1. **APPOINTMENT OF CLERK PRO TEMPORE**
   BE IT RESOLVED that the Board of Education appoints Lisa Cerniglia as Clerk Pro Tempore to preside until the election and seating of the President.

2. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**

3. **ADMINISTRATION OF OATH to the NEW BOARD MEMBERS**

4. **ELECTION OF BOARD OFFICERS and ADMINISTRATION OF OATH**
   The District clerk will call for nominations from the Board members for the office of President of the Highland Central School District Board of Education for the school year of July 2012-June 2013 school year.

5. **APPOINTMENT OF DISTRICT OFFICERS**
   a) District Clerk Lisa Cerniglia (Stipend $4,635.00 plus mileage)
   b) District Treasurer Carol Robinson (Stipend $5,000.00)
   c) School Tax Collector Barbara Phillips (Stipend $15.00/hr not to exceed $5,800.00)
   d) Claims Auditor Kathleen Valentino (Stipend $3,433.00)
   e) Deputy Treasurer Deborah Haab

6. **OTHER APPOINTMENTS**
   a) School Physician HealthQuest
   b) School Attorney Shaw & Perelson, May and Lambert, LLP
   c) Internal Auditor The Bonadio Group
   d) Independent Auditor Raymond G. Preusser CPA, P.C.
   e) Records Access Officer Roseann Bayne
   f) Asbestos Designee Dr. Michael O’Rourke
   g) Purchasing Agent Louise M. Lynch (interim)
   h) Deputy Purchasing Agent Roseann Bayne
   i) Central Treasurer for Extracurricular Activity Accts. Jill Greenland
   j) Title VII and IX Compliance Officers Roseann Bayne and TBD
   k) ADA/504 Compliance Officer Barbara E. Chapman
   l) Attendance Officer Barbara E. Chapman
   m) Residency Officer Barbara E. Chapman
   n) Homeless Liaison Elizabeth McCloughlin
7. DESIGNATIONS
a) Recommend the Board designates the following banks as depositories for the 2012-2013 school year:
   M&T Bank                              Citizen Bank                              TD Bank North
   J.P. Morgan-Chase                     NY Liquid Asset Fund                    Bank of America

b) Recommend the Board designates the following dates (Tuesday) for the regular Board of education meetings; changes or modification to this schedule will be announced by the clerk prior to the scheduled meeting date:

<table>
<thead>
<tr>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 10</td>
<td>January 8</td>
</tr>
<tr>
<td>July 17</td>
<td>January 15</td>
</tr>
<tr>
<td>August 7</td>
<td>February 5</td>
</tr>
<tr>
<td>August 21</td>
<td>February 19</td>
</tr>
<tr>
<td>September 4</td>
<td>March 5</td>
</tr>
<tr>
<td>September 18</td>
<td>March 19</td>
</tr>
<tr>
<td>October 2</td>
<td>April 2</td>
</tr>
<tr>
<td>October 16</td>
<td>April 16</td>
</tr>
<tr>
<td>November 6</td>
<td>May 7</td>
</tr>
<tr>
<td>November 20</td>
<td>May 21 (District Budget Vote)</td>
</tr>
<tr>
<td>December 4</td>
<td>June 4</td>
</tr>
<tr>
<td>December 18</td>
<td>June 18</td>
</tr>
</tbody>
</table>

c) Recommend the Board designates, as the District’s official newspaper:
   The Poughkeepsie Journal
   District announcements may also be printed in the following newspapers:
   Times Community Newspaper of the Hudson Valley

d) Recommend the Board of Education President as the Board Members having the authority to appoint an Impartial Hearing Officer on behalf of the Board of Education.

8. AUTHORIZATION
a) Recommend that the Board authorizes the Superintendent to certify payrolls and the Business Administrator to serve in her absence.

b) Recommend that the Superintendent of Schools takes action on administrative and Teacher requests to attend conferences, conventions and workshops within the limit of the 2012-2013 school budget appropriations.

c) Recommend the Board establishes Petty Cash funds (in the amount specified) and designate respective custodians for each fund for the 2012-2013 school year as follows:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
<th>Custodian</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Administration</td>
<td>$100</td>
<td>Central Office (Jill Greenland)</td>
</tr>
<tr>
<td>Senior High School</td>
<td>$100</td>
<td>High School Main Office (Denise Cavalari)</td>
</tr>
</tbody>
</table>
Recommend the Board designates Carol Robinson, Treasurer and Deborah A. Haab, Superintendent as authorized signatories on checks and withdrawals as necessary from the following accounts:
(One signature is required)

