: Last Run  
As Of Date: 04/30/2014  
Suppress revenue accounts with no activity  
Show special revenue accounts 5997-5999  
Sort by: Fund/State Revenue/Revenue Code  
Printed by Louise Lynch

Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.  
these are estimates to balance the budget

# HIGHLAND CENTRAL SCHOOL DISTRICT

Budget Status Report As Of: 04/30/2014

Fiscal Year: 2014

Fund: F SPECIAL AID FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
<b>SUMS13 Summer Handicapped 2013 - Subfund Subtotal</b>		0.00	248,350.00	248,350.00	231,917.44	19,663.02	-3,230.46	-3,230.46
SUMS14 Summer Handicapped 2014								
SUMS14-2253-490	Summer School Tuition4408	35,000.00	0.00	35,000.00	17,544.00	13,950.00	3,506.00	3,506.00
<b>SUMS14 Summer Handicapped 2014 - Subfund Subtotal</b>		<b>35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>17,544.00</b>	<b>13,950.00</b>	<b>3,506.00</b>	<b>3,506.00</b>
TIA013 Title I A	Prof Salaries- Title IA	2,730.28	11,034.20	13,764.48	14,016.32	0.00	-251.84	-251.84
TIA013-2110-150	Purchased Svcs- Title IA	9,500.00	-9,500.00	0.00	0.00	0.00	0.00	0.00
TIA013-2110-400	Supplies- Title IA	1,534.20	-1,534.20	0.00	0.00	0.00	0.00	0.00
<b>TIA013 Title I A - Subfund Subtotal</b>		<b>13,764.48</b>	<b>0.00</b>	<b>13,764.48</b>	<b>14,016.32</b>	<b>0.00</b>	<b>-251.84</b>	<b>-251.84</b>
TIA014 Title I A	Prof Salaries- Title IA	115,581.00	17,600.00	133,181.00	78,105.62	39,441.37	15,634.01	15,634.01
TIA014-2110-150	Purchased Svcs- Title IA	52,200.00	-15,900.00	36,300.00	33,000.00	0.00	3,300.00	3,300.00
TIA014-2110-400	Supplies- Title IA	5,116.00	-1,700.00	3,416.00	4,333.75	0.00	-917.75	-917.75
<b>TIA014 Title I A - Subfund Subtotal</b>		<b>172,897.00</b>	<b>0.00</b>	<b>172,897.00</b>	<b>115,439.37</b>	<b>39,441.37</b>	<b>18,016.26</b>	<b>18,016.26</b>
TIAA13 Title II A	Prof Salaries- Title II A	0.00	19,624.00	19,624.00	19,624.00	0.00	0.00	0.00
TIAA13-2110-150	Support Salaries- Title I	1,914.00	-1,914.00	0.00	0.00	0.00	0.00	0.00
TIAA13-2110-160	Purchased Svcs- Title IIA	6,630.94	-1,314.90	5,316.04	5,316.04	0.00	0.00	0.00
TIAA13-2110-400	M&S Title IIA	2,476.00	-2,476.00	0.00	0.00	0.00	0.00	0.00
TIAA13-2110-450	Staff Development-HS	5,226.00	-5,226.00	0.00	0.00	0.00	0.00	0.00
TIAA13-2110-461	Staff Development-MS	6,135.52	-5,896.10	239.42	239.42	0.00	0.00	0.00
TIAA13-2110-462	Staff Development-ES	4,608.00	-4,608.00	0.00	0.00	0.00	0.00	0.00
TIAA13-2110-465	Social Security	0.00	1,811.00	1,811.00	1,811.00	0.00	0.00	0.00
TIAA13-9030-800		26,990.46	0.00	26,990.46	26,990.46	0.00	0.00	0.00
<b>TIAA13 Title II A - Subfund Subtotal</b>		<b>26,990.46</b>	<b>0.00</b>	<b>26,990.46</b>	<b>26,990.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
TIAA14 Title II A	Prof Salaries- Title II A	10,200.00	10,000.00	20,200.00	3,837.91	15,113.21	1,248.88	1,248.88
TIAA14-2110-150	Purchased Svcs- Title IIA	15,000.00	-5,000.00	10,000.00	7,231.03	1,704.56	1,064.41	1,064.41
TIAA14-2110-400	M&S Title IIA	3,373.00	2,000.00	5,373.00	5,103.59	92.00	177.41	177.41
TIAA14-2110-450	Staff Development-HS	2,860.00	-1,475.00	1,385.00	1,220.50	80.00	84.50	84.50
TIAA14-2110-461	Staff Development-MS	3,520.00	-3,210.00	310.00	80.00	0.00	230.00	230.00
TIAA14-2110-462	Staff Development-ES	4,620.00	-4,315.00	305.00	230.00	0.00	75.00	75.00
TIAA14-2110-465	BOCES Services- Title IIA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TIAA14-9020-800	TRS	0.00	500.00	500.00	500.00	0.00	0.00	0.00
TIAA14-9030-800	Social Security	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00
<b>TIAA14 Title II A - Subfund Subtotal</b>		<b>39,573.00</b>	<b>0.00</b>	<b>39,573.00</b>	<b>19,703.03</b>	<b>16,989.77</b>	<b>2,880.20</b>	<b>2,880.20</b>
<b>Total SPECIAL AID FUND</b>		<b>870,759.94</b>	<b>251,651.00</b>	<b>1,122,410.94</b>	<b>820,513.80</b>	<b>223,712.15</b>	<b>78,184.99</b>	<b>78,184.99</b>

# HIGHLAND CENTRAL SCHOOL DISTRICT

Budget Status Report As Of: 04/30/2014  
Fiscal Year: 2014

## Fund: F SPECIAL AID FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
<b>RMGT14 Records Management Grant</b>								
RMGT14-1460-160	Noninstructional Salaries	8,700.00	0.00	8,700.00	4,950.00	0.00	3,750.00	3,750.00
RMGT14-1460-400	Contractual and Other	2,600.00	0.00	2,600.00	0.00	0.00	2,600.00	2,600.00
RMGT14-1460-450	Materials & Supplies	865.00	0.00	865.00	1,000.14	0.00	-135.14	-135.14
RMGT14-9010-800	Employee Retirement	1,818.00	0.00	1,818.00	1,818.00	0.00	0.00	0.00
RMGT14-9030-800	Social Security	666.00	0.00	666.00	666.00	0.00	0.00	0.00
RMGT14-9040-800	Worker's Comp	87.00	0.00	87.00	87.00	0.00	0.00	0.00
<b>RMGT14 Records Management Grant - Subfund Subtotal</b>		<b>14,736.00</b>	<b>0.00</b>	<b>14,736.00</b>	<b>8,521.14</b>	<b>0.00</b>	<b>6,214.86</b>	<b>6,214.86</b>
<b>RTTT14 Race to the Top 2014</b>								
RTTT14-2110-150	Instructional Salaries	11,728.00	0.00	11,728.00	9,860.10	1,867.90	0.00	0.00
RTTT14-2110-400	Contractual Race to Top	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RTTT14-2110-490	BOCES - Race to the Top	21,986.00	0.00	21,986.00	25,005.00	1,485.00	-4,504.00	-4,504.00
<b>RTTT14 Race to the Top 2014 - Subfund Subtotal</b>		<b>33,714.00</b>	<b>0.00</b>	<b>33,714.00</b>	<b>34,865.10</b>	<b>3,352.90</b>	<b>-4,504.00</b>	<b>-4,504.00</b>
<b>S61114 Section 611</b>								
S61114-2250-150	Instruct Salaries Sec 611	321,257.00	7,319.00	328,576.00	208,514.29	120,061.71	0.00	0.00
S61114-2250-160	Noninstructional Salaries	29,909.00	0.00	29,909.00	24,673.63	5,235.37	0.00	0.00
S61114-2250-400	Purchased Services Sec611	45,710.00	-4,460.00	41,250.00	41,250.00	0.00	0.00	0.00
S61114-2250-450	Supplies Sec 611	20,657.00	-2,859.00	17,798.00	14,678.58	3,119.42	0.00	0.00
<b>S61114 Section 611 - Subfund Subtotal</b>		<b>417,533.00</b>	<b>0.00</b>	<b>417,533.00</b>	<b>289,116.50</b>	<b>128,416.50</b>	<b>0.00</b>	<b>0.00</b>
<b>S61914 Section 619</b>								
S61914-2250-150	Instruct Salaries Sec 619	8,742.00	834.00	9,576.00	7,759.49	1,816.51	0.00	0.00
S61914-2250-400	Purchased Services Sec619	10,000.00	-834.00	9,166.00	9,166.00	0.00	0.00	0.00
<b>S61914 Section 619 - Subfund Subtotal</b>		<b>18,742.00</b>	<b>0.00</b>	<b>18,742.00</b>	<b>16,925.49</b>	<b>1,816.51</b>	<b>0.00</b>	<b>0.00</b>
<b>STLE14 Teacher and Leader Effect</b>								
STLE14-2110-150	Instructional Salaries	46,400.00	0.00	46,400.00	11,291.67	0.00	35,108.33	35,108.33
STLE14-2110-400	Purchased Services STLE	26,145.00	0.00	26,145.00	12,186.96	0.00	13,958.04	13,958.04
STLE14-2110-450	Materials & Supplies	8,038.00	0.00	8,038.00	4,818.90	82.08	3,137.02	3,137.02
STLE14-2110-490	Travel	350.00	0.00	350.00	0.00	0.00	350.00	350.00
STLE14-9000-900	BOCES Services	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	3,000.00
STLE14-9020-800	Indirect Costs	1,859.00	0.00	1,859.00	1,859.00	0.00	0.00	0.00
STLE14-9030-800	TRS	7,540.00	0.00	7,540.00	7,540.00	0.00	0.00	0.00
STLE14-9030-800	Social Security	3,550.00	0.00	3,550.00	3,550.00	0.00	0.00	0.00
STLE14-9040-800	Workers Comp	928.00	0.00	928.00	928.00	0.00	0.00	0.00
<b>STLE14 Teacher and Leader Effect - Subfund Subtotal</b>		<b>97,810.00</b>	<b>0.00</b>	<b>97,810.00</b>	<b>42,174.53</b>	<b>82.08</b>	<b>55,553.39</b>	<b>55,553.39</b>
<b>UMS11 Summer Handicapped</b>								
UMS11-2253-490	Summer School Tuition4408	0.00	3,301.00	3,301.00	3,300.42	0.00	0.58	0.58
<b>SUMS11 Summer Handicapped - Subfund Subtotal</b>		<b>0.00</b>	<b>3,301.00</b>	<b>3,301.00</b>	<b>3,300.42</b>	<b>0.00</b>	<b>0.58</b>	<b>0.58</b>
<b>UMS13 Summer Handicapped 2013</b>								
UMS13-2253-400	Smr Handicapped Contract	0.00	12,000.00	12,000.00	7,470.00	4,530.00	0.00	0.00
UMS13-2253-472	Summer Handicap Tuition	0.00	231,700.00	231,700.00	222,947.44	10,483.02	-1,730.46	-1,730.46
UMS13-2253-490	Summer School Tuition4408	0.00	4,650.00	4,650.00	1,500.00	4,650.00	-1,500.00	-1,500.00

# HIGHLAND CENTRAL SCHOOL DISTRICT

Budget Status Report As Of: 04/30/2014

Fiscal Year: 2014

## Fund: C SCHOOL LUNCH FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
2860-160-00-0000	NonInstructional Salaries	315,000.00	0.00	315,000.00	254,130.67	65,023.91	-4,154.58	-4,154.58
2860-160-00-1000	NonInstr. Salary Catering	4,000.00	0.00	4,000.00	396.12	0.00	3,603.88	3,603.88
2860-165-00-0000	NonInstruct Salaries- Ove	2,000.00	0.00	2,000.00	2,092.05	0.00	-92.05	-92.05
2860-200-00-0000	Equipment	10,000.00	0.00	10,000.00	121.99	278.01	9,600.00	9,600.00
2860-400-00-0000	Contractual	15,000.00	0.00	15,000.00	6,859.72	2,584.62	5,555.66	5,555.66
2860-401-00-0000	Warehousing Charges	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	4,000.00
2860-418-00-0000	Travel/Conferences	300.00	0.00	300.00	75.00	0.00	225.00	225.00
2860-450-00-5200	Food Purchases	305,000.00	0.00	305,000.00	198,676.71	71,409.61	34,913.68	34,913.68
2860-450-00-5201	Milk Purchases	40,000.00	0.00	40,000.00	31,644.64	8,355.36	0.00	0.00
2860-450-00-5202	USDA Food Purchases	50,000.00	0.00	50,000.00	7,559.82	0.00	42,440.18	42,440.18
2860-490-00-0000	Services from BOCES	110,000.00	0.00	110,000.00	90,921.60	10,102.40	8,976.00	8,976.00
2860-500-00-0000	School Lunch Supplies	19,500.00	0.00	19,500.00	14,864.45	3,238.15	1,397.40	1,397.40
9010-800-00-0000	State Retirement	50,000.00	0.00	50,000.00	67,089.00	0.00	-17,089.00	-17,089.00
9030-800-00-0000	Social Security & Medicar	25,000.00	0.00	25,000.00	18,584.72	4,974.29	1,440.99	1,440.99
9040-800-00-0000	Workers' Compensation	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	5,000.00
9060-810-00-0000	Hospital & Medical Insura	185,000.00	0.00	185,000.00	159,455.63	0.00	25,544.37	25,544.37
<b>Total SCHOOL LUNCH FUND</b>		<b>1,139,800.00</b>	<b>0.00</b>	<b>1,139,800.00</b>	<b>852,472.12</b>	<b>165,966.35</b>	<b>121,361.53</b>	<b>121,361.53</b>

# HIGHLAND CENTRAL SCHOOL DISTRICT

320 Pancake Hollow Rd., Highland, NY 12528

OPERATIONS & MAINTENANCE DEPARTMENT  
Peter D. Miller, Superintendent of Buildings & Grounds

(845) 691-1046 - Fax (845) 691-1016

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## BOARD OF EDUCATION

June 3, 2014

### OPERATIONS AND MAINTENANCE REPORT

#### GENERAL

- Generally all is well. School buildings are in good shape for this time of year – prior to the summer overhaul.
- There were 339 scheduled extra-curricular activities at the three schools in May.

