

**Highland Central School District**  
**AGENDA**  
Board of Education Meeting  
**Tuesday, November 4, 2014**  
**7:30 pm Open Meeting**  
To be held in the High School Cafeteria



**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS:**

Any topic related to the agenda may be addressed except for personnel or specific student issues.

*The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.*

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

*Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.*

**ACCEPTANCE OF REPORTS:**

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Board of Education Meeting Minutes – October 7, 2014 and October 15, 2014

**CURRICULUM AND INSTRUCTION:**

- a) **Directors' Reports:**

Each month the Directors of Technology, Food Service, Transportation, Buildings & Grounds, and Athletics will provide the Board with a written update.

**PERSONNEL:**

- a) **Request for Leave Extension**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the extension of leave request as follows:

Employee: Jessica Cozzolino  
Effective: February 1, 2015 - September 1, 2015  
Purpose: Child Rearing Leave

**b) Leave Replacement Extension**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the appointment for leave replacement extension:

Employee: Lisa Rogers  
Effective: February 1, 2015 – September 1, 2015  
Purpose: To replace child rearing leave for Jessica Cozzolino

**c) Recommendation For Co-Curricular Position**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the following extra-curricular appointment as follows for the 2014-2015 school year:

Employee: Pat Lichy  
Position: Reading Club Advisor at Middle School

**d) Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment with an Emergency Conditional Appointment consistent with SAVE legislation requirement:

Alan Benson  
Position: Physical Education Teacher (part-time) / 0.1 FTE  
Salary: BA Step 1 /\$44,494.00 pro-rated  
Effective Date: September 11, 2014

Michelle McGrath  
Position: Teaching Assistant - MS  
Salary: Grade 7A, Step 1 / \$16,796 pro-rated  
Effective Date: October 24, 2014  
Probationary Period: October 24, 2014 – October 23, 2017  
Tenure Area: Teaching Assistant  
Purpose: Replacing MaryAnne DuFrane, retirement

Olivia Pacheco  
Position: Modified Girls Basketball Head Coach  
Salary: Pursuant to HTA Contract  
Effective Date: Winter Season 2014  
Purpose: Coach

Tabitha Jones

November 4, 2014

Position: Varsity Winter Cheerleading Head Coach  
Salary: Pursuant to HTA Contract  
Effective Date: Winter Season 2014  
Purpose: Coach

Taylor Jones  
Position: Varsity Winter Cheerleading Volunteer Assistant Coach  
Effective Date: Winter Season 2014  
Purpose: Coach

Charles Busick  
Position: Varsity Boys Basketball Volunteer Assistant Coach  
Effective Date: Winter Season 2014  
Purpose: Coach

Jordan Depuy  
Position: Varsity Boys Basketball Volunteer Assistant Coach  
Effective Date: Winter Season 2014  
Purpose: Coach

**BUSINESS AND OPERATIONS:**

a) **Acknowledgement of Payment**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby acknowledges payment application # 5 in the amount of \$166,460.00 to Johnson Controls.

**SUPERINTENDENT COMMENTS**

**ASSISTANT SUPERINTENDENT'S COMMENTS**

**BOARD OF EDUCATION:**

**New Business**

- a) **UCSBA** – Meeting to be held November 13<sup>th</sup> at the Ulster BOCES Conference Center. The RSVP date is November 10<sup>th</sup>.
- b) **Correspondence** – Any correspondence received by the Board may be discussed.
- c) **Future BOE Agenda Items**

**Old Business:**

**CLERK'S REPORT:**

- a) **The Results from the October 28, 2014 Capital Project Vote**

November 4, 2014

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the below figures as the official results of the October 28, 2014 Capital Project Vote:

Proposition No. 1 – Capital Project Vote \$17,500,000.00

YES – 596    NO – 441    TOTAL VOTES CAST – 1037

**PUBLIC COMMENTS:**

Any topic related to the agenda may be addressed except for personnel or specific student issues.

