HIGHLAND CENTRAL SCHOOL DISTRICT

RESIDENCY DOCUMENTATION FORM

Student Name: _____________________________________________ Date: ____________

If you have owned or rented your home within the school district for 30 days or more:

☐ Deed, lease or rental agreement for home (some documents may require notarization)
☐ Pay stub with street address
☐ Automobile, homeowners, rental insurance policy identifying your name and address
☐ Furniture rental agreement with your name and street address for delivery
☐ Drivers license, learners permit or non-driver identification card
☐ Income tax form
☐ Voter registration card

One of the following documents must additionally be submitted if only one of the above was available:

☐ School or property tax bill
☐ Utility bill (electric, gas, propane, oil) identifying your name and street address
☐ Telephone bill identifying your name and the street address
☐ Cable television bill identifying your name and the street address

If you have owned or rented your home in the school district for less than 30 days:

☐ Real estate closing statement and/or moving company bill
☐ Post office form processed by the postal service with forwarding address OR mail with the new street address identified by the yellow forwarding address label on the envelope
☐ Pay check stub with new address
☐ Furniture rental agreement with your name and street address for delivery
☐ Automobile, homeowners or rental insurance policy with your name and street address
☐ Drivers license, learners permit or non-driver identification card with new address
☐ Notarized statement from the person you are living with stating your name, your child’s name, their address and relationship to you and your child. *An Affidavit of Landlord may also be required.

One of the following documents must additionally be submitted if only one of the above was available:

☐ Telephone bill or “Welcome Letter” from the telephone company identifying your name and street address
☐ Cable television bill or installation receipt identifying your name and street address
☐ “Welcome Letter” or installation receipt from the utility company (electric, gas, propane, oil) identifying your name and street address.

Parent/Guardian Signature __________________________ Street Address _____________________________________________ Date __________________________

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