Highland Central School District
AGENDA
Board of Education Business Meeting
Tuesday, September 4, 2012
6:00 pm Anticipated Motion to go into Executive Session
7:00 pm Regular Meeting held in the High School Cafeteria

Executive Session: Anticipated upon Board Approval
BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:
   The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Call to order and Pledge of Allegiance

Public Comments:
Any topic related to the agenda may be addressed except for personnel or specific student issues.

Protocol for Public Comment

The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda:

- Each speaker shall state their name;
- Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);
- Each speaker shall be limited to a time agreed upon by the Board;
- The Board will not permit discussion involving individual personnel or students;
- Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.

Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.

Acceptance of Reports:
BE IT RESOLVED that the Board of Education acknowledges reviewing the following reports:
- DOT Bus Inspection – August 2012

Personnel:

a) Elimination of Stipend Position:
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the elimination of the following stipend position effective August 29, 2012:
   Claims Auditor
b) Ulster BOCES Appointment:
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of Ulster BOCES as the Claims Auditor for Highland and New Paltz, through the Centralized Business Office, effective August 30, 2012.

c) Lead Evaluator Appointments:
BE IT RESOLVED that pursuant to the requirements of Education Law Section 3012-c and Part 30-2.9 of the Regents Rules, the following persons, having completed all of the required training to be certified by the Board of Education as “Lead Evaluators” for classroom teachers:

Superintendent of Schools: Deborah A. Haab
Assistant Superintendent of Schools: Roseann Bayne

d) Coaching Appointments for Fall 2012 Sports Season:
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of the following individual for the fall 2012 sports season:

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<tr>
<th>Sport</th>
<th>Level</th>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
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<tr>
<td>Boys Soccer</td>
<td>JV</td>
<td>Kevin Brennie</td>
<td>Coach</td>
<td>$1,992.00</td>
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<td>Modified</td>
<td>Ashley Thorpe</td>
<td>Coach</td>
<td>$1,688.00</td>
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<tr>
<td>Football</td>
<td>Modified</td>
<td>Richard Morris</td>
<td>Volunteer Assistant</td>
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e) Probationary Teaching Appointments:
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the teaching appointment of the following individual with an Emergency Conditional Appointment consistent with SAVE legislation requirements:

Kevin Brennie
Position: Social Studies Grade 7-12
Salary: MA Step 6; $60,177
Effective Date: September 1, 2012
Probationary Period: September 1, 2012 – September 1, 2014
Tenure Area: Social Studies
Reason: Replace Sarah Dudley-Lemek

f) Request for Leave of Absence
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the request for a leave of absence for one (1) year as Teaching Assistant at high school:
Alisabeth Loewenthal
Position: Teacher Assistant
Effective Date: August 31, 2012 – June 30, 2013
Purpose: Leave replacement for Silvia Daole

g) Leave Replacements:
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leave replacements for the following individuals with an Emergency Conditional Appointment consistent with SAVE legislation requirements:

Alisabeth Loewenthal
Position: Foreign Language Teacher High School/Middle School
Salary: MA Step 1; $47,175
Effective Date: September 1, 2012 – June 30, 2013
Purpose: Leave replacement for Silvia Daole

Mary Vona
Position: Registered Nurse
Salary: Nurse Schedule, Step 10; $38,174 (will be pro-rated)
Effective Date: September 1, 2012 – November 26, 2012
Purpose: Leave replacement for Aron Harrington

Chelsea Cartica
Position: Sixth (6) Grade Teacher
Salary: BA Step 1; $40,153 (will be pro-rated)
Effective Date: September 1, 2012 – October 22, 2012
Purpose: Leave replacement for Nicole Montaperto

Rachel Fisher
Position: Math Teacher
Salary: BA Step 1; $43,945 (will be pro-rated)
Effective Date: October 3, 2012 – November 29, 2012
Purpose: Leave replacement for Shamien Jansen