**EXECUTIVE SESSION: Anticipated upon Board approval**

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. \_\_\_\_\_ Matters which will imperil the public safety if disclosed;
2. \_\_\_\_\_ Any matter which may disclose the identity of law enforcement agent or informer;
3. \_\_\_\_\_ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. \_\_\_\_\_ Discussions regarding proposed, pending, or current litigation;
5. \_\_\_\_\_ Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6.   x   The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. \_\_\_\_\_ The preparation, grading or administration of examinations;
8. \_\_\_\_\_ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

**ADJOURNMENT**

**Highland Central School District**  
**MINUTES**  
Board of Education Meeting  
**Tuesday, October 7, 2014**  
6:00 pm Open Meeting  
6:00 pm Executive Session  
7:00 pm Open Meeting  
To be held in the High School Cafeteria



**MEETING AVAILABLE LIVESTREAM THANKS TO  
STUDENT TOM HOLLWAY**

**Motion made at 6:05 pm by Mike Bakatsias to go into Executive Session; Seconded by Debbie Pagaono; Motion carried.**

**EXECUTIVE SESSION (6:05 pm)**

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Motion made at 7:02 pm by Sue Gilmore to adjourn Executive Session and go into Open Meeting; Seconded by Tom Miller; Motion carried.**

**ATTENDEES:**

Board Members Present: Alan Barone, Sue Gilmore, Tom Miller, Debbie Pagano, Mike Reid, Mike Bakatsias, Heather Welch

Administrators/Principals/Directors: Deborah Haab, Superintendent of Schools; Sarah Dudley-Lemek, Assistant Superintendent of Schools; Louise Lynch, Business Administrator; Robin Hecht, Shared Curriculum Coordinator; Daniel Wetzel, Middle School Principal

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Alan Barone called meeting to Order at 7:10 pm. The Pledge of Allegiance was then recited.

### **SPECIAL PRESENTATION**

- **Safe Routes to School (Town of Lloyd)** (Hand-outs are available in District Office)

Daniel Wetzel introduced Brian Slack, Senior Transportation Planner for the Ulster County Transportation Council and Ulster County Planning Department. After a few words, Brian introduced Lindsay Zefing, Planner/Civil Engineer for Alta Planning and Design. A power point was then presented on an overview of safe routes to school.

The Board followed this presentation with a few questions. It was decided that the next step is to appoint an individual that would assist in moving project forward at a local level.

- **State Assessment Results** (Presentation available in District Office and website)  
Sarah Dudley-Lemek presented a power point titled "State Assessment Results 2014".  
Topics of this field of study included the following:

- Test participation rates;
- Where the District stands now after these results;
- Percentage of student scoring at each indicator level;
- What are the steps of moving forward are;
- Grade 11 English Language Arts

*(Mike Bakatsias stepped out at 7:51 pm and returned at 8:02 pm.)*

The Board followed up with questions and discussion took place regarding state assessments and funds to support foundation of curriculum alignment.

*(Tom Miller stepped out at 8:24 pm and returned at 8:31 pm.)*

### **ACCEPTANCE OF REPORTS:**

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Board of Education Meeting Minutes – September 16, 2014
- b) Treasurers Reports – August 2014
- c) General Fund Budget & Revenue Status Reports – August 2014
- d) Food Service Fund Budget & Revenue Status Reports – August 2014
- e) Special Aid Fund Budget & Revenue Status Reports – August 2014

**Motion made by Sue Gilmore; Seconded by Mike Bakatsias; Discussion: correction to minutes, under Board comments, Principal's Report, should reflect "PBS" not "PBIS" as stated. Motion carried with a 7-0 vote.**

### **CURRICULUM AND INSTRUCTION:**

- a) **Directors' Reports:**

Each month the Directors of Technology, Food Service, Transportation, Buildings & Grounds, and Athletics provide the Board with a written update.

The Board had the following questions/concerns/comments:

- Recognized Maria McCarthy, Director of Food Services, for her thorough report and credited her for the conservative methods being used in the cafeteria.
- Sue Gilmore requested additional information on "severe needs status".

- Facilities Report – Blinds to be replaced. The shades were not included in most recent capital project proposition. The funds to purchase blinds in every building will be based on need and withdrawn from the maintenance budget.

**PERSONNEL:**

**Motion made by Mike Bakatsias to move items “a-n” with a Table on second part of “j” as a block; Seconded by Sue Gilmore; Discussion: second item of “j” is to be tabled due to civil service list procedure (list needs to be requested prior to appointment). Motion carried with a 6-1 (Sue Gilmore opposed to item b).**

Deborah Haab recognized and welcomed Mary Leahy, in audience, on her appointment as English teacher in Middle School.

Alan Barone recognized the resignation of Athletic Director Pete Watkins, with regrets.

a) **Appointment**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment with an Emergency Conditional Appointment consistent with SAVE legislation requirement:

Mary Alice Leahy

Position: English Teacher – MS  
Salary: MA 30, Step 3 / \$58,893 pro-rated  
Effective Date: September 22, 2014  
Probationary Period: September 22, 2014- September 21, 2017  
Tenure Area: English  
Purpose: Replacing Isidoro Fattore, resignation

Elisa Silverio

Position: Teaching Assistant  
Salary: Grade 7A, Step 1 / \$16,796  
Effective Date: September 1, 2014  
Probationary Period: September 1, 2014 – August 31, 2017  
Tenure Area: Teaching Assistant  
Purpose: Replacing Nicole Morales, resignation

Denise Cooper

Position: School Monitor – ES  
Salary: Grade 3, Step 1 / \$10.06 per hour  
Effective Date: October 8, 2014  
Probationary Period: October 8, 2014 – April 8, 2015  
Purpose: Replacing Judi Beaulieu, resignation

Maria Forero

Position: Spanish Teacher – HS  
Salary: BA Step 2 + 6 credits / \$48,758.90, pro-rated  
Effective Date: September 29, 2014

Probationary Period: Foreign Language  
Purpose: Replacing Silvia Daole, resignation

Sharon Howard  
Position: School Monitor – ES  
Salary: Grade 3, Step 1 / \$10.06, per hour  
Effective Date: October 8, 2014  
Probationary Period: October 8, 2014 – April 8, 2015

Christopher Kosier  
Position: Head Custodian – ES  
Salary: Grade 15, Step 5 / \$36,792, pro-rated  
Effective Date: October 8, 2014  
Appointment: Provisional  
Purpose: Replacing Ted Uecker, retirement

William Zimmer  
Position: Assistant Principal – HS  
Salary: HAA / \$99,000 pro-rated  
Effective Date: On or about November 7, 2014  
Probationary Period: November 7, 2014 – November 6, 2017  
Tenure Area: School District Administrator  
Purpose: Replacing Sarah Dudley-Lemek

b) **Separation Agreement and General Release**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached Separation Agreement between Highland Central School District and Employee Number 1322.

c) **Resignation**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resignation, with regrets, as follows:

Employee: Pete Watkins  
Position: Athletic Director  
Effective Date: November 7, 2014

Employee: Leslie Stafford  
Position: Bus Attendant  
Effective Date: September 25, 2014

Employee: Vincent Gregory  
Position: Computer Technician  
Effective Date: May 1, 2014

d) **Unpaid Leave of Absence - Extension**

BE IT RESOLVED that the Board of Education, upon the recommendation of



the Superintendent of Schools, approves the following extension of an unpaid leave of absence request as follows:

Employee: Kristin Candia  
Position: Guidance Counselor  
Effective Date: present – February 1, 2016  
Purpose: Child-rearing leave

e) **Leave Replacement Extension**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following extension for leave replacement:

Employee: Vanessa Pratts  
Position: School Counselor  
Effective Date: present – January 31, 2016  
Purpose: Extension of leave replacement coverage for Kristin Candia

f) **Rescind Request for Leave of Absence**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the request to rescind Leave of Absence request and return to work as of November 1, 2014 for employee Richard G. Call.

g) **Rescind Resolution of Termination**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves rescinding Board resolution dated April 23, 2014 to terminate employee number 1322.

h) **Leave of Absence Request**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the request from employee David M. Berryann for leave of absence as night custodian at middle school for the duration of his provisional appointment as head custodian.

i) **Leave Replacement**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leave replacement appointment as follows:

Employee: Karen Bender  
Position: Music Teacher – ES  
Salary: MA Step 1 / \$47,765, pro-rated  
Effective Date: On or about October 15, 2014 – February 2, 2015  
Purpose: Replacing Karen Adamec, maternity leave

j) **Creation of Position/Appointment**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves creating the following technology position:

Network Specialist 1

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment:

Chris Faxon

Position: Network Specialist 1

Effective Date: October 8, 2014

k) **Coaching Appointment – Volunteer**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the volunteer appoint for the 2014 Fall Season as follows:

Thomas Truscello – Volunteer Assistant – Modified Football

l) **Appointments for Co-Curricular/Special Services Positions at Middle School**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following faculty members for the co-curricular and special services positions at the Middle School for the 2014-2015 school year:

Suzanne Faugno – Yearbook

Nicole Montaperto – Subject Area Coordinator / Math

Vanessa Pratts and Phyllis Letterii – School Store

Vanessa Pratts and Phyllis Letterii – Student Council

Linda Madden – Musical Play Director

Jordan Chen – Musical Music Director

Phyllis Letterii – G.O.T.T. (volunteer)

James Conklin – Subject Area Coordinator / Special Areas

m) **Appointments for Co-Curricular Positions at High School**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following faculty members for the co-curricular positions at the High School for the 2014-2015 school year:

Regina Reilly- Multicultural Club Advisor

Vanessa Pratts – Multicultural Club Advisor

Vanessa Pratts – Junior Class Advisor

Heather Bragg – Junior Class Advisor

Heather Ludwigson – Junior Class Advisor

n) **Appointments – Mentors**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following mentors at a stipend rate of \$1,000.00 for the 2014-2015 school year:

Lisa Otis

Christopher Cozzolino

Stefanie Whiston

Michael Watts

Lynda Keech

Mark Chiarieri  
Jessica Heissenbottle  
Terri Grossman

**BUSINESS AND OPERATIONS:**

a) **Accept Donation & Budget Increase**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, rescinds the motion of August 14, 2014 approving the budget increase.

FURTHERMORE, BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the budget increase (with revisions) of \$2, 430.

<u>Appropriations</u>	<u>Total</u>	\$2, 430	
Maintenance Repairs	A1621-444-08-0000		Total \$2,030
Regular Day Inst. – MS	A2110-501-02-0000		Total \$ 400
 <u>Revenues</u>	 <u>Total</u>	 \$2,430	
Gifts & Donations	A2705		Total \$2,430

**Motion made by Sue Gilmore; Seconded by Debbie Pagano; Discussion: none; Motion carried with a 7-0 vote.**

b) **Acknowledge Energy Performance Contract Payment #3 and #4**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby acknowledges payment application #3 in the amount of \$288,188 and payment application #4 in the amount of \$224,770 to Johnson Controls.

**Motion made by Debbie Pagano; Seconded by Mike Reid; Discussion: Question came about quality. Alan Barone stated that after an earlier meeting, Pete Miller is pleased with the quality of work. Motion carried with a 7-0 vote.**

**SUPERINTENDENT COMMENTS**

Superintendent of Schools, Deborah Haab, updated the Board on the following topics:

- SED Department welcomed and recognized the STLE grant;
- Look ahead calendar up till October 28<sup>th</sup>;
- Postcards to be mailed to community with “information station” dates;
- Pete Miller’s report regarding grubs at high school athletic field;
- Student elections recently took place. Student Danielle Stoner has been elected and anticipates sitting at the October 21<sup>st</sup> board meeting.

The Board had no questions/concerns/comments.

**ASSISTANT SUPERINTENDENT COMMENTS**

Assistant Superintendent of Schools, Sarah Dudley-Lemek, updated the Board on the following topics:

- Student Wellness Policy was distributed to members. Board members noticed official date needs to reflect current 2014 year.
- As a result from “Golden Circle” on Opening Day, the program, WORDLE, identified the most popular words used. These words were included “Inspire, Positive, Community”, etc.
- Mike Reid suggested at an upcoming Board retreat to recognize administrators.

**BOARD OF EDUCATION:**

**New Business:**

**a) Poll Voting Resolution**

Resolution of the Highland Central School District, Highland, New York, adopted August 26, 2014, appointing the Chairman for the Board, Special District Meeting, to be held on October 28, 2014 and appointing the Inspectors of Election to act at such Special District Meeting.

Resolved by the Board of Education of Highland Central School District, Ulster County, New York, as follows:

Section 1. Pursuant to the provisions of the Education Law, Section 2025, Maryann Ingraham, a qualified voter of this School District, is hereby appointed to act as the CHAIRMAN of the SPECIAL DISTRICT MEETING to be held in the School District on October 28, 2014 and the District is hereby authorized and directed to give written notice of appointment to such qualified voter so appointed by this Board of Education, not later than ten (10) days prior to the Special District Meeting.

Section 2. Pursuant to the provisions of the Education Law, and being not less than (10) days prior to the holding of the Special District Meeting on October 28, 2014 the following qualified voters are hereby appointed to act as INSPECTORS OF ELECTION, and Lisa M. Cerniglia to act as the CHIEF ELECTION INSPECTOR, each to perform such duties and to take such action as prescribed by the Education Law:

Barbara Phillips	Barbara Terping	Thomas Hollway
Angela Greico	Barbara Vache	Jared Sprague
Pat Winchell	Robin Bogdanowicz	Heather Ludwigson
Heidi Souleotis	Sandy Beal	
Mary Darcy	Kim Sweeney	
Sally Bellacicco	Daniel Russo	

and the District Clerk is hereby authorized and directed to give written notice of the appointments so made by the Board to all of the persons so appointed, all not less than ten (10) days prior to the date of said Special District Meeting to be held on October 28, 2014.

Section 3. The District Clerk is hereby authorized and directed to notify this Board of Education forthwith if any such persons hereinabove appointed to the respective offices refuses to accept such appointment or fails to serve, in which case this Board of Education is to take such further action as may be authorized in such circumstances

pursuant to the Education Law. In the event that this Board of Education is unable to hold a meeting to appoint a qualified voter of this School District to fill a vacancy caused by the refusal of any person herein designated to accept his/her appointment or the failure of any such persons to serve, the District Clerk is hereby authorized to appoint a qualified voter of this School District to fill such vacancy.

Section 4. This resolution shall take effect immediately.

**Motion made by Debbie Pagano; Seconded by Mike Bakatsias; Discussion: none; Motion carried with a 7-0 vote.**

b) **The APPR "Safety Net" Legislation**

- As of today's date, the bill has not been signed by Governor.

c) **Sports Team Mergers**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves to continue a merge with Marlboro Central School for the winter 2015 sports season for Varsity Boys Swimming.

**Motion made by Debbie Pagano; Seconded by Mike Read; Discussion: none; Motion carried with a 7-0 vote.**

d) **Ulster BOCES Board Seat Vacancy**

- Ulster BOCES board member, Regina Tantillo-Swanson, is no longer in the Highland District therefore cannot represent Highland on the Board. Board will most likely nominate an individual by the next Board meeting.

e) **Correspondence** – None at this time.

f) **Emergency Use Of Pesticides**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the High School Football Field to be treated with the pesticide DyLox® 6.2 Granular to eliminate the grubs that have recently infested the field. This process would also include the field not to be used for twenty-four (24) hours after this application and watered heavily during this period to carry the pesticide into the ground to the depth of the grubs.

**Motion made by Sue Gilmore; Seconded by Mike Bakatsias; Discussion: Board has to approve this procedure as a resolution prior to any treatment being done. Further discussion took place regarding the damage that has taken place by the grubs. First application will take place immediately in order for field to be ready by Homecoming. Motion carried with a 7-0 vote.**

g) **Future BOE Agenda Items**

**Old Business:**

a) **Result of the Support Service Meeting**

- Mike Reid, informed Board that at the October 7<sup>th</sup> Support Service Meeting; a popular topic of conversation was solar energy. K-Solar, a joint project of NYPA, will provide school an estimate at no cost or obligation to District. The Support Service team recommended to move forward.
- Louise Lynch has the information and requirement to establish new playground (at the cost of \$6,000) at elementary school. Installation will occur approximately spring break 2015.
- Develop maintenance plan on infrastructure.

**PUBLIC COMMENTS:**

No comments were made at this time.

**Motion made at 9:15 pm by Mike Bakatsias to go into Executive Session; Seconded by Mike Read; Discussion: none; Motion carried with a 7-0 vote.**

**EXECUTIVE SESSION: Anticipated upon Board approval**

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. \_\_\_\_\_ Matters which will imperil the public safety if disclosed;
2. \_\_\_\_\_ Any matter which may disclose the identity of law enforcement agent or informer;
3. \_\_\_\_\_ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. \_\_\_\_\_ Discussions regarding proposed, pending, or current litigation;
5.   x   Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6.   x   The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. \_\_\_\_\_ The preparation, grading or administration of examinations;
8. \_\_\_\_\_ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

**Motion made at 10:56 pm by Mike Reid to exit Executive Session; Seconded by Heather Welch; Motion carried. Motion made by Mike Reid to adjourn Open meeting; Seconded by Heather Welch; Motion carried and meeting is adjourned.**

**ADJOURNMENT (10:56 pm)**

Minutes submitted and recorded by Lisa M. Cerniglia, District Clerk

**Highland Central School District**

**MINUTES**

Board of Education Special Meeting

**Wednesday, October 15, 2014**

4:45 pm to be held in

District Office Conference Center

**ATTENDEES**

Board Members Present: Alan Barone; Tom Miller; Mike Reid; Heather Welch

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Alan Barone called meeting to Order at 4:50 pm. The Pledge of Allegiance was then recited.

