

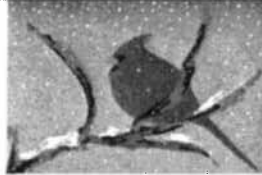
Highland Central School District

AGENDA

Board of Education Meeting

Tuesday, December 16, 2014

7:00 pm Open Meeting to be held in the
High School Cafeteria



CALL TO ORDER AND PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:

Any topic related to the agenda may be addressed except for personnel or specific student issues.

The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.

SPECIAL PRESENTATION

Special presentation on Flipped Classrooms by teachers.

ACCEPTANCE OF REPORTS:

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Attendance & Enrollment Report Dates: Period 3 – 11/01/2014-11/26/2014
- b) Board of Education Meeting Minutes – December 3, 2014

CURRICULUM AND INSTRUCTION:

a) **Principal's Report:**

Each month the Principals will report on important information and events occurring in their schools.

- b) **Director of Student Services Report:**
Director of Student Services will report on operations of the Student Services Department.
- c) **Approval of Committee on Special Education Minutes**
BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Special Education according to the minutes of the CSE Amendment – No Meetings of November 17th, 18th, 19th, and 25th, and December 2nd, and 5th, 2014, and authorizes the arrangements for such students’ special education programs and services.
- d) **Approval of Committee on Preschool Special Education**
BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Preschool Special Education according to the minutes of the CPSE meetings of December 2nd; the Amendment – No Meeting of November 19th; and the Transfer –No Meeting of October 6th, and authorizes the arrangements for such students’ special education programs and services.

PERSONNEL:

- a) **Appointment - Coaching**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment for the 2014-2015 school year:
Samantha Wacker
Position: Modified Softball Coach
Salary: Pursuant to the 2013-2018 HTA Contract
Effective Date: March 16, 2014
- b) **Resignation**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the following resignation:
Employee: Tara Ann Simpson
Position: Lunch Room Monitor
Effective Date: December 23, 2014
Purpose: To be put on substitute list
- c) **Extended Unpaid Leave of Absence**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following request to extend the unpaid leave of absence as follows:
Employee: Katie Kurry
Position: Teacher Assistant
Effective Date: Present to February 2, 2015
Purpose: To fill maternity leave of Kara Henry
- d) **Leave Replacement**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the request to appoint the following employees as a leave replacements as follows:

Employee: Katie Kurry
Position: Special Education Teacher – Elementary School
Effective Date: On or about December 23, 2014 – February 3, 2015

Employee: Carol Redmond
Position: Teacher Assistant – Elementary School
Effective Date: Present to February 3, 2015
Purpose: Continue replacement for Katie Kurry

d) **Substitute Teaching Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised substitute teaching list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

e) **Non-Teaching Substitute Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised Non-Teaching substitute list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

BUSINESS AND OPERATIONS:

a) **Inter-Municipal Agreement with Ellenville CSD**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Inter-Municipal Agreement dated December 3, 2014 and furthermore authorize the Board President to execute such agreement.

b) **Budget Transfer**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following budget transfer dated November 30, 2014 for the 2014-2015 school year:

- Budget Transfer Number 5573 \$254,500.00

STUDENT REPRESENTATIVE COMMENTS

SUPERINTENDENT COMMENTS

BOARD OF EDUCATION:

New Business:

- a) **UCSBA** – Meeting to be held on Thursday, January 8, 2015 at 6 pm. RSVP with District Clerk or Superintendent Secretary.

- b) **Correspondence** – Any correspondence received by the Board may be discussed.
- c) **Future BOE Agenda Items**

Old Business:

a) **RPT §467 Aged-Exemption:**

BE IT RESOLVED, that the Board of Education, after having given the public an opportunity to be heard, hereby establishes the income eligibility limits for the partial real property tax exemption applicable to otherwise qualified taxpayers over the age of 65, regarding assessments rolls prepared on the basis of the taxable status date occurring on or after January 1, 2014, as follow:

\$ -	\$ 29,000.00	50%
\$ 29,000.01	\$ 29,999.99	45%
\$ 30,000.00	\$ 30,999.99	40%
\$ 31,000.00	\$ 31,999.99	35%
\$ 32,000.00	\$ 32,899.99	30%
\$ 32,900.00	\$ 33,799.99	25%
\$ 33,800.00	\$ 34,699.99	20%
\$ 34,700.00	\$ 35,599.99	15%
\$ 35,600.00	\$ 36,499.99	10%
\$ 36,500.00	\$ 37,399.99	5%
\$ 37,400.00	above	0%

AND BE IT FURTHER RESOLVED, that the Board of Education hereby provides that any individual otherwise qualified pursuant to the provision of §467 of the Real Property Tax Law, shall be entitled to such real property tax exemption if s/he becomes 65 years of age after the appropriate taxable status date occurring on or after January 1, 2014.

b) **Alternate Veterans Exemption §458-a** – Discussion

PUBLIC COMMENTS:

Any topic related to the agenda may be addressed except for personnel or specific student issues.

EXECUTIVE SESSION: Anticipated upon Board approval

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. _____ Matters which will imperil the public safety if disclosed;
2. _____ Any matter which may disclose the identity of law enforcement agent or informer;
3. _____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. _____ Discussions regarding proposed, pending, or current litigation;
5. _____ Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;

December 16, 2014

6. The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. The preparation, grading or administration of examinations;
8. A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

ADJOURNMENT

Highland Central School District

MINUTES

Board of Education Meeting

Wednesday, December 3, 2014

6:00 pm OPEN MEETING

To be held in the High School Cafeteria



**MEETING AVAILABLE LIVESTREAM THANKS TO
STUDENT JARED SPRAGUE**

ATTENDEES:

Board Members Present: Alan Barone, Sue Gilmore, Tom Miller, Debbie Pagano, Mike Reid (absent), Mike Bakatsias, Heather Welch

Administrators/Principals/Directors: Deborah Haab, Superintendent of Schools; Sarah Dudley-Lemek, Assistant Superintendent of Schools; Louise Lynch, Business Administrator (absent); Robin Hecht, Shared Curriculum Coordinator; Debbie Tompkins, Assistant Director of Transportation; Maria McCarthy, Director of Food Services; Frank Alfonso, Athletic Director

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (6:10 pm)

Board President Alan Barone called meeting to Order at 6:10 pm. The Pledge of Allegiance was then recited.

PUBLIC COMMENTS:

The floor was open for public comments. The following comments were made:

- Jack Marguillo, community member, expressed the following:
 - Encourages CPR training to be done by school personnel;
 - Questions the interest rate on the 17 million dollar capital project? Alan Barone responded the rate was estimated and was built in the project. Deborah Haab will verify that the financial report is still available on the District website.
 - Questions the HTA contract, particularly regarding the teachers' salaries. Alan Barone stated the Business Administrator will respond to his concern at an upcoming Board meeting or meeting individually.
 - Questions the ethics and moral conflicts between BOE members and the HTA contract.
 - Concern on the unpaid school taxes from year 2014.

Student Representative Danielle Stoner responded to Mr. Marguillo's concern and stated that the Board has shown positive ethics and morals to the students here at Highland school. Board member Sue Gilmore (1) agreed with Mr. Marguillo regarding the concern of increase in vacant homes; (2) Disagreed with statement on ethics and morals and stated several factors were involved during contract negotiations.

ACCEPTANCE OF REPORTS:

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Board of Education Meeting Minutes – November 18, 2014
- b) Treasurers Reports – October 2014
- c) General Fund Budget & Revenue Status Reports – October 2014
- d) Food Service Fund Budget & Revenue Status Reports – October 2014
- e) Special Aid Fund Budget & Revenue Status Reports – October 2014
- f) Extra-Curricular Central Treasurer Activity Reports – July 1, 2014–Nov.26, 2014

Motion made by Sue Gilmore; Seconded by Heather Welch; Discussion: Sue Gilmore questioned Treasurer’s Report. Motion carried with a 6-0 vote.

CURRICULUM AND INSTRUCTION:

Directors’ Reports: (Reports are on file in District Office)

Each month the Directors of Technology, Food Service, Transportation, Buildings & Grounds, and Athletics provide the Board with a written update.

The Board had the following questions/concerns/comments:

- Food Service Report – Free and Reduced Lunch numbers show a slight percentage increase. Maria McCarthy briefly explained the report. The Board acknowledged Maria for her cost saving ideas.
- Athletic Director Report - Acknowledged the 58 MHAL Scholar Athletes and the Fall teams that have qualified as NYS Public High School Athletic Association Scholar Athlete Teams. Frank stated that he introduced himself to the teams/coaches and went over the Code of Conduct Policy.

The Board had the following questions/concerns/comments:

- Prior to each season, do the players complete another Code of Conduct Form?
- Is the Code of Conduct 100% compliant?

Motion made by Mike Bakatsias at 6:53 pm to go into Executive Session; Seconded by Tom Miller; Motion carried with a 6-0 vote.

EXECUTIVE SESSION (6:53 pm)

BE IT RESOLVED that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Motion made by Sue Gilmore at 7:00 pm to return to Open Meeting; Seconded by Mike Bakatsias; Motion carried with a 6-0 vote.

PERSONNEL:

Motion made by Tom Miller to move items “a-e” as a block; Seconded by Debbie Pagano; Discussion: appointment for Leyla Cadabal is pro-rated effective November 7th; Motion carried with a 6-0 vote.

a) **Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments as follows:

Leyla Cadabal

Position: English as a Second Language – ESL (.2 FTE)
Effective Date: November 7, 2014 – June 30, 2015
Salary: MA Step 1 / \$47,765 (pro-rated)
Purpose: Temporary – New Students

Chris Faxon

Position: Network Systems Specialist I
Effective Date: October 8, 2014
Salary: \$52,738, pro-rated
Purpose: New Position

b) **Maternity Leave**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following request for maternity leave as follows:

Employee: Kara Henry
Position: Special Education Teacher - Elementary School
Effective Date: On or about December 23, 2014 – February 3, 2015
Purpose: Maternity Leave

c) **Special Education Grade Level Coordinators**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of schools, approves the following extra-curricular appointment for the 2014-2015 school year pursuant to the 2013-2018 HTA Contract:

- Shannon Ramirez – Grade 3-5
- Erin Kaylor – Grade K-2

d) **Resignation**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the following resignation:

Employee: Carol Robinson
Position: District Treasurer
Effective Date: November 20, 2014

e) **Appointment**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment as follows:

Employee: Louise M. Lynch
Purpose/Position: Acting District Treasurer
Effective Date: November 21, 2014

Steven M. Latino with Shaw, Perelson, May & Lambert LLP
Purpose/Position: Title 7 Investigator
Effective Date: December 3, 2014

BUSINESS AND OPERATIONS

a) **Bus Ban**

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves authorizing the purchase of three (3) school buses for use by the Highland Central School District, Ulster County, NY, at a maximum estimated cost of \$254,268.73 and authorizing the issuance of obligations of said school district in the amount of \$254,268.73 to pay the cost thereof.

WHEREAS, at the Annual School District Election and Vote on the Budget of the Highland Central School District, duly called, held and conducted on May 20, 2014, a majority of the duly qualified voters of said School District voting thereat approved a proposition authorizing the purchase of two 65-passenger buses and one 30-passenger bus at an aggregate estimated cost not to exceed \$260,000.00; and providing for the levy of a tax therefor to be collected in annual installments, with obligations of said School District to be issued in anticipation thereof; and

WHEREAS, it is now desired to provide for the financing thereof and for other matters in connection therewith, in accordance with said proposition;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Highland Central School District, Ulster County, New York, as follows:

Section 1. The purchase of three (3) school buses for the use of the Highland Central School District, which is not an assessable improvement, is hereby authorized as follows:

Two (2) 65-passenger buses, at a cost of \$104,768.06 each, for an aggregate amount of \$209,536.12; and

One (1) 30-passenger bus, at a cost of \$44,732.61.

Section 2. The aggregate maximum estimated cost of the aforesaid specific purchase is \$254,268.73 and the plan for financing thereof is by the issuance of serial bonds of said School District in the amount of \$254,268.73, hereby authorized to be issued pursuant to the Local Finance Law and this resolution. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. Such obligations shall be payable from amounts which shall annually be levied on all the taxable real property in said School District, and the faith and credit of

said Highland Central School District are hereby pledged for the payment of said obligations and the interest thereon.

Section 3. The bonds, described above, shall be of the denomination of \$254,268.73 and shall bear interest at such rate as may be necessary to sell the same, which rate shall be determined in the manner provided in Section 59.00 of the Local Finance Law. Principal and interest on the obligations shall be payable in lawful money of the United States of America, in Federal Funds, at a banking institution to be determined. Such bonds shall be executed in the name of the Highland Central School District by the President of its Board of Education, or the Vice-President in the President's absence, and the corporate seal shall be imprinted thereon and attested by the School District Clerk.

Section 4. It is hereby determined that the period of probable usefulness applicable to the aforesaid specific class of objects or purposes is five (5) years, pursuant to subdivision 29 of paragraph (a) of Section 11.00 of the Local Finance Law. The proposed maturity of the obligations authorized by this resolution will not be in excess of five (5) years.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of said notes, is hereby delegated to the President of the Board of Education, the Chief Fiscal Officer, or to the Vice-President of the Board of Education in the President's absence. Such bond anticipation note and any renewals shall bear interest and shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law. There are presently no outstanding obligations which have been issued in anticipation of the sale of such obligations.

Section 6. All other matters, except as provided herein, relating to such bonds shall be determined by the President of the Board of Education, including the power to designate such bonds as "qualified tax exempt obligations" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, if at the time of such designation, such officer is able to certify that: (I) the School District is, and was as of October 23, 1985, a political subdivision of the State of New York; (ii) it is reasonably anticipated that (a) the amount of "qualified tax-exempt obligations", within the meaning of Section 265(b)(3) of the Code which will be issued by the School District during this calendar year shall not exceed \$10,000,000.00 and (b) the bonds do not constitute part of an issue, and are not part of a series of issues issued for a common purpose, exceeding \$3,000,000.00 in the aggregate; and (iii) the sum of principal amount of the bonds and the principal amount of any other obligations heretofore designated by the School District during the current fiscal year does not exceed \$10,000,000.00. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in

such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine.

Section 7. The validity of such obligations may be contested only if:

- (a) Such obligations are authorized for an object or purpose for which such School District is not authorized to expend money; or
- (b) The provisions of law which should be complied with as of the date of publication of this resolution or a summary thereof are not substantially complied with and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or
- (c) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution, which takes effect immediately, or a summary thereof, shall be published in a newspaper having general circulation in said School District, together with a Notice of the School District Clerk, substantially in the form provided in Section 81.00 of the Local Finance Law.

<u>Roll Call</u>	<u>Aye/Nay</u>
Heather Welch	Aye
Mike Bakatsias	Aye
Tom Miller	Aye
Debbie Pagano	Aye
Mike Reid	Absent
Sue Gilmore	Aye
Alan Barone	Aye

Motion carried with a 6-0 vote.

b) **Surplus – Bus**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the request to surplus the requested school buses from the Transportation Department.

Motion made by Tom Miller; Seconded by Mike Bakatsias; Discussion: none; Motion carried with a 6-0 vote.

STUDENT REPRESENTATIVE COMMENTS

Danielle Stoner updated the Board on the following events:

- Over 300 cans of food were^a donated for the food pantry;
- Senior class Fun Spirit Fun Ball game;
- Annual trip to Canada to take place Friday, December 5th;
- PTSA Annual Craft Fair to take place Saturday, December 7th.

The Board had no questions.

SUPERINTENDENT COMMENTS

Deborah Haab updated the Board on the following topics:

- 1st snowfall of the season occurred Wednesday, November 26th – all staff were dismissed after parent teacher conference.
- Superintendent's Conference Day scheduled for December 5th. Agenda to be emailed to Board. Thanked Deb Kelley for all her assistance with conference.
- Sarah Dudley-Lemek and Deborah met with high school and middle school students to receive feedback on (1) events that are currently happening in the school and (2) what topics they would like to have addressed during budget time. Some examples of discussion were (1) restrictions on internet; (2) processing time of computers very slow; (3) positive school spirit; (4) class sizes.
- Gap Elimination Adjustment – over 25 million dollars. Brief discussion took place.

The Board had no questions/concerns/comments.

ASSISTANT SUPERINTENDENT'S COMMENTS

Sarah Dudley-Lemek updated the Board on the following topics:

- Meeting with middle and high school students was a great opportunity in receiving their feedback;
- Thanked Deb Kelley for her efforts in putting together Superintendent's Day agenda;
- Holiday Concert to take place December 10th.

The Board had the following questions/concerns/comments

- Who determines the students involved in these conversations? Response- Principals
- Technology Plan process

BOARD OF EDUCATION:

New Business:

a) **Regents Scoring Day**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Regent's Scoring Day to be scheduled for Friday, January 30th.

Motion made by Mike Bakatsias; Seconded by Heather Welch; Discussion: none; Motion carried with a 6-0 vote.

b) **Varsity Cheerleaders**

BE IT RESOLVED that the Board of Education, upon the Superintendent of Schools, approves the varsity cheerleader squad to participate in National Competition, February 27, 28 and March 1st located in Ocean City, MD.

Motion made by Tom Miller; Seconded by Debbie Pagano; Discussion: (1) Identical trip took place last year; (2) What is the policy of cheerleading now being a sport? (3) Fundraisers to take place to offset cost of trip. Motion carried with a 6-0 vote.

c) **Supplemental Memorandum Of Agreement**

BY AND BETWEEN THE SUPERINTENDENT OF SCHOOLS AND BOARD OF EDUCATION OF THE HIGHLAND CENTRAL SCHOOL DISTRICT, hereinafter (“the District”), and the HIGHLAND ESSENTIAL LABOR PERSONNEL ASSOCIATION (“HELPA”);

WHEREAS, the District and HELPA believe it is in their mutual best interests to modify the provisions of the July 1, 2007 to June 30, 2012 Collectively Negotiated Agreement (“HELPA Agreement”) to add three titles to the Recognition Clause of the HELPA Agreement set forth at Article II thereof; and

WHEREAS, the District and HELPA hereby agree as follows:

- (1) The civil service titles of Bus Dispatcher, Senior Security Guard and Network Specialist 1, shall be added to the Recognition Clause set forth at Article II of the HELPA Agreement.
- (2) The salaries for all employees currently employed as ten month and twelve month Bus Dispatchers and employed in the title of Senior Security Guard shall be each employee’s current salary as of the date of this Memorandum of Agreement.
- (3) The initial salary of the newly created Network Specialist I title shall be determined by the District.
- (4) All other terms of condition of employment set forth in the HELPA Agreement shall be provided to the employees in said titles upon the approval of the terms of this Supplemental Memorandum of Agreement.
- (5) This Supplemental Memorandum of Agreement is subject to approval by the parties’ respective constituencies.

Motion made by Mike Bakatsias; Seconded by Heather Welch; Discussion: This agreement was a result of meeting with leadership team. Motion carried with a 6-0 vote.

d) **AIS/RTI Plan (Academic Intervention Services / Response to Intervention)**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached AIS/RTI Plan.

Motion made by Debbie Pagano; Seconded by Tom Miller; Discussion: none; Motion carried with a 6-0 vote.

e) **Correspondence** – Any correspondence received by the Board may be discussed.

f) **Future BOE Agenda Items**

Old Business:

- a) **NYSSBA Membership** – Further discussion took place. Business Administrator will get back on membership fees for the 2015-2016 school year.
- b) **Senior Exemption Data Results** – Further discussion to take place when Business Administrator and board member Mike Reid are in attendance.

- Alan Barone asked Board if they could please review information that was received from Louise Lynch.
- Deadline for exemption is end of December.
- Further discussion to take place regarding Veteran's Exemption which has a decision deadline approximately March 15, 2015.

CLOSING COMMENTS:

- Support Services met with Design Team regarding what the direct roles/responsibilities are from construction management firm and/or clerk and time frame (Spring 2016).

PUBLIC COMMENTS:

The floor was open for public comments. No comments were made at this time.

Motion made by Tom Miller at 7:48 pm to go into Executive Session; Seconded by Debbie Pagano; Motion carried with a 6-0 vote.

EXECUTIVE SESSION (7:48 pm):

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. _____ Matters which will imperil the public safety if disclosed;
2. _____ Any matter which may disclose the identity of law enforcement agent or informer;
3. _____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. _____ Discussions regarding proposed, pending, or current litigation;
5. _____ Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6. x The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. _____ The preparation, grading or administration of examinations;
8. _____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Motion made by Debbie Pagano at 10:28 pm to adjourn Executive Session; Seconded by Heather Welch; Motion carried with a 6-0 vote. Motion made by Debbie Pagano to exit Open Meeting; Seconded by Heather Welch. Motion carried 6-0 vote. Meeting adjourned.

ADJOURNMENT (10:28)

Minutes recorded and submitted by Lisa M Cerniglia, District Clerk

Enrollment Report
2014-2015

Enrollment	J '03	J '04	J '05	J '06	J '07	J '08	J '09	J '10	J '11	J '12	J '13	J '14	S '14	O '14	N '14	D '14	JA '15	F '15	M '15	A '15	MY '15	J '15	
K	116	136	121	145	113	136	128	139	111	148	154	136	110	113	112	0	0	0	0	0	0	0	0
1	128	128	139	122	148	134	145	126	133	114	145	147	144	144	144	0	0	0	0	0	0	0	0
2	150	128	138	147	125	146	135	134	132	137	118	144	148	148	148	0	0	0	0	0	0	0	0
3	134	151	138	155	151	122	154	137	136	129	137	113	142	144	143	0	0	0	0	0	0	0	0
4	141	133	146	144	151	149	133	153	137	133	129	131	111	111	111	0	0	0	0	0	0	0	0
5	170	147	138	155	149	154	144	128	151	141	137	129	133	134	133	0	0	0	0	0	0	0	0
HES	839	823	820	868	837	841	839	817	800	802	800	800	788	794	791	0	0	0	0	0	0	0	0
6	142	170	143	138	153	154	151	147	121	155	138	137	126	128	128	0	0	0	0	0	0	0	0
7	151	143	169	153	142	157	151	152	152	139	158	142	142	142	140	0	0	0	0	0	0	0	0
8	152	152	142	167	148	143	152	147	155	150	136	162	138	138	139	0	0	0	0	0	0	0	0
HMS	445	465	454	458	443	454	454	446	428	444	432	441	406	408	407	0	0	0	0	0	0	0	0
9	159	164	170	151	184	151	168	149	159	153	135	135	166	165	163	0	0	0	0	0	0	0	0
10	157	140	152	160	147	169	152	143	160	137	157	144	134	134	132	0	0	0	0	0	0	0	0
11	141	145	151	148	154	133	165	144	137	162	128	142	136	137	136	0	0	0	0	0	0	0	0
12	128	136	135	145	146	151	135	161	143	137	164	140	150	148	148	0	0	0	0	0	0	0	0
HHS	585	585	608	604	631	607	603	616	589	595	602	561	586	584	579	0	0	0	0	0	0	0	0
Sub-total	1869	1873	1882	1930	1911	1902	1896	1879	1817	1841	1854	1802	1780	1786	1777	0	0	0	0	0	0	0	0
Abilities First																							
Alternative School	7	5	4	7	8	15	19	11	11	12	8	9	6	8	7								
Anderson	2	1	1	0	0	1	1	1	1	1	1	1	1	1	1								
Astor Day Treatment	1	1	1	3	1	2	2	4	2	2	2	2	0	0	0								
BOCES 1:12:1	11	13	8	6	7	6	0	1	0	1	1	0	3	2	2								
BOCES 1:6:1	15	11	9	7	3	5	5	8	3	2	1	0	0	0	0								
BOCES 1:6:2																							
BOCES 1:8:1	6	4	6	8	5	5	6	5	5	7	8	6	5	5	5								
BOCES A-PIE																							
BOCES X-Contract																							
Center for Discovery	4	2	4	4	5	3	5	7	9	7	7	11	12	12	12								
CRC - Children's Rehab Center	2	3	3	3	3	1	1	1	1	0	0	0	0	0	0								
Brookside	0	4	1	2	4	1	1	1	1	0	1	0	1	1	1								
Center for Spectrum Services-Kingston	1	1	1	2	3	2	2	3	3	4	5	7	6	6	6								
Home Instruction	30	32	28	32	34	24	19	15	13	17	17	18	18	17	17								
Home Placed by CSE	4	5	3	1	0	1	1	0	0	0	0	0	0	0	0								
Hospital or Other Non-School	2	1	1	2	2	0	0	0	0	1	0	0	0	0	0								
Green Chimneys Residential																							
Greenburgh North Castle																							
Private Placed by Parent	159	169	191	189	183	157	148	156	155	97	90	95	91	94	94								
Tutoring	4	9	7	11	6	5	7	4	7	6	5	5	2	2	2								
Sub-total	240	254	259	266	258	229	216	219	211	188	148	155	153	156	155	0	0	0	0	0	0	0	0
TOTALS	2109	2127	2141	2196	2169	2131	2112	2098	2028	1999	2002	1957	1933	1942	1932	0	0	0	0	0	0	0	0

Attendance Report
2014-2015

Attendance	S '14	O '14	N '14	D '14	JA '15	F '15	M '15	A '15	MY '15	JU '15
K	95.92%	96.98%	94.41%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
1	95.49%	95.92%	94.14%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
2	96.44%	96.59%	94.51%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3	97.14%	96.94%	95.36%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
4	96.28%	97.26%	95.16%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
5	97.09%	97.08%	96.60%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
6	96.93%	97.09%	96.19%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
7	96.85%	95.87%	94.37%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
8	97.22%	96.21%	95.32%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
9	96.60%	94.35%	93.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
10	95.93%	95.25%	93.99%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
11	97.34%	95.62%	94.31%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
12	94.60%	93.89%	92.36%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Average	96.45%	96.08%	94.65%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Suspensions										
HHS										
OSS	2	6	2							
ALC	7	14	8							
HMS										
OSS	0	2	1							
ALC	3	15	7							
HES										
OSS	0	0	0							
ALC	0	0	1							

*OSS = Out of School Suspension

*ALC = Alternative Learning Center, aka In School Suspension

Attendance Enrollment
 Period 3
 11/01/2014-11/26/2014

Grade	Days in Session	Begin Enroll	Pupils Added	Pupils Left	End Enroll	Total Absent	Drop Outs	Percent Attend
K	16	113	0	1	112	101		94.41%
1	16	144	1	1	144	135		94.14%
2	16	148	0	0	148	130		94.51%
3	16	144	0	1	143	107		95.36%
4	16	111	0	0	111	86		95.16%
5	16	134	0	1	133	73		96.60%
6	16	128	0	0	128	78		96.19%
7	16	141	0	1	140	127		94.37%
8	16	138	1	0	139	104		95.32%
9	16	165	1	3	163	164		93.79%
10	16	134	1	3	132	126	1	94.12%
11	16	137	1	2	136	123	1	94.39%
12	16	148	0	0	148	181		92.36%
Totals		1785	5	13	1777	1535	2	94.67%

Highland Central School District

Student Services Office

HIGHLAND ELEMENTARY SCHOOL
Principal's Report
December 11, 2014

Enrollment:

K: 114H + 1M 1st: 146H + 1M 2nd: 148 3rd: 143 4th: 111 5th: 134
Total: 796H + 2M = 798 (as of 11/13/2014)

*Note: We have two students attending from Marlboro as tuition students. Notice this distinction in the kindergarten and first grade enrollment number.

Local Assistance Plan (LAP) Update:

The SESIS (Special Education School Improvement Specialist) (Barbara Tischler-Hastie) and Curriculum Specialist (Robin Hecht) have been conducting walkthroughs of all special education classrooms within the building. The purpose of the walkthroughs is to gather data related to the practices used within those special education settings and inform instructional planning sessions with teachers. A full faculty meeting was planned for Tuesday, December 9th to provide professional development for the faculty on writing SMART Goals (targeted/measurable academic goals that provide data for review in our IST process). However, due to inclement weather, the meeting was moved to next Tuesday, December 16th. Additionally, through the BOCES SESIS, a book study is in the works to address some of the professional development needs of the teachers. The SESIS has also been attending one of our Instructional Support Team meetings each week. It is expected that she will provide feedback to the team regarding our practices and offer support to the team when intervention strategies are being discussed for students who are struggling with academic material. Our District Data Coordinator, Deb Kelley has downloaded student specific reports for each student from last spring's state assessments which have been shared with teachers to target specific needs of our students in grades 4 & 5. A district planning meeting is scheduled for Friday, December 12th with Deborah Haab, Sarah Dudley-Lemek, Barbara Chapman, Robin Hecht, Deb Kelley and Joel Freer to discuss next steps in the process. Highland will send a district representative to a meeting in Albany in January with representatives from districts across New York State related to the LAP process/requirements.

Superintendent's Conference Half-Day (December 5):

Many different opportunities were given during the half day including:

Primary Grade teacher met to review mathematics curriculum and assessments

Third Grade/Reading teachers met to discussed common approaches to literacy/writing instruction

Fourth Grade teachers met with Deb Kelley to review mathematics concepts specific to grade 4

Fifth Grade teacher met with Terri Grossman/Daniele Wilcox to review mathematics concepts specific to grade 5

Special Area teachers participated in district-wide department meetings

Special Education Coordinators/Psychologists – met with the district team to discuss the upcoming annual review process.

APPR:

The evaluation process is underway at the elementary school. We have completed thirty-nine [39] of the seventy [70] announced observations. Seven [7] unannounced observations have been completed.

IBM Grant:

Update – Last month, it was reported that we received \$1000 from this grant. It was actually \$2000.

Upcoming Events:

HES Winter Concert – Monday, December 15 (6:30pm)

Staffing:

Type of Staffing	FTE
General Education – Classroom Teachers	35.0
Special Education (Inclusion, 12:1, 8:1, Resource, ESL)	15.0
Special Area (Art, Music, Library, PE, AIS)	11.3
Special Supports (Psychologist, Social Worker, OT/PT, Speech, Nurse)	6.0
Teaching Assistants/Aides	22.0
Secretaries/Attendance Clerk	3.0
Monitor	1.0
Health Aide/LPN	1.0
Security	1.0
Café Monitors (2.5 hrs)	12

**Highland Middle School
Principal's Report
December 11, 2014**

Enrollment:	12/11/2014	Staffing:	Teachers	Support Staff
6 th grade:	128	Full time HMS:	37	Teacher Assistants: 8
7 th grade:	140	Full time travel:	5	Teacher Aides: 3
8 th grade:	<u>139</u>	Part time HMS:	3	Part time Monitors: 2
Total:	407			

Calendar:

December 11	Winter Concert
December 19	6th Grade Coral Performance at Galleria Mall
December 23	Staff Holiday Plan

AIS: Currently, Math teachers are running reports that will show the progress on Moby Max for our students in AIS math. Each student is required to complete 20 minutes a week of "homework" on Moby Max. In AIS we are attempting to help students eliminate skill deficits while improving learning of current curriculum. We have utilized Moby Max as our emphasis for the skill deficits, while re-teaching of curriculum is provided. We will continue to review this data to make decisions as to our student's progress.

BOOK STUDY: Beginning in January, I will be facilitating a faculty book study with the book Authentic Learning in the Digital Age: Engaging Students Through Inquiry. I am hoping to hold the majority of this study through a platform like Moodle so that we can engage in real discussions about the book, not just a question and answer platform.

RED CROSS EMERGENCY SHELTER: A Red Cross representative visited the school and Mr. Miller and I met with her to discuss the use of the building as an emergency shelter. Since this time they have forwarded a contract to be signed. I have forwarded the contract to Deborah, for her review. I am sure you will be hearing more about this from her.

IST/AIS: The process for successful implementation of RtI and AIS interventions through IST is gaining momentum. Discussion during Common Planning Time (CPT) is becoming more and more focused, and everyone is more deeply understanding their role. There is beginning to be systematic implementation of classroom intervention strategies, documentation of success or lack of success and discussion of next steps. An example would be: A student is disruptive in the classroom by regularly taking over the teacher. Through discussion in CPT, it is determined that one teacher is more successful by limiting conversation with the student about the difficulty and implementing a 1-2-3 Magic type approach. It would then be agreed that all teachers would implement this approach. Approximately 4 weeks later, this student is discussed again at CPT determining if this approach is successful in all settings. If it has been successful, it is continued. If it has not been, then either another approach can be implemented or a referral to the Guidance Office is made for more intense interventions.

OBSERVATIONS: By the end of December, Meghan and I hope to be through the first round of observations. Certainly by the end of January we will reach this goal.

**Highland High School
Principal's Report
December 10, 2014**

Enrollment:	12/10/2014	Staffing:	Teachers	Support Staff
9 th grade:	163	Full time HHS:	35	Teacher Assistants: 3
10 th grade:	132	Full time travel:	.8 Music	Teacher Aides: 0
11 th grade:	136		.4 ESL	Monitors: 1
<u>12th grade:</u>	<u>148</u>	Part Time:	.6 Math	
Total	579		.2 ESL	

Calendar:

December 24 – January 2	Holiday Break
January 8	Career Conference Field Trip at UCCC
January 19	Martin Luther King Day
January 26 – 29	Regents Week
January 26	Exams: Living Environment; English Language Arts (Common Core); Comprehensive English; Algebra I (Common Core); Physics
January 27	Global History & Geography; Integrated Algebra
January 28	U.S. History Government; Geometry; Earth Science; Chemistry
January 29	Algebra 2/Trigonometry
January 30	Rating Day – No School for High School Students Only

PBIS

On December 5th the PBIS team hosted a funball tournament for students. Nearly 100 students participated in the event with the remainder of the student body as the audience. The event was a wonderful spirit building activity. The students who played enjoyed the exercise and the competition. The students who watched cheered on their peers.

Ulster Counselors' Career Conference

On Thursday, January 8th, we will be taking all sophomores to Ulster County Community College for the Ulster Counselors' Career Conference. The sophomores will have the opportunity to explore career paths that they are interested in pursuing in the future. They will meet professionals in their chosen fields and be able to ask them questions.

Holiday Concert

On December 10th the HHS choral and instrumental music students performed their holiday concert. The event concluded with the band and the chorus performing Hallelujah together. The performances throughout the concert highlighted the quality of our students' musical skills. The production of the concert demonstrated a high degree of collaboration between the instrumental and vocal programs.