Heather Bragg
Position: Guidance Counselor
Salary: MA Step 1; $47,175
Effective Date: September 1, 2012 - June 30, 2013
Purpose: Leave replacement for Kristen Candia

h) Part-Time Teaching Appointments:
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the teaching appointment of the following individual with an Emergency Conditional Appointment consistent with SAVE legislation requirements:

Sharon Adams
Position: Part-Time Foreign Language (.80)
Salary: MA Step 1; $37,740 (pro-rated at 80% of the 100% salary)
Effective Date: September 1, 2012 – June 30, 2013
Purpose: Replacement for Alexandra Walsh

i) Resignation
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the following resignation:

Dorianne Brown
Position: School Psychologist
Effective Date: August 30, 2012
Purpose: Resignation

j) Separation Agreement
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the separation agreement between the Highland Central School District and employee number 01188 effective September 4, 2012.

k) Advisors to Community Outreach Program
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for the position of Community Outreach Organization Representatives through the School In Need of Improvement (SINI) grant:
Christina Osburn
Kevin Rizzo

Business and Operations:

a) Bus BANS:
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves authorizing the purchase of school buses for use by the highland central school district, Ulster county, New York, at a maximum estimated cost of $707,153.24 and authorizing the issuance of obligations of said school district in the amount of $707,153.24 to pay the cost thereof.

WHEREAS, at the 2010, 2011 and 2012 Annual School District Elections and Votes on the Budget of the Highland Central School District, duly called, held and conducted, a majority of the duly qualified voters of said School District voting thereat approved propositions authorizing the purchase school buses and passenger vehicle, as follows:

May 18, 2010 - four (4) school buses at a maximum estimated cost of $357,887.81
May 17, 2011 - four (4) school buses, at a maximum estimated cost of $201,568.84,
and May 15, 2012 - one (1) school bus and one (1) passenger van, at a maximum estimated cost of $147,696.59, for a maximum aggregate estimated cost of $707,153.24; and providing for the levy of a tax therefor to be collected in annual installments, with obligations of said School District to be issued in anticipation
WHEREAS, it is now desired to provide for the financing thereof and for other matters in connection therewith, in accordance with said proposition;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Highland Central School District, Ulster County, New York, as follows:

Section 1. The purchase of nine (9) school buses and one (1) passenger van, for the use of the Highland Central School District, which is not an assessable improvement, is hereby authorized as follows:

One (1) 66-passenger bus, at a cost of $105,172.69;

Three (3) 65-passenger buses, at a cost of $94,077.44 each, for an aggregate amount of $282,232.32;

Three (3) 30-passenger buses, at a cost of $47,280.50 each, for an aggregate amount of $141,841.50;

One (1) 22-passenger wheelchair bus, at a cost of $59,727.34;

One (1) 20-passenger bus/van, at a cost of $43,639.67; and

One (1) 7-passenger vehicle, at a cost of $42,524.00.

Section 2. The aggregate maximum estimated cost of the aforesaid specific purchases is $707,153.24 and the plan for financing thereof is by the issuance of serial bonds of said School District in the amount of $707,153.24, hereby authorized to be issued pursuant to the Local Finance Law and this resolution. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. Such obligations shall be payable from amounts which shall annually be levied on all the taxable real property in said School District, and the faith and credit of said Highland Central School District are hereby pledged for the payment of said obligations and the interest thereon.

Section 3. The bonds, described above, shall be of the denomination of $707,153.24 and shall bear interest at such rate as may be necessary to sell the same, which rate shall be determined in the manner provided in Section 59.00 of the Local Finance Law. Principal and interest on the obligations shall be payable in lawful money of the United States of America, in Federal Funds, at a banking institution to be determined. Such bonds shall be executed in the name of the Highland Central School District by the President of its Board of Education, or the Vice-President in the President's absence, and the corporate seal shall be imprinted thereