

**REQUEST FOR RELEASE OF ANNUAL PROFESSIONAL PERFORMANCE REVIEW
FINAL QUALITY RATINGS AND COMPOSITE EFFECTIVENESS SCORES
PURSUANT TO EDUCATION LAW SECTION 3012-c***

Name of Parent(s)/Legal Guardian(s): _____

Name and ID number(s) of student(s): _____

Grade level of student(s): _____

Please write in the spaces provided below the name of the teacher(s) and Grade level/ subject area of instruction each teacher currently provides to the above-named student(s) for each teacher to whom the student is assigned for the current school year for whom you would like to receive the APPR composite effectiveness score and final quality rating:

Name: _____ **Subject Area/Grade Level:** _____

Name: _____ **Subject Area/Grade Level:** _____

Name: _____ **Subject Area/Grade Level:** _____

Name: _____ **Subject Area/Grade Level:** _____

Name: _____ **Subject Area/Grade Level:** _____

Please write in the space provided below the name of the building principal in the building to which the student is assigned for the current school year if you are also requesting his/her final quality rating and composite effectiveness score:

Name: _____ **Building:** _____

I would like to receive the information requested above via (check whichever is applicable):

___ **Regular Mail and my address is:** _____

___ **Telephone and my telephone number is:** _____

___ **In person** [Note: If this option is selected, please provide your telephone number in the space above and the District will contact you shortly after its receipt of this Form to schedule a date and time for a conference.]

*** Please note that if you request the scores by mail or telephone, you will need to present a valid photo id in person before the scores can be released.**

**PLEASE RETURN THIS FORM TO: Highland Central School District
320 Pancake Hollow Road
Highland, NY 12528
ATTN: Deborah A. Haab, Superintendent**

*** Note:** Pursuant to Education Law Section 3012-c, classroom teachers and building principals are entitled to strict privacy rights with respect to the disclosure by the District of the information that will be furnished to you. We are confident that you will respect those privacy rights.