**APPOINTMENT OF CLERK PRO TEMPORE**

BE IT RESOLVED that the Board of Education appoint Deborah Haab as Clerk Pro Tempore to preside in the absence of Lisa Cerniglia, District Clerk.

**Motion made by Tom Miller; Seconded by Mike Reid; Motion carried with a 4-0 vote.**

**BOARD OF EDUCATION**

**Old Business**

**a) Appointment of BOCES Seat**

BE IT RESOLVED that the Board of Education, based upon the recommendation of the Superintendent of Schools, nominates Sue Gilmore to fill the unexpired term left vacant by the resignation of Regina Tantillo-Swanson on the Ulster BOCES Board of Board of Education seat. This term expires on June 30, 2015.

**Motion made by Heather Welch; Seconded by Mike Reid; Motion carried with a 4-0 vote.**

**Motion made at 5:00 pm by Heather Welch to adjourn meeting; Seconded by Mike Reid; Motion carried.**

**ADJOURNMENT (5:00 pm)**

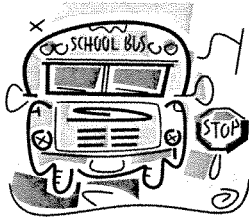
**Minutes recorded by Deborah Haab, Clerk Pro Tempore**

**Minutes submitted by Lisa Cerniglia, District Clerk**





**TRANSPORTATION DEPARTMENT  
HIGHLAND CENTRAL SCHOOL DISTRICT**



TO: Deborah Haab  
Sarah Dudley- Lemek  
FROM: Debbie Tompkins  
RE: Report to B.O.E.

October 30, 2014

- We have completed our second month of school and have been very busy. Linda Calvo and I have been driving or bus attending every day. We are hoping that our driver shortage will ease up in November with new hire Dawn Smith, Mary Dutka back from medical and Rich Call back from a leave of absence. Over one hundred and eighty trips have been completed. There are a total of thirty three bus runs. New Paltz is currently doing three of those runs. We transport to twenty seven out of district schools seven runs require Bus Attendants. There is still a shortage of Attendants
- The new buses will be delivered and out on the road within the next two weeks. Total number of buses 41
- Bus 114 has been taken off the road because of rotted cross members in the frame and will no longer pass DOT inspection. It will go out for surplus along with buses 133,138, and 117. Over the last several years bus 106 has been very useful as a parts bus and can now be surplus for scrap. Peter Miller and I have also discussed the possibility of using bus 106 for a training exercise with Transportation and the Fire Department in the spring. We would like to keep bus 115 for parts. Bus 126 the gray school suburban will not be in service much longer because of severe rust and corrosion. I would like to recommend replacing it this year.



# HIGHLAND CENTRAL SCHOOL DISTRICT

## INTRADISTRICT COMMUNICATION

To: Ms. Deborah Haab, Superintendent of Schools

From: Ms. Maria McCarthy, Food Service Director

Date: October 27, 2014

Subject: September Activity Report for Foodservices

It has been a very busy opening month for the Foodservice Department.

### A) Highlights

- New breakfast regulations are now in effect. All bread/cereal items offered must be at least 50% whole grain. We must now offer students a full cup of fruit, although the student only needs to take a half cup of fruit in addition to two other food components in order for the breakfast meal to be considered reimbursable.
- A big thank you to Ms. Skrabak and everyone who participated in planting, tending and harvesting the school garden. The garden has provided the kitchen with green beans, snow peas, tomatoes, eggplant, tomatillo's, red cabbage, green peppers and kale. The red cabbage was enough to share with the Middle and Elementary schools. The green peppers were offered as a raw vegetable. The snow peas and green beans were incorporated into a mixed vegetable dish. The kale was added to the vegetable soup. The tomatoes were used for sandwiches and was also combined with eggplant to make ratatouille. The tomatillos were used to make salsa verde.
- Attended a workshop in regard to Creating Smarter Lunchrooms. This was presented by The Cornell University Food and Brand Lab offered through Ulster BOCES.