<table>
<thead>
<tr>
<th>Account</th>
<th>Designee</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund Account</td>
<td>Arlene Reina</td>
</tr>
<tr>
<td>Special Aid Programs Fund</td>
<td>Arlene Reina</td>
</tr>
<tr>
<td>Capital Fund</td>
<td>Arlene Reina</td>
</tr>
<tr>
<td>Payroll Account</td>
<td>Arlene Reina</td>
</tr>
<tr>
<td>Tax Collection Checking</td>
<td>Arlene Reina</td>
</tr>
<tr>
<td>School Food Services Fund</td>
<td>Arlene Reina</td>
</tr>
</tbody>
</table>

e) Recommend the Board designates the:

- Chief Faculty Advisors (Building Principals)
- Extracurricular Activity Fund Central Treasurer (Jill Greenland)

Jill Greenland will be authorized signatory on checks and withdrawals as necessary from the Extracurricular Activity Funds for the High School and Middle School. One signature is required.

f) Recommend the Board authorizes the Superintendent of Schools, or her designee, to transfer unencumbered funds within the functional levels (i.e. Purchasing, Instruction, and transportation) of the budget as required with Board approval. Authority is also given to transfer up to $10,000 between functional levels of the budget except in the case of emergencies in which case the Superintendent will notify the Board at the next Board meeting.

e) Recommend the Board of Education of the HCSD, as follows:

Section 1. Subject to the provisions of the Local Finance law, the power to authorize the issuance of and to sell, from time to time, revenue anticipation notes of Highland Central School District, Ulster County, New York, including renewals thereof, in anticipation of the receipt of State aid becoming due during any fiscal year of said school district, is hereby delegated to the President of the board of Education, the chief fiscal officer. Such notes shall be of such terms, form and content and shall be sold in such manner as may be determined by said President of the board of Education, pursuant to the Local Finance law (amount Revenue Anticipation Note not to exceed 2.5 million dollars).

Section 2. This resolution shall take effect immediately.

h) Recommend the Superintendent, or her designee, is authorized to apply for Grants in Aid (State and Federal) and also independent Grants.
i) Recommend the Board authorizes the Superintendent of Schools, and/or the Board President to execute all contracts/agreements to provide services for student with special needs, inclusive of CSE/CPSE students, as recommended by the committee on CSE/CPSE. In the case of emergencies, the Superintendent has the power to execute contracts/agreements in the event the CSE/CPSE cannot convene.

9. OFFICIAL UNDERTAKINGS
   a) Recommend the Board authorizes provision of employee dishonesty insurance coverage in the amount indicated:

   All employees $ 100,000
   School District Treasurer $1,000,000
   District Tax Collector $1,000,000
   Claims Auditor $1,000,000

10. OTHER ITEMS
   a) BE IT RESOLVED that the Board of Education readopts all policies in the Highland Central School District Policy Manual in effect of June 30, 2012 at its July 10, 2012 Re-Organization Meeting.
   b) Recommend the Board establishes the mileage reimbursement rate at the approved IRS rate, currently 55.5 cents per mile.
   c) Recommend the establishment of standing Board Sub-Committees and Liaisons as follows for the 2012-2013 members:

   Finance Committee
   Audit Committee
   Support Services Committee
   Negotiations
   HAA
   HTA
   HELPA
   Strategic Planning Committee
   Board Liaisons:
   Ulster County School Boards Association/Legislative Liaison
   CSE/CPSE Liaison
   PTA Liaisons
   DLT Liaison
   CDEP
   Audit Committee Charter
   BE IT RESOLVED that the Board of Education readopts the Audit Committee Charter in effect at its July 10, 2012 Organizational Meeting.
d) Recommend the following individuals to serve on the Committee on Special Education for the 2012-2013 school year:

- **Chairpersons**: Barbara E. Chapman, Dr. Robert Beyer / Others TBD
- **Parent Members**: TBD
- **Psychologist Members**: Dr. Robert Beyer / Others TBD
- **Teacher Members**: Generic approval of all teachers, speech therapists, guidance counselors, social workers, OT’s & PT’s
- **Physicians**: HealthQuest

e) Recommend the following individuals to serve on the Committee on Preschool Special Education for the 2012-2013 school year:

- **Chairpersons**: Barbara E. Chapman, Dr. Robert Beyer / Others TBD
- **Parent Members**: TBD
- **County Representative (Municipality)**: County appointed Pre-School Coordinator
- **Representative of Evaluative Agencies**: Generic approval of all pre-school agency evaluator and agency staff

f) Recommend the Board approves the following individuals to be used as Impartial Hearing Officers on a rotational basis, as needed, during the 2012-2013 school year:

<table>
<thead>
<tr>
<th>Nancy Lederman</th>
<th>Jeffrey Schiro</th>
<th>Lynn Almeleh</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edward Luban</td>
<td>Judith Schneider</td>
<td>Stuart Bauchner</td>
</tr>
<tr>
<td>James Mckeever</td>
<td>Leonard Edward Sienko Jr.</td>
<td>Wendy Brandenburg</td>
</tr>
<tr>
<td>James A. Monk</td>
<td>Craig Tessler</td>
<td>Robert Briglio</td>
</tr>
<tr>
<td>Christine Moore</td>
<td>Elizabeth Truly</td>
<td>Paul Bumbalo</td>
</tr>
<tr>
<td>Leah L. Murphy</td>
<td>Aaron Turetsky</td>
<td>Diane Cohen</td>
</tr>
<tr>
<td>David Nydick</td>
<td>James Walsh</td>
<td>Lana S. Flame</td>
</tr>
<tr>
<td>Janice K. Orland, Ed</td>
<td>Carl L. Wanderman</td>
<td>Dolores F. Freed</td>
</tr>
<tr>
<td>Susan Mills Richmond</td>
<td>Mindy G. Wolman</td>
<td>Robert H. Greenwood</td>
</tr>
<tr>
<td>Kenneth S. Ritzenberg</td>
<td>Joseph Wooley</td>
<td>Lorraine Gross</td>
</tr>
<tr>
<td>George Hunter Roberts</td>
<td>Linda Agoston</td>
<td>George Kandilakis</td>
</tr>
<tr>
<td>Paul Rosen, Esq</td>
<td>Peter Albert</td>
<td>Martin Kehoe lll</td>
</tr>
<tr>
<td>Jerome Schad, Esq</td>
<td>Joan B. Alexander</td>
<td>Dora Lassinger</td>
</tr>
</tbody>
</table>

- **Nancy Lederman**: Jeffrey Schiro, Lynn Almeleh
- **Edward Luban**: Judith Schneider, Stuart Bauchner
- **James Mckeever**: Leonard Edward Sienko Jr., Wendy Brandenburg
- **James A. Monk**: Craig Tessler, Robert Briglio
- **Christine Moore**: Elizabeth Truly, Paul Bumbalo
- **Leah L. Murphy**: Aaron Turetsky, Diane Cohen
- **David Nydick**: James Walsh, Lana S. Flame
- **Janice K. Orland, Ed**: Carl L. Wanderman, Dolores F. Freed
- **Susan Mills Richmond**: Mindy G. Wolman, Robert H. Greenwood
- **Kenneth S. Ritzenberg**: Joseph Wooley, Lorraine Gross
- **George Hunter Roberts**: Linda Agoston, George Kandilakis
- **Paul Rosen, Esq**: Peter Albert, Martin Kehoe lll
- **Jerome Schad, Esq**: Joan B. Alexander, Dora Lassinger

- **g)** Recommend the Board establishes the fee for photocopying of district records at $.25 per page.

- **h)** Recommend the Board establishes the non-instructional substitute rate at Step 1 of the appropriate salary schedule of the HELPA contract.
i) Recommend the Board establishes the instructional substitute rate at $75.00 per day for uncertified individuals, $100.00 per day for certified individuals.

j) Recommend the Board adopts the School Lunch Prices for the 2012-2013 school year:

- School Lunch at Elementary School: $2.50
- School Lunch at Middle School: $2.75
- School Lunch at High School: $2.75
- School Lunch for Eligible Reduced: $0.25
- School Breakfast: $1.25
- Student Milk: $0.50

k) Recommend the Board adopts the following building use rates for the 2012-2013 school year:

<table>
<thead>
<tr>
<th>Weekday Rate (Custodians normal work week)</th>
<th>Classroom</th>
<th>Fields</th>
<th>Cafeteria</th>
<th>Gym</th>
<th>Auditorium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 2 hours use</td>
<td>$20/use</td>
<td>$20/use</td>
<td>$40/use</td>
<td>$40/use</td>
<td>$40/use</td>
</tr>
<tr>
<td>Up to 3 hours use</td>
<td>$30/use</td>
<td>$30/use</td>
<td>$60/use</td>
<td>$60/use</td>
<td>$60/use</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Saturday Rate (Custodial Overtime)</th>
<th>Classroom</th>
<th>Fields</th>
<th>Cafeteria</th>
<th>Gym</th>
<th>Auditorium</th>
</tr>
</thead>
<tbody>
<tr>
<td>$42/hr</td>
<td>$42/hr</td>
<td>$42/hr</td>
<td>$42/hr</td>
<td>$42/hr</td>
<td>$42/hr</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sunday/Holiday Rate</th>
<th>Classroom</th>
<th>Fields</th>
<th>Cafeteria</th>
<th>Gym</th>
<th>Auditorium</th>
</tr>
</thead>
<tbody>
<tr>
<td>$55.50/hr</td>
<td>$55.50/hr</td>
<td>$55.50/hr</td>
<td>$55.50/hr</td>
<td>$55.00/hr</td>
<td></td>
</tr>
</tbody>
</table>

Note: School District reserves the right to set rates and fees above or below the stated schedule depending upon the estimated amount of cost the district shall incur to staff the event.

11. ADJOURNMENT