Ulster County Career, Tech and New Visions

On December 8th all sophomores were provided with a presentation regarding the offerings of the Ulster County Career and Tech Center. During the presentation students learned of the many vocational, technical, certificate and internship opportunities available to students enrolled. The presentation will be followed up by a site visit to the campus in Port Ewen for students expressing an interest.

Library Book Fair

Thanks to Ms. Fonda for hosting a Scholastic Book Fair this past Saturday during the PTSA Craft Fair. Book donations in the amount of \$235.00 were collected. Thanks to contributors to the Kids Helping Kids program 35 students will receive a new book for the holiday.

Highland Central School District

Office of Student Services, 320 Pancake Hollow Road, Highland, NY 12528

Barbara E. Chapman
Director of Student Services

bchapman1@highland-k12.org
845.691.1023
Fax: 845.691.1024

Director's Report December 16, 2014

Special Education Enrollment (District/out-of-District)

K	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th	Total
8/4	11/3	12/2	15/2	10/1	13/3	23/2	24/3	14/5	22/2	24/0	13/4	14/5	203/36

VR and PD Reporting – These are various data reports that are due throughout the year and require intense monitoring and review to make sure that all data is complete and accurate before certifying. The following reports were due on January 12, 2015, but we have already completed and certified them.

- VR 1 – Preschool Child (with disability) Count Report by Race/Ethnicity
- VR 2 – School Age Child Count by Age and Disability
- VR 3 – School Age Students by Disability and Race/Ethnicity
- VR 4 – Preschool LRE (least restrictive environment) Setting Report
- VR 5 – School Age LRE Setting Report
- VR 6 – District Report of Preschool Students by Primary Service Provider
- VR 7 – Provider Report of Preschool Students
- VR 8 – District Report of School Age Students by Building Where Enrolled
- VR 9 – Provider Report of School Age Students

The PD 6 report of Personnel needed to services SWDs is due on February 2, 2015, but will be completed before the holidays.

Attendance & Enrollment – There was an adjustment to the attendance number due to some data corrections in SchoolTools. When we took a closer look, we found a couple of instances where items needed to be recoded and those adjustments effected the attendance percentages. We have also adjusted the OSS (out of school suspension) and ALC (alternative learning center/in school suspension) section. The previous numbers varied by building so we have adjusted so that we are reflecting the same type of data from each building, i.e., the number of students – not the number of days – for OSS and ALC.

Medicaid Consents – As you know, the regulations have changed (again) and we are back to needing a one-time consent to access Medicaid reimbursement for eligible students for eligible services. The eligibility list is constantly changing, but we keep a spreadsheet of missing consents and our social workers and school psychologists are following up with families with personal conversations after our office has sent out reminders. We have also committed to send the courier to someone's house or place of work, if needed, to get the signed consent so that we can maximize reimbursement. The students in out of district placements tend to have the highest level of eligible services so it is vital to continue to work on receiving all of those signed consents. For any of those that we still haven't received, we will be meeting with personally as a part of the annual review process and to educate them on the importance of

"Children are the living message we send to a time we will not see."

~ John W. Whitehead

this to the district. Families that have refused for personal reasons will not be harassed but we will continue to educate them at their annual review meetings.

Annual Review Planning – On December 5th, we had a very productive planning meeting with the Student Services staff, CSE chairs, and Special Ed Coordinators. We have scheduled dates for all buildings for annual reviews and the planning meetings needed to lead up to that process. Holly has created all the draft documents for teachers to start entering information on the IEPs for their students.

State Performance Plan 8 – Parent Surveys – Our surveys have been ordered, but have not yet been received. There were problems with the website for ordering so I finally printed out the order and pdf-ed a copy to them via email which they accepted. We are discussing the possibility of having a laptop set up at annual reviews for families who might want to submit online instead of via paper form.

Attachments:

- Classified by Grade Level Chart
- Article – “Classroom Management: The Intervention Two-Step”
- Article – “US Child Homelessness at All-Time High”

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~ John W. Whitehead

HIGHLAND CENTRAL SCHOOL DISTRICT

Business Office, 320 Pancake Hollow Road, Highland, New York 12528
Phone: (845) 691-1008 ~ Fax: (845) 691-1003

TO: Deborah Haab, Superintendent of Schools

FROM: Louise M. Lynch, School Business Administrator

DATE: December 9, 2014

RE: Consideration of Alternate Veterans Exemption §458-a

Louise M Lynch

In regards to prior discussion, you will find the estimated impact of adopting RPTL §458-a at the State Maximum. According to Ulster County Office of Real Property, there are the following veterans in our school district.

Town	Wartime	Combat	Disability
Esopus	1	2	0
Lloyd	191	151	40
Marlboro	6	2	1
New Paltz	3	2	0
Plattekill	15	25	5

Adopting a resolution for RPTL §458-a will permit the above veterans to receive an aggregate reduction in their assessment of just over \$8M. This \$8M will be reduced from the total assessed value increasing the tax rates by an estimated \$0.15 per \$1,000.

Should you have further questions, please let me know.