### B) General Information – September 2014

- Processed 131 meal applications and 359 direct certifications.
- As the above date, our free and reduced percentage is 32%.

Our average daily participation district wide is 165 breakfast meals and 890 lunch meals. Most of the breakfast participation is seen at the Elementary level. We have seen a reduction of breakfast participation at the High school. This is due to not being able to offer a variety of white flour bagels.

If you need further information, please contact my office.



# HIGHLAND CENTRAL SCHOOL DISTRICT

320 Pancake Hollow Rd., Highland, NY 12528

OPERATIONS & MAINTENANCE DEPARTMENT  
Peter D. Miller, Superintendent of Buildings & Grounds

(845) 691-1046 - Fax (845) 691-1016

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## BOARD OF EDUCATION

October 7, 2014

### OPERATIONS AND MAINTENANCE REPORT

#### GENERAL

- All is going well. Building use for activities beyond classroom instruction is at an all-time high - 355 events in the month of October in the three (3) buildings – 241 events just in the in E/S.

#### GROUNDS

- Grounds are in decent shape. Sports are winding down and the grounds men will be cleaning up leaves and doing the season's final mowing.
- Winter equipment will be prepared.

#### FACILITIES

- The hot water booster for the dishwasher in the elementary school has been repaired and is fully operational.
- Shades are being installed.
- Commissioning of the HVAC controls is ongoing. Johnson Controls is still waiting for a few parts to complete the installations. A list of deficiencies in existing equipment has been provided to us and will be discussed and addressed. Some issues relate to very old equipment and the inability to perform properly. In some cases these issues will not be corrected until the capital project addresses them.

Getting these systems up and running takes a considerable amount our time to work with and assist the vendors to ensure we are getting the optimum performance from the systems.

The maintenance men and the head custodians have attended training on the operations of the HVAC systems.

#### EQUIPMENT

- We are still working on acquiring O&M equipment under the approved referendum. It appears the ability of the school district to “piggy-back” on municipal contracts is essential to obtaining the least cost options.

- O&M Report
- November 4, 2014
- Page 2

#### EQUIPMENT (continued)

- The existing sander was rebuilt by the bus garage mechanics during October.

#### SCHOOL BUS MAINTENANCE

- As of 10/29/2014, in this year's inspection cycle, Fifty-two (52) buses have been inspected; two (2) failed, yielding a 95.15% passing rate.
- Unfortunately, on October 29<sup>th</sup> we reluctantly had to have the first school bus towed due to a breakdown in over 4,000,000 miles (about eight (8) years). Bus #139 had experienced what we believe so far to be an electronic engine control issue and could not make it back to the compound. We are investigating the issue further.

#### PERSONNEL

- Both the elementary school and the middle school are currently short staffed due to the retirements of the head custodians and the provisional appointment of the middle school head custodian from within. A few qualified substitutes have been found and are being processed to begin covering shortly.
- One (1) of the two (2) maintenance men has been out on a medical. He will return Monday, November 3.
- Grounds man, Steven Rizzo must be praised for his efforts in preparing the sports venues while we were short staffed due to a medical absence of the other grounds man. Custodial staff was used to assist Mr. Rizzo.

End of Report

# HIGHLAND CENTRAL SCHOOL DISTRICT

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Business Office, 320 Pancake Hollow Road, Highland, New York 12528

Phone: (845) 691-1008 ~ Fax: (845) 691-1003

**TO:** Deborah Haab, Superintendent of Schools  
**FROM:** Louise M. Lynch, School Business Administrator  
**DATE:** October 22, 2014  
**RE:** **Acknowledge Energy Performance Contract Payment #5**

*Louise M Lynch*

We are in receipt of the fifth payment application from Johnson Controls. ECG has approved this payment application for \$166,460. Of the total project cost \$1,639,571, Highland CSD has submitted payments totaling \$1,284,909.20 and retained funds of \$67,626.80. After this payment has been made, the remaining funds due to Johnson Controls will equal \$111,814 plus accumulated retainage.

Please have the Board of Education acknowledge the following motion:

***BE IT RESOLVED that*** based upon the recommendation of the Superintendent of Schools the Board of Education of Highland Central School District, hereby acknowledges payment application #5 in the amount of \$166,460 to Johnson Controls.

Cc: Lisa Cerniglia, District Clerk

