

Highland Central School District

AGENDA

Board of Education Meeting

Tuesday, August 5, 2014

6:00 pm Open Meeting

6:00 pm Executive Session (Pending on Board approval)

7:00 pm Open Meeting

To be held in the Highland High School Library Center



EXECUTIVE SESSION (Pending on Board Approval)

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:

Any topic related to the agenda may be addressed except for personnel or specific student issues.

The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.

ACCEPTANCE OF REPORTS:

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Board of Education Meeting Minutes – July 15, 2014 and July 22, 2014

CURRICULUM AND INSTRUCTION:

- a) **Directors' Reports:**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the following resignation for the purpose of retirement:

Employee: Heidi van Nes
Position: ESL Teacher
Effective Date: June 30, 2014
Purpose: Retirement

e) **Resignation**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the following resignation as follows:

Employee: Krista Haight-Hendrickson
Position: Sixth Grade Social Studies Teacher / Middle School
Effective Date: June 30, 2014
Purpose: Resignation

f) **Leave Replacement - Continuation**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools approves the following continuation for leave replacement:

Employee: Lisa Rogers
Effective Date: First semester of the 2014-2015 school year
Purpose: Continue replacement for fifth grade teacher Jessica Cozzolino

g) **Grade Level Coordinators for the Elementary School**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment for the following individuals for the 2014-2015 school year with the stipend amount stated in the 2013-2018 HTA Contract:

Kindergarten – Tara Hollifield
First Grade – Mary Morano
Second Grade – MaryBeth Saso
Third Grade – Colleen Giametta
Fourth Grade – Jill Berger
Fifth Grade – Karen Super
Reading Coordinator (K-5) – Rebecca Piazza
Math Coordinator (K-5) – Terri Grossman
Elementary Yearbook Advisor – Jill Berger

h) **Co-Curricular/Special Services Position for the Middle School**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment for the following individuals for the 2014-2015 school year with the stipend amount stated in the 2013-2018 HTA Contract:

August 5, 2014 Agenda

Kevin Rizzo Position:	Junior Varsity Football Assistant Coach
Matt Relyea Position:	Modified Football Head Coach
Justin Signorelli Position:	Modified Football Assistant Coach
Paul Latino Position:	Varsity Boys Golf Head Coach
Teresa Cilento Position:	Varsity Boys Soccer Head Coach
Scott Calcagni Position:	Junior Varsity Boys Soccer Head Coach
Michael Watts Position:	Modified Boys Soccer Head Coach
Katherine Reid Position:	Varsity Girls Soccer Head Coach
Alyssa Morano Position:	Varsity Girls Soccer Assistant Coach – Volunteer
Heather Bragg Position:	Junior Varsity Girls Soccer Head Coach
Courtney Neenan Position:	Modified Girls Soccer Head Coach
Alan Benson Position:	Varsity Girls Tennis Head Coach
Matt VanVoorhis Position:	Varsity Girls Volleyball Head Coach
John Brennie Position:	Junior Varsity Girls Volleyball Head Coach
Lindsey Piasecki Position:	Modified Girls Volleyball Head Coach

Ben Smith
Position: Varsity Boys Lacrosse Assistant Coach

Kim Caso
Position: Varsity Girls Lacrosse Head Coach

Richard Esposito
Position: Varsity Girls Lacrosse Assistant Coach – Volunteer

John Manganiello
Position: Junior Varsity Softball Head Coach

Michael Milliman
Position: Varsity Softball Head Coach

Alan Benson
Position: Varsity Boys Tennis Head Coach

Courtney Neenan
Position: Modified Girls Track Head Coach

Theresa Eckert
Position: Modified Boys Track Head Coach

Katie Reid
Position: Varsity Boys Track Head Coach

Marc Eckert
Position: Varsity Boys Track Assistant Coach

Theresa Eckert
Position: Varsity Girls Track Head Coach

BUSINESS AND OPERATIONS:

