

Highland Central School District

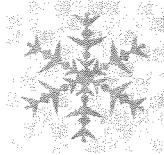
AGENDA

Board of Education Meeting

Tuesday, December 17, 2013

7:00 pm Open Meeting

To be held in the High School Cafeteria



CALL TO ORDER AND PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:

Any topic related to the agenda may be addressed except for personnel or specific student issues.

Protocol for Public Comment:

The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.

ACCEPTANCE OF REPORTS:

BE IT RESOLVED that the Board of Education acknowledges reviewing the following reports:

- a) Board of Education Meeting Minutes – November 13, 2013 & November 19, 2013
- b) Claims Auditor Report – October 2013 & November 2013
- c) Attendance & Enrollment Report Dates: Period 3 – 11/01/2013-11/30/2013

CURRICULUM AND INSTRUCTION:

a) **Principal's Report:**

Each month the Principals will report on updates in their respective building.

b) **Director of Student Services Report:**

Director of Student Services, Barbara E. Chapman, will report on operations of the Student Services Department.

c) **Approval of Committee on Special Education Minutes**

BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Special Education according to the minutes of the CSE meetings of November 25th, 2013, and the transfer in meeting – no meetings of November 20th, 2013, and authorizes the arrangements for such students' special education programs and services.

d) **Approval of Committee on Preschool Special Education**

BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Preschool Special Education according to the minutes of the CPSE meetings of December 5th, 2013, and authorizes the arrangements for such students' special education programs and services.

PERSONNEL:

a) **Medical Leave**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the request for medical leave for the following employee:

Employee:	Megan Erichsen
Effective Date:	On or about February 10 th , 2014 – Wednesday, March 26, 2014
Position:	AIS Math Teacher / Elementary School

b) **Extra-Curricular Appointment**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the extra-curricular appointment for the following employee for the school year 2013-2014:

- Terri Cilento / Peer Leadership Assistant - Middle School / \$609.00

c) **Stipend Salary**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following stipend salary for the 2013-2014 winter season:

- Modified Wrestling / \$1,688.00

d) **Performance Payment – Superintendent Secretary**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following:

- Carly Jacobsen / Performance Payment – Superintendent Secretary

e) **Substitute Teaching Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised substitute teaching list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

f) **Non-Teaching Substitute Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised Non-Teaching substitute list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

STUDENT REPRESENTATIVE COMMENTS -Priyanka Dongare

BUSINESS AND OPERATIONS:

SUPERINTENDENT COMMENTS

BOARD OF EDUCATION:

New Business:

- a) **Correspondence** – Any correspondence received by the Board may be discussed.
- b) **Future BOE Agenda Items**

Old Business:

- a) **Electronic Use Policy** –2nd Reading
- b) **Capital Project** – Discussion

PUBLIC COMMENTS: Any topic related to the agenda may be addressed except for personnel or specific student issues.

EXECUTIVE SESSION: Anticipated upon Board approval

RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- 1. _____ Matters which will imperil the public safety if disclosed;
- 2. _____ Any matter which may disclose the identity of law enforcement agent or informer;
- 3. _____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
- 4. _____ Discussions regarding proposed, pending, or current litigation;
- 5. x Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
- 6. x The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- 7. _____ The preparation, grading or administration of examinations;
- 8. _____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

ADJOURNMENT

**Highland High School
Principal's Report
December 3, 2013**

Enrollment: 12/13/2013	Staffing:	Teachers	Support Staff
9 th grade: 138	Full time HHS: 34		Teacher Assistants: 3
10 th grade: 148	Full time travel: 2		Teacher Aides: 0
11 th grade: 143	Part Time: .8 Art		Monitors: 1
12 th grade: 150	.6 Math		
<u>Total</u> 579			

Calendar:

December 11 th :	H.S. Winter Concert
December 23 rd thru:	Winter Break
January 1 st :	Winter Break
January 2 nd :	School reopens

Distracted Driving Presentation – On December 5th, a whole school assembly was held with guest speaker Jacy Good delivering her message about the perils of distracted driving. Ms. Good shared why cell phone use while driving is a dangerous and deadly behavior. She has traveled the U.S. sharing her story and has appeared on Oprah, in *People* magazine and was a speaker at the 2010 Women's Conference hosted by Maria Shriver. She plays an active role seeking legislation that will ban cell phone use while driving, and she is a member of the board of directors at FocusDriven Advocates for Cell-Free Driving, a nonprofit organization for cell phone distracted driving victims and their families. The program was brought to HHS through the Greater New Paltz Community Partnership, the NYSP Law Enforcement Liaison Sgt. Engwer and the Governor's Traffic Safety Committee.

Gay- Straight Alliance and College Psychology Trip to Rockland Psychiatric Center – Twenty seven students travelled to the Rockland Psychiatric Center on December 13 to share gift bags, food and clothing donations to the patients at the center. Fundraising has been ongoing by the GSA to support the purchase of gifts and food for the patients. Much time was spent preparing our students to engage and interact with those they visited in order to make the day rewarding, successful and appreciated.

Holiday Spirit Week -

Mon 12/16 PJ's Day!

Tue 12/17 Swinter Day!

Wed 12/18 Ugly Sweater Day!

Thurs 12/19 Snow-Out Day!

Fri 12/20 Holly Day! And a Holiday Concert during period 8

Regents Preparatory Tutoring – students who were unsuccessful in receiving credit on Regents/RCT exams in the past are now receiving tutoring aimed at helping them to succeed on the January exams. This program is intended to help students meet a formerly unfulfilled graduation requirement.

Student Council and Interact Food Drive - In support of the Koinonia Food Pantry located at the Methodist Church, the Student Council is sponsoring a holiday food drive. Students and teachers are being encouraged to bring in canned or other prepackaged non-perishable food items for donation. The top donating first period classes will be treated to breakfast courtesy of the Student Council.

Advanced Placement Testing Registration – Registration for Advanced Placement testing is now open on the school web page. Students wishing to sit for AP testing in May are expected to register using the web page by January 29. A payment of \$89 per test is also due at the time of registration.

HHS Winter Concert – a thank you to the nearly 100 student musicians for a spectacular winter concert. A full auditorium was treated to many festive songs. The chorus also welcomed two alumni participants for their finale presentation of “Hallelujah”.

Tri M Music Honor Society - Tri M Music Honor Society is visiting the Valley Vista Senior Facility on Dec. 17th to perform holiday songs.

HHS Theatre – The theater class will be performing short scenes on Wednesday, Dec. 18th and Thursday, Dec. 19 period 4. All teachers have been invited to bring their classes to participate as the audience.

HIGHLAND ELEMENTARY SCHOOL
Principal's Report - December 12, 2013

Enrollment:

K: 136 1st: 152 2nd: 146 3rd: 115 4th: 134 5th: 128
Total: 811 (as of 12/12/2013)

PTA:

The December PTA meeting included a review of the proposed capital project including the display boards that were on display during Parent/Teacher Conferences.

PBIS:

Referral free classes were entering into a drawing for an incentive 'pinata' party this month. Two classes were chosen to receive the party – in K-2: Mrs. Milby's Kindergarten class and in 3-5: Mrs. McCracken's class.

PBIS committee will be hosting School Spirit Days in the coming week.

12/18 – Highland Day – Wear Blue and Gold

12/19 – Polar Express Day – Wear Pajamas

12/20 – Holiday Day – Wear Holiday colors

Local Assistance Plan (LAP) – Quality Improvement Plan (QIP):

After BOE approval last month, our LAP has been posted to the web site. The next stage of this process is to enter into a QIP. Sarah Dudley-Lemek, Barbara Chapman and Joel Freer met with Barbara Tischler-Hastie (BOCES Liaison/SEIS) on December 5th to discuss the work to be done in the coming months – a rough outline follows:

12/13/2013 : Barbara Tischler-Hastie will meet elementary special education staff to describe the walkthrough process

1/2-1/22/2014 : SEIS walkthroughs of special education classrooms to obtain data about special education program

1/23/2014 : QIP Team meeting to discuss data from SEIS walkthroughs

1/24-4/10/2014 : Professional development series facilitated by SEIS

4/11/2014 : QIP Team meeting to discuss professional development series and planning for summer development work

Annual Professional Performance Reviews (APPRs):

Type of APPR	Completed	Still to do
Announced	45	31
Unannounced	2	74

Staffing:

Type of Staffing	FTE
General Education – Classroom Teachers	35.0
Special Education (Inclusion, 12:1, 8:1, Resource, ESL)	14.0
Special Area (Art, Music, Library, PE, AIS)	11.2
Special Supports (Psychologist, Social Worker, OT/PT, Speech, Nurse)	6.0
Teaching Assistants/Aides	21.0
Secretaries/Attendance Clerk	3.0
Monitor	1.0
Health Aide/LPN	2.0
Security	1.0
Café Monitors (2.5 hrs)	12

Upcoming Events:

Elementary Winter Concert: Monday, December 16th (6:30 pm – HHS Auditorium) – Snow Date 12/18/2013

Elementary PTA Meeting: Monday, January 6th (6:30 pm – 8:00 pm)

**Highland Middle School
Principal's Report
December 12, 2013**

Enrollment:	12/12/13	Staffing:	Teachers	Support Staff	
6 th grade:	137	Full time HMS:	37	Teacher Assistants:	8
7 th grade:	143	Full time travel:	1	Teacher Aides:	3
8 th grade:	161	Part Time:	3	Monitors:	3

Calendar:

December 12	6:30 pm	Winter Concert
December 13	7:00 pm	School Musical "The Nutcracker"
December 14	2:00 pm	School Musical "The Nutcracker"
December 20	12:30 pm	HMS Holiday Play
January 17	3:00 pm	Ski Club trip to Catamount

MASTER SCHEDULING: I have the "mock" master schedule completed. As I mentioned in my last report, reverting to a 9 period schedule without increased staffing would result in over 350 study seats per day. Based on this "mock" schedule, with the addition of 2 staff members, this study hall number would be reduced to approximately 120 per day. I am now looking at how many additional staff members it would take to revert to the use of teaming.

CURRICULUM WRITING: I have begun to receive curriculum outlines from staff members. This is our first step in aligning curriculum across subject area and grade level. It is also the opportunity to begin the alignment of the Common Core Learning Standards (CCLS) with subject material. The idea is to assure that each standard contained in the CCLS are addressed multiple times and fluidly throughout the school year. Interestingly, as hoped, this process has started discussion among teachers concerning content and skills being taught.

PBIS: Our first referral free recognition for PBIS occurred on 26th and was a success. Students participated in many different events and seemed to thoroughly enjoy themselves.

This year, we implemented a system to resolve what we believe to be an excessive level of tardiness to school. If students are tardy 3 times in a 5 week period, they receive a warning. If they are tardy again, they receive a behavior referral likely resulting in lunch detention. During the first 5 weeks of school, there were 33 students receiving a warning and/or referral. During the second 5 weeks, this number dropped to 27. With one week left of the 3rd 5 week period, this number stands at 8. We will be watching this data closely to determine if we are impacting overall tardiness. It seems that some students need a little extra incentive to see the importance of being on time for school.

PBIS is holding an ugly sweater contest on Friday the 20th. Put on your ugliest sweater and show it off at the middle school.

STUDENT LEARNING OBJECTIVES (SLOs): After reviewing SLOs, and then meeting with many teachers, we have determined, in some cases, to modify the predictions teachers have submitted. In some cases, the predictions will be increased, and in some cases, decreased. It is very difficult to predict how well your students will do. Most teachers reviewed multiple data

sources to make these predictions including, attendance data, ELA and Math scores, Reading CBM score and Moby math scores. There was also an agreement to closely review predictions from this year with actual results and then determine if next year's predictions need to be more rigorous.

CLUBS: I have been approached by several students that are interested in starting a math club. They are currently talking to teachers to see if anyone is interested in being an advisor. Also, our Student Council is now up and running. Ben Smith, a Highland graduate and assistant modified football coach is the advisor.

FOOD DRIVE: We have significantly exceeded last year's number of food items collected. Last year we collected over 700. This year the number is 1611 items. I think this is significant for many reasons, but most importantly, it demonstrates that we have a school community that cares.

Enrollment Report 2013-2014

Enrollment	J '03	J '04	J '05	J '06	J '07	J '08	J '09	J '10	J '11	J '12	J '13	S '13	O'13	N '13	D '13	JA '14	F '14	M '14	A '14	MY '14	J '14
K	116	136	121	145	113	136	128	139	111	148	154	139	136	136	0	0	0	0	0	0	0
1	128	128	139	122	148	134	145	126	133	114	145	150	150	152	0	0	0	0	0	0	0
2	150	128	138	147	125	146	135	134	132	137	118	145	146	146	0	0	0	0	0	0	0
3	134	151	138	155	151	122	154	137	136	129	137	115	114	114	0	0	0	0	0	0	0
4	141	133	146	144	151	149	133	153	137	133	129	134	133	134	0	0	0	0	0	0	0
5	170	147	138	155	149	154	144	128	151	141	137	127	128	128	0	0	0	0	0	0	0
HES	839	823	820	868	837	841	839	817	800	802	820	810	807	810	0	0	0	0	0	0	0
6	142	170	143	138	153	154	151	147	121	155	138	136	137	137	0	0	0	0	0	0	0
7	151	143	169	153	142	157	151	152	152	139	158	141	140	142	0	0	0	0	0	0	0
8	152	152	142	167	148	143	152	147	155	150	136	160	161	161	0	0	0	0	0	0	0
HMS	445	465	454	458	443	454	454	446	428	444	432	437	438	440	0	0	0	0	0	0	0
9	159	164	170	151	184	154	151	168	149	159	153	137	137	137	0	0	0	0	0	0	0
10	157	140	152	160	147	169	152	143	160	137	157	154	151	149	0	0	0	0	0	0	0
11	141	145	151	148	154	133	165	144	137	162	128	143	141	143	0	0	0	0	0	0	0
12	128	136	135	145	146	151	135	161	143	137	164	146	149	151	0	0	0	0	0	0	0
HHS	585	585	608	604	631	607	603	616	589	595	602	580	578	580	0	0	0	0	0	0	0
Sub-total	1869	1873	1882	1930	1911	1902	1896	1879	1817	1841	1854	1827	1823	1830	0	0	0	0	0	0	0
Alternative School	7	5	4	7	8	15	19	11	11	12	8	1	2	3							
Anderson	2	1	1	0	0	1	1	1	1	1	1	1	1	1							
Astor Day Treatment	1	1	1	3	1	2	2	4	2	2	2	1	0	0							
BOCES 1:12:1	11	13	8	6	7	6	0	1	0	1	1	0	0	0							
BOCES 1:6:1	15	11	9	7	3	5	5	8	3	2	1	0	0	0							
BOCES 1:6:2																					
BOCES 1:8:1	6	4	6	8	5	5	6	5	5	7	8	5	5	5							
BOCES A-PIE																					
BOCES X-Contract		4	2	4	5	3	5	7	9	7	7	7	9	9							
Center for Discovery	2	3	3	3	3	1	1	1	1	0	0	0	0	0							
CRC - Children's Rehab Center			0	0	0	0	0	0	1	1	2	3	3	3							
Brookside	0	4	1	2	4	1	1	1	0	0	1	0	0	0							
Center for Spectrum Services-Kingston	1	1	1	2	3	2	2	3	3	4	5	7	7	7							
Home Instruction	30	32	28	32	34	24	19	15	13	17	17	17	18	18							
Home Placed by CSE	4	5	3	1	0	1	1	0	0	0	0	0	0	0							
Hospital or Other Non-School	2	1	1	2	2	0	0	0	0	1	0	0	0	0							
Green Chimneys Residential																					
New Palitz CSD		1	1	0	0	0	0	0	0	0	0	2	2	2							
Greenburgh North Castle Residential		0	0	0	0	0	0	0	0	1	1	1	1	1							
Private Placed by Parent	159	169	191	189	183	157	148	156	155	97	90	95	95	95							
Tutoring	4	9	7	11	6	5	7	4	7	6	5	0	5	7							
Sub-total	240	255	260	266	258	229	216	219	211	158	148	141	144	145	0	0	0	0	0	0	0
TOTALS	2109	2128	2142	2196	2169	2131	2112	2098	2028	1999	2002	1968	1967	1975	0	0	0	0	0	0	0

Attendance Report 2013 - 2014

Attendance		S '13	O '13	N '13	D '13	JA '14	F '14	M '14	A '14	MY '14	JU '14
	K	97.76%	95.48%	95.20%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	1	95.70%	95.56%	95.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	2	97.22%	96.87%	96.62%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	3	96.10%	98.20%	95.98%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	4	96.24%	96.45%	95.83%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	5	96.80%	97.02%	96.09%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	6	97.02%	97.46%	95.96%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	7	96.44%	97.47%	95.77%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	8	96.73%	96.54%	96.46%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	9	96.85%	96.11%	95.41%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	10	95.64%	94.62%	93.33%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	11	96.96%	96.85%	95.42%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	12	96.54%	95.24%	92.44%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	Average	96.62%	96.45%	95.40%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Suspensions											
HHS	OSS	1	10	6							
	OST	0	0	0							
	ALC	3	13	4							
HMS	OSS	1	0	5							
	OST	0	0	0							
	ALC	5	11	11							
HES	OSS	0	0	1							
	OST	0	0	0							
	ALC	0	7	1							

Attendance Enrollment
Period 3
11/01/2013-11/30/2013

Grade	Days in Session	Begin Enroll	Pupils Added	Pupils Left	End Enroll	Total Absent	Drop Outs	Percent Attend
K	17	136	1	1	136	111		95.20%
1	17	150	4	2	152	112		95.67%
2	17	146	1	1	146	84		96.62%
3	17	114	0	0	114	78		95.98%
4	17	134	1	1	134	95		95.83%
5	17	128	0	0	128	85		96.09%
6	17	137	0	0	137	94		95.96%
7	17	140	2	0	142	102		95.77%
8	17	161	0	0	161	97		96.46%
9	17	137	0	0	137	107		95.41%
10	17	149	1	1	149	169		93.33%
11	17	144	0	1	143	112		95.42%
12	17	148	3	0	151	194		92.44%
Totals		1824	13	7	1830	1440	0	95.40%

Highland Central School District

Student Services Office

**Highland Central School District
Special Board Meeting Minutes**

Board of Education Meeting

Wednesday, November 13, 2013

7:00 pm Regular Meeting followed by Community Forum
To be Held in AUDITORIUM At High School

MEETING AVAILABLE LIVESTREAM ON WEBSITE

ATTENDEES:

Board Members Present: Alan Barone, Sue Gilmore, Tom Miller, Kim Sweeney, Mike Bakatsias (7:48 pm), Mike Reid, Debbie Pagano

Administrators/Directors Present: Deborah Haab, Superintendent of Schools; Sarah Dudley-Lemek, Assistant Superintendent of Schools; Carol Potash, Director of Technology; Pete Miller; Director of Buildings and Grounds; Pete Watkins, Director of Athletics; Debbie Tompkins, Assistant Director of Transportation; Maria McCarthy, Food Services Director; Pete Harris, High School Principal; Joel Freer, Elementary School Principal; Rosann LaManna, Elementary School Assistant Principal

APPOINTMENT OF CLERK PRO TEMPORE

BE IT RESOLVED that the Board of Education appoints Louise M. Lynch as Clerk Pro Tempore for Board meeting held today, November 13, 2013.

Motion made at 7:06 pm by Kim Sweeney; Second by Mike Bakatsias; Motion carried with a 7-0 vote.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (7:06 pm)

Board President, Alan Barone, called meeting to Order at 7:06 and then the Pledge of Allegiance was recited.

Motion made at 7:06 pm by Kim Sweeney; Second by Mike Bakatsias; Motion carried with a 7-0 vote.

COMMUNITY FORUM

A power point presentation regarding the Capital Project was led by Deborah Haab, Superintendent and the project team members from Ashley McGraw Architects, Pat Flynn, Nick Signorelli, and Ed Keplinger.

PERSONNEL:

a) Coaching Resignation

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation from the following individual for the 2013-2014 winter season:

- Matthew VanVoorhis / JV Girls' Basketball Coach

b) Coaching Appointment

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the coaching appointment of the following individual for the 2013-2014 winter season:

- Stephen Delmar / JV Girls Basketball / Stipend \$2,453

c) Tenure Appointment

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the tenure appointment for the following individual as follows:

- Dana Wood / Tenure Area - Teaching Assistant / Effective November 18, 2013

Motion made by Tom Miller; Second by Debbie Pagano; Discussion: none; Motion carried unanimously with a 7-0 vote.

PUBLIC COMMENTS

The floor was open for public comments. A small number of community members expressed their questions and/or concerns to the Board regarding the Capital Project.

Motion made by Kim Sweeney at 8:08 pm to adjourn meeting; Second by Tom Miller; Motion carried unanimously with 7-0 vote.

ADJOURNMENT

Minutes recorded by Louise Lynch (Clerk Pro Tempore)
Minutes submitted by Lisa M. Cerniglia (District Clerk)

Highland Central School District
Claims Auditor Log
July 2013 - June 2014

Warrant #	Week Ending Date	Check Amount	Transaction #	Claimant Name	PO # 14-	Issue	Corrective Action	Corrected (Y/N)			
4	7/26/2013	\$ 30.00	43	Kingston Water Dept	13-00106	2 different P.O. #'s associated with invoice & 13-00162	Tina Corrected P.O. # in system	Y			
4	7/30/2013	\$ 325.00	75	Uister Co. School Board	14-00217	Invoice date 7/17/13 prior to P.O. date 7/22/13	Noted				
4	7/30/2013	\$ 245.56	95	W.B. Mason	14-00074	Need additional info. \$130.92 in charges w/attached invoice	Tina Corrected Amount	Y			
4	7/30/2013	\$ 616.18	131	Dan Weitzel	14-00068	Need supervisor signature or trip approval	Received	Y			
4	7/30/2013	\$ 172.31	145	Debbie Tompkins	14-00002	Amount should be \$168.95	Tina Corrected Amount	Y			
4	7/30/2013	\$ 4,000.00	116	EZ Pass		Invoice amount \$1,061.04, need L. Lynch approval to pre pay	Received	Y			
9	8/14/2013	\$266,076.29	292	DEHIC	14-00005	Encumbrance					
9	8/14/2013	\$ 34.33	272	Peoples Education/J. Wiley	14-00272	No invoice attachment	L. Lynch Approved	Y			
9	8/14/2013	\$234,849.93	233	NYS Employee Health Ins.	14-00009	Encumbrance	Received	Y			
9	8/14/2013	\$ 15,584.00	234	Orange/Uister Health Plan	14-00013	Encumbrance	L. Lynch Approved	Y			
9	8/14/2013	\$ 100.00	239	Diane Moshier		Need L. Lynch signature for Petty Cash	L. Lynch Approved	Y			
17	9/18/2013		529	Uister Boces			Received	Y			
17	9/18/2013	\$ 351.42	768	CDW Government Inc	13-01066	Reminder to Jill Greenland to Audit Claim					
17	9/18/2013	\$ 370.67	793	CDW Government Inc	13-01066	Encumbrance due to Shipping, \$9.43	L. Lynch Approved	Y			
17	9/18/2013	\$ 1,150.92	831	Pearson Education	14-00426	Address as a Marlboro CSD purchase and Invoice	L. Lynch Approved	Y			
17	9/18/2013	\$ 92.00	833	H.E.S. PTA		Need Receipts for items purchased	Tina Corrected	Y			
19	9/25/2013	\$ 13,580.48	936	Astor Home	14-00381	Amount should be \$13,580.48	Received	Y			
19	9/25/2013	\$ 90.00	962	Darrella Day		Needs L. Lynch signature for reimbursement	Tina Corrected	Y			
20	10/2/2013	\$ 117.43	1321	G & K Services	14-00172	Incorrect invoice, Amount should be \$95.25	L. Lynch Approved	Y			
20	10/2/2013	\$ 95.25	1323	G & K Services	14-00172	Incorrect invoice, Amount should be \$117.43	Tina Corrected	Y			
23	10/10/2013	\$ 18.12	452	Pearson Education Inc.	14-00148	Incorrect invoice	Tina Corrected	Y			
23	10/10/2013	\$ 137.84	967	Pearson Education Inc.	14-00148	No Invoice Attached	Tina Corrected	Y			
27	10/30/2013	\$ 200.00	1908	UCMEA	14-00548	Purchase order after invoice, 9/13/2013	Noted				
27	10/30/2013	\$ 124.26	2017	US Food Service	14-00360	Invoice not visible	Tina Corrected	Y			
30	11/6/2013	\$ 18.59	2071	School Specialty	14-00461	No invoice attached	Tina Corrected	Y			
30	11/6/2013	\$ 1,602.11	2181	Louise Lynch	14-00480	Encumbrance over by \$289.83	L. Lynch Approved	Y			
32	11/21/2013	\$ 120.00	2469	Anthony Kalmieras		Need Athletic Director Signature	Received	Y			
32	11/21/2013	\$ 29.40	2542	Phonak LLC		No Attachments	Tina Corrected	Y			

Highland Central School District - 2013- 2014

Warrants Approved - October 2013

These are the warrants I reviewed and approved for payment.

<u>Warrants</u>		<u>Funds</u>						
#	<u>A</u>	<u>C</u>	<u>F</u>	<u>CM</u>	<u>H</u>	<u>Total Paid</u>	<u>Claims</u>	<u>Checks</u>
20	\$ 420,551.18	\$ 10,105.90	\$ 1,577.00	\$ 11.87	\$ 2,207.36	\$ 434,453.31	244	169
23	\$ 359,991.04				\$ 27,972.00	\$ 387,963.04	118	59
24	\$ 26,974.38	\$ 14,980.26		\$ 910.00		\$ 42,864.64	162	46
26	\$ 235,643.98	\$ 12,129.13	\$ 43,286.00			\$ 291,059.11	227	77
27	\$ 272,896.57	\$ 13,015.22	\$ 4,268.64	\$ 7,786.00		\$ 297,966.43	183	79
Totals	\$ 1,316,057.15	\$ 50,230.51	\$ 49,131.64	\$ 8,707.87	\$ 30,179.36	\$ 1,454,306.53	934	430

Highland Central School District - 2013- 2014

Warrants Approved - November 2013

These are the warrants I reviewed and approved for payment.

<u>Warrants</u>		<u>Funds</u>						
#	<u>A</u>	<u>C</u>	<u>F</u>	<u>CM</u>	<u>H</u>	<u>Total Paid</u>	<u>Claims</u>	<u>Checks</u>
30	\$ 47,672.28	\$ 7,285.64	\$ 6,174.84	\$ 2,000.00	\$ 105,085.20	\$ 167.00	167	67
31	\$ 686,341.38	\$ 24,408.16	\$ 1,535.00	\$ 727.80		\$ 713,012.34	180	53
32	\$ 57,052.79	\$ 2,651.58	\$ 13,053.19			\$ 72,757.56	115	48
34	\$ 8,316.15					\$ 8,316.15	41	16
35	\$ 4,617.67	\$ 577.66	\$ 1,328.37	\$ 68.81		\$ 6,592.51	9	9
Totals	\$ 804,000.27	\$ 34,923.04	\$ 22,091.40	\$ 2,796.61	\$ 105,085.20	\$ 968,896.52	512	193



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

OFFICE OF P-12 EDUCATION: Office of Special Education
ASSISTANT COMMISSIONER
Room 301M EB, 89 Washington Avenue • Albany, NY 12234
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Telephone (518) 402-3353
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December 2013

SPECIAL EDUCATION FIELD ADVISORY

FROM: James P. DeLorenzo

SUBJECT: New Requirements for Special Education Programs and Services:
Amendment to Sections 200.3 and 200.5 of the Regulations of the
Commissioner of Education Relating to Chapter 213 of the Laws of 2013
(Effective December 4, 2013)

This memorandum is to inform you that the Board of Regents has approved for permanent adoption the amendment of sections 200.3 and 200.5 of the Regulations of the Commissioner of Education. The amendment conforms State regulations to Chapter 213 of the Laws of 2013 relating to the additional parent member of a committee on preschool special education (CPSE). The amendment also makes a technical amendment to ensure consistency with the terminology used in section 4402(1)(b)(1)(b) of Education Law relating to the meeting notice for meetings of the committee on special education (CSE). The effective date of the amendment is December 4, 2013. However, the requirements relating to the additional parent member of a CPSE have been in effect since the Governor signed Chapter 213 into law on July 31, 2013. A copy of the full text of the amended regulations can be found at <http://www.regents.nysed.gov/meetings/2013Meetings/November2013/1113p12a1.pdf>.

To ensure dissemination to appropriate individuals within a school district, I ask Superintendents to please share this memorandum with individuals such as Directors of Special Education, School Psychologists, CSE and CPSE Chairpersons, Guidance Counselors, Directors of Pupil Personnel and Parent Teacher Associations. Questions regarding this memorandum may be directed to the Special Education Policy Unit at 518-473-2878 or to the Special Education Quality Assurance Office in your region:

Central Regional Office	(315) 428-4556
Eastern Regional Office	(518) 486-6366
Hudson Valley Regional Office	(518) 473-1185
Long Island Regional Office	(631) 952-3352
New York City Regional Office	(718) 722-4544
Western Regional Office	(585) 344-2002
Nondistrict Unit	(518) 473-1185



Supreme Court To Consider What Defines Intellectual Disability

By Maggie Clark, Stateline

December 10, 2013

How should states decide if someone convicted of a crime has an intellectual disability, when the answer means life or death? This spring the Supreme Court will wade back into these murky waters, 12 years after it took the death penalty off the table for criminals with mental disabilities but left the details to the states.

In its 6-3 decision in *Atkins v. Virginia*, authored by Justice John Paul Stevens, the court prohibited states from executing anyone with “mental retardation.” Mental health professionals define it as substantial limitations in intellectual functions such as reasoning or problem-solving, limitations in adaptive behavior or “street smarts,” and evidence of the condition before age 18. (Mental retardation is the term used in law, but most clinicians and The Associated Press refer to the condition as intellectual disability.)

After the decision, most states stuck with the three-pronged clinical definition, but Florida, Georgia, Mississippi and Texas set their own standards. Under Florida’s law, if you have an IQ over 70, you’re eligible for execution regardless of intellectual function or adaptive behavior.

Freddie Lee Hall, who has been on Florida’s death row for more than 30 years and scored in the mid-70s on IQ tests, is arguing the state’s standard amounts to unconstitutional punishment.

Most likely, the case won’t result in a dramatic shift in national criminal justice policy, but will further clarify who should and should not be eligible for execution, said Ronald Tabak, an attorney who has represented multiple clients with intellectual disabilities and chairs the American Bar Association’s death penalty committee.

“There is no reason to think that the court is taking this case because the court loves that Florida is going against the norms of the mental health field,” Tabak said. “The more likely reason they granted (judicial review) is ...to say there are certain basic things about intellectual disability that you can’t exclude from consideration.”

That’s not the way Florida Attorney General Pam Bondi sees it. The *Atkins* decision, she wrote in her brief to the Supreme Court, “expressly left the task of defining retardation to the states,” and Florida is free to adopt its own standard for determining who has an intellectual disability.

“Freddie Lee Hall faces a death sentence for the 1978 murder of Karol Hurst, and Florida courts have found that he is not intellectually disabled,” said Bondi. “We will urge the U.S. Supreme Court to uphold Hall’s sentence.”

The court’s makeup has shifted since the 2002 *Atkins* decision. But if the justices split along ideological lines, the vote could favor Hall, assuming that swing vote Justice Anthony Kennedy sides with Hall, as he did with *Atkins* in 2002. Arguments are set for March 3.

Similar cases are percolating beyond Florida. In Georgia, death row inmate Warren Hill is fighting execution based on substantial evidence that he has an intellectual disability. In Texas, where the courts use an anecdotal seven-part test largely based on the characteristics of the fictional character Lennie from

John Steinbeck's novel "Of Mice and Men" to determine intellectual disability, multiple prisoners have been executed in recent years even when they've scored well below 70 on IQ tests.

Last year, Texas executed Marvin Wilson, who was convicted of murder in 1994; his IQ ranged from 61 to 79 on tests. In 2010, Virginia executed Teresa Lewis for her role in a murder-for-hire scheme, even though she had an IQ of 72 and her co-conspirators admitted Lewis did not plan the murder.

These are the types of cases advocates want the Supreme Court to revisit. "It's our hope that the court will clarify that states must use the clinical definition for intellectual disability...not only for current cases but for future cases, too," said Margaret Nygren, executive director and CEO of the American Association of Intellectual and Developmental Disabilities.

Borderline Cases

Freddie Lee Hall was convicted of co-planning and carrying out the murder of 21-year-old Karol Hurst in Leesburg, Fla., in 1978. After spending the day scouting the parking lot of a local grocery store with his partner, Mack Ruffin, Hall forced Hurst, who was seven months pregnant, into her car and drove her into the woods. There, Ruffin sexually assaulted and shot Hurst. A jury convicted Hall of first-degree murder for his role in the murder scheme.

Since Hall was sentenced to death in 1981, he has made multiple appeals based on his low IQ, which varied from 71 to 80 depending on the tests and their margins of error.

"He has been the same ever since I've known him, and he has the mind of a child," said his attorney, Eric Pinkard, who has been working with Hall since 1999.

In multiple hearings to prove his intellectual disability, Hall's family and longtime friends testified about Hall's struggles with reading, writing and caring for himself and recounted how Hall experienced abuse, starvation and torture as a child. The Florida courts decided that even though Hall had limits in functioning and adaptive behavior, because his IQ scores were not below 70, Hall did not have an intellectual disability and could be executed.

It's these borderline cases where the individual state implementations matter, said Nygren. "Intellectual disability, like genius, is on a continuum," Nygren said. "It's challenging for states to legislate that this person is 'in' or 'out.'"

Still, the court shouldn't wade too much into the specifics of setting protocols to define intellectual disability, said Kent Scheidegger, legal director of the Criminal Justice Legal Foundation, which advocates for victims of crime.

"If the Supreme Court gets into issues like these and declares them to be federal constitutional mandates," Scheidegger said, "we will have a long stretch of litigation as the high court resolves one issue after another, never reaching the end."

Making that determination is generally subject to clinical judgment, said Nygren. "Clinicians must pick scientifically valid tests that are culturally relevant and standardized, but also individualized," Nygren said. "For instance, if someone's been in jail for last five years, it's hard to evaluate if they're good at managing money since they don't have money to manage. That's where clinical judgment comes in."

Beyond IQ tests, the disability manifests in limitations in learning and reasoning, and difficulty with social skills, personal care and language. These factors are just as relevant as an IQ test score, which, said Nygren, "is never going to give you 100 percent (certainty), even though that's the expectation placed on the test."

Advocates like Nygren want the court to require states to pay more attention to margins of error when determining intellectual disability. Leaving the determination of mental disability to the states, "has given states a lot of leeway to do mischief with the definition of intellectual disability," said Brian Kammer, executive director of the Georgia Resource Center, which provides free legal services for death row inmates.

For instance, Georgia requires defendants to prove their intellectual disability "beyond a reasonable doubt," the highest standard of proof in the criminal justice system. Georgia is the only state that requires such a high burden of proof and the legislature is considering lowering the standard in the next legislative session.

Death Sentences Down

Still, the Atkins decision has had an impact on executions. At least 98 people have had their death sentence changed since 2002 by proving that they had an intellectual disability, according to data from the Death Penalty Information Center. By their count, in the 18 years before the Atkins decision, at least 44 people who likely suffered from intellectual disabilities were executed.

Nationally, states are carrying out fewer death sentences than they have since the penalty was reinstated in 1976. So far in 2013, 36 people have been executed in nine states. In 2012, 43 people were executed in nine states.

Stateline is a nonpartisan, nonprofit news service of the Pew Charitable Trusts that provides daily reporting and analysis on trends in state policy.