#### GROUNDS

- Spring sports are winding down. Only softball and baseball still progressing through post season games. Southern Ulster LAX is on the middle school field for one more week.
- The Football field has been seeded and patches made where the LAX goals and the Football benches normally reside.
- We are making progress on getting caught up with mowing and trimming we were behind on because of the late winter and the sports schedule.

#### FACILITIES

- High school boiler running to make hot water due to the demise of the off-heating season water heater.

#### EQUIPMENT

- No new or additional issues.

#### SCHOOL BUS MAINTENANCE

- Nothing to report at this time. Completing ongoing maintenance and preparing for the next inspection. No date has been provided by the state for the next inspection.

#### RECORDS MANAGEMENT

- The records management work is coming to an end and may be completed in the next seven to ten days.

# Highland Central School District

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Pete Watkins, Athletic Director

845-691-1031

FAX 845-691-1033

To: Mrs. Haab  
From: Pete Watkins  
Date: May 29, 2014  
Subject: Board Update

- The Athletic Awards Ceremony will be held Monday, June 9, 2014 in the High School auditorium.
- Shannon Ward was selected to an All-State Basketball Team. She was selected to the Class B 5<sup>th</sup> team.
- Terrence Lawrence has won the MHAL and Section 9 High Jump and High Hurdles for the second year.
- Caroline Roberto has qualified for the State Girls Golf Tournament for the third straight year.
- Varsity Baseball and Varsity Softball both won their first sectional games.
- Varsity Boys Lacrosse lost in the Section 9 semi-final game. Although they lost, they had a very successful.
- Shannon Ward and Tristan Reynolds were honored at the MHAL Senior Scholar Athlete Recognition Breakfast this week. Shannon was awarded a scholarship for sportsmanship from the MHAL.

Thank you,

Pete Watkins  
PW/esm

# HIGHLAND CENTRAL SCHOOL DISTRICT

## INTRADISTRICT COMMUNICATION

To: Ms. Haab, Superintendent of Schools

From: Ms. Maria McCarthy, Food Service Director

Date: May 23, 2014

Subject: April 2014 – Activity Report for Foodservices

### A) Meal Counts

- Breakfast – average meal count is now averaging 298 per day. This was due to the school wide breakfast that was offered at the Middle School during two of the state wide testing days. These figures only include reimbursable meals, not a la carte sales. Participation district wide was 17%.
- Lunch – average meal count is now 960 per day. Participation district wide was 55%.

### B) Highlights

- Coordinated school wide breakfast days on April 1<sup>st</sup> and 30<sup>th</sup> at the Middle school as requested by Mr.Seyler-Wetzel.
- Attended the Healthy Food Expo in Newburgh. This was put together by the Hudson Valley Food Service Directors. We were able to view new food items that meet the new nutritional guidelines.
- Attended a meeting with SED in regard to the new regulations that are to take effect July 1<sup>st</sup>.
- Provided breakfast set up for the college fair.
- Met with BOCES to prepare food bid for next school year.

If you need further information, please contact my office.



Carol Potash – June 3, 2014

## **Instructional Technology Services**

### **Technology Support**

51 Electronic Support Tickets were completed since May 6, 2014. (Only counts through our electronic system – Schooldude – not e-mail or telephone requests.)

### **Instructional Technology Support**

iPad Carts are in constant use throughout the buildings. Librarians report that requests by teachers for their use are increasing.

Assessment scanning programs are being piloted in the High School.

HS students were able to participate in some additional Skype sessions in more than one classroom.

### **Network Support**

Installation of Office 365 is just about complete. Included will be an online collaboration space for teachers and students, Microsoft Office available at home to students and faculty, as well as the ability to store their documents online so they can be accessed from home.

### **Workstation Upgrades**

Some workstations have been purchased to begin replacing some of our oldest teacher machines. Most of these were purchased in 2008 and are at the end of their useful lives.

### **Summer Work Plans**

- The Tech. Dept. staff will continue to roll out Access Points, some new workstations for teachers and/or labs and libraries (if budget permits).
- All computers will get updated with necessary updates, cleaned and vacuumed out to the best of our abilities.
- Projectors will be cleaned and some will require replacement.
- An Energy Audit program will be installed to all machines as per the Energy Performance Contract Requirements.
- Getting all accounts for all programs ready for the next school year. (Destiny, Castle Learning, Schooltool, Highland server and E-Mail, Student accounts to be rolled up, etc.)