- a) **BUDGET TRANSFER for the 2013-2014 School Year**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following budget transfer for the 2013-2014 school year as follows:
- Budget Transfer Number 10832 / \$ 693,538.14
 - Budget Transfer Number 11032 / \$ 102,836.00
- b) **Spackenkill Union Free School District - Health & Welfare Contract**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2013-2014 Health & Welfare contract for four (4) students at a cost of \$888.34 per student for a total of \$2,131.78 with the Spackenkill

b) Future BOE Agenda Items

Old Business:

- a) **Capital Project / Facilities Committee** - Discussion

PUBLIC COMMENTS:

Any topic related to the agenda may be addressed except for personnel or specific student issues.

EXECUTIVE SESSION: Anticipated upon Board approval

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. _____ Matters which will imperil the public safety if disclosed;
2. _____ Any matter which may disclose the identity of law enforcement agent or informer;
3. _____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. _____ Discussions regarding proposed, pending, or current litigation;
5. x Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6. x The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. _____ The preparation, grading or administration of examinations;
8. _____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

ADJOURNMENT



Assistant Superintendent's Report

Sarah Dudley-Lemek August 5, 2014

1. Summer Work

Summer work is ongoing. I've been having many great conversations about content and the direction of our curriculum. Teachers are grateful to have the luxury of time to work together without interruption. I am working on creating a digital repository for the work so all members of the district can access the maps and work being created. So far this summer, we have:

- Mapped Spanish 7-12 (All 4 Spanish teachers)
- Mapped ELA, 9-12 (HS English dept., 5 teachers)
- Created a "Guide to Common Terms in English Language Arts" that will be distributed to all HS students (I will provide you with one when they are printed.) (5 teachers)
- Mapped grade 1 math curriculum (All grade 1 regular and special education teachers, 8 teachers)
- Mapped 3 new science electives at the Middle School: Astronomy, Agricultural Science & Microbiology (3 MS Science teachers)
- Alignment work between College Pre-Calc and Calculus (2 teachers)
- Mapped Common Core Geometry and created lessons for Module 1 (3 teachers)
- Mapped the HS Physical Education curriculum and revamped the online portion of the course (3 teachers)
- Participated in the Blended Learning Summit at BOCES w/follow-up work mid-August with Carol Potash (15 teachers + a few additional teachers in August)

The PE department is very excited to have chosen Schoology (a free resource and one that is used by other teachers as well) as a site for the blended portion of their course rather than the PEfit they used last year. The site allows them to tailor the content to the activities the students are doing in class. They would like to come to a Board meeting in October to demonstrate the site.

In the month of August we will be continuing work with K-5 and 6-8 Math vocabulary and assessment alignment. High School teachers will participate in a "Literacy in the Content Areas" session with retired teacher, Chris Parker. Carol's technology work will be happening. The kick-off for the BOCES Math Initiative occurs and PBIS work will be done in all three buildings. So it's not exactly winding down!

2. Preliminary State Accountability Designation

In looking at the preliminary designation, it looks like the Elementary School will have a LAP designation for students with disabilities in either math, ELA or science. They have not yet specified. My guess would be math after looking at our school report card. Also we may have a designation at the High School for our 4 year graduation cohort. We will share more when we have more definites.

The state has also released initial data on the 2014 State Math and ELA 3-8 scores. They did not include the actual student score, but did give us lists of questions students got right or wrong organized by standard. We will not know the actual score (1, 2, 3 or 4) until mid-August. I do plan to use the math information by standard in our math alignment work at the elementary and middle schools.

3. Opening Day, 2014: Building a Better Future, Together.

As we stated after the administrative retreat, we are opening the year with the theme, "Building a Better Future, Together." For me, the major emphasis is on the word "together." We have many demands that have pulled us in disparate directions: APPR, assessments, contract negotiations, etc., the hope is to generate a feeling of working together to build on the work we started last year. So, the entire faculty and staff will be participating in an activity the morning of September 2 to begin construction of a common direction and vision. As a group we will watch the Simon Sinek video clip, "Start with Why?" and participate in activities to clarify our own "why" statements. I have attached the first draft of our opening day agenda. Carly and Meghan are being a great help in getting the whole morning organized so that all staff will have the opportunity to share thoughts and ideas in an organized way. We will follow up the work with the whole staff again the morning of September 26, our next full-day Superintendent's Conference day. Additionally, we would like to do similar work with the BOE at a retreat in September, hopefully before September 26.

4. Math Initiative

Several of our Elementary School teachers will be participating in Math Initiative through Ulster BOCES next school year. Concurrently, we will continue our emphasis on math instruction in Highland. One aspect of that will be the formation of a "Math Cabinet" a group of k-12 teachers who will meet a couple of times a year to discuss math strategies and alignment and act as math ambassadors to their grade levels or department. The hope is to create a collaborative, supportive environment for embracing the changes in math instruction embodied in the common core. I will share with you an article from the New York Times magazine at the meeting that will provide a long term guide for us as we move forward with the cabinet. I have been and will continue to share the same article with teachers as we do curriculum work this summer. I hope that it generates lively conversation about instructional strategies and practice. In case you would like a preview, the article can be found at: <http://www.nytimes.com/2014/07/27/magazine/why-do-americans-stink-at-math.html?mc=eta1&r=0>

2013 – 2014

End of Year Report
For The
Highland Central School District
Food Service Department

II Improvements to Program

- 1) Canned fruit offering is now served directly onto the tray instead of cupping it individually. This is a substantial cost savings to the department in terms of paper consumption and a better use of labor hours.

III Areas of Concern For 2014-15 School Year

- 1) Challenges of Continued Implementation of New Regulations:
 - The amount of fruit offering for breakfast will increase to one cup. Although nutritious, this will be an additional cost to the program.
 - Reduced sodium levels in meals. Students will need to become accustomed to foods with less sodium levels. This is the first of three sodium reductions that will be implemented.
 - New guidelines for all a la carte sales. This includes parts of the meal sold separately, snack foods, beverages and condiments. These guidelines may make these items less desirable to purchase.
- 2) Declining breakfast and lunch sales, a la carte sales, adult meal sales and vending sales.
- 3) Increasing cost of food.
- 4) Aging equipment.

IV Recommendations

- 1) Offer students more nutrition education so they can understand why these regulations are being implemented.
- 2) Experiment with ingredients to replace the sodium in our foods. Create new recipes for students and staff that are compliant with the new regulations; items they will want to purchase.
- 3) Work toward eliminating as many processed foods as possible from our menus. This will mean training for our food service staff.
- 4) Consider possible options that will allow the food service department to become self-sustaining in the future.
- 5) Create an equipment replacement plan.

HIGHLAND CENTRAL SCHOOL DISTRICT INTRADISTRICT COMMUNICATION

To: Ms. Deborah Haab, Superintendent of Schools
From: Ms. Maria McCarthy, Foodservice Director
Date: July 15, 2014
Subject: June 2014 – Activity Report for Foodservices

A) Meal Counts

- 1) Breakfast – average meal count is 220 per day. These figures only include reimbursable meals, not a la carte sales. There were 19 serving days. Participation was 13%
- 2) Lunch – average meal count is 799 per day. There were 15 serving days. Participation was 46%. Participation in June is low due to regents testing, field day, end of the year parties and school trips.

B) Highlights

- 1) Food service staff assisted with Elementary school field days. Lunch was provided for students at no charge by the PTSA.
- 2) Provided refreshments for the Sports Awards reception.
- 3) Provided refreshments for the Elementary and Middle school moving up ceremonies as well as the High school graduation.
- 4) Participated in the Ulster BOCES bid analysis for the food, beverage and paper items that will be purchased for the 2014 – 2015 school year.

If you need further information, please contact my office.

Attachment (End of Year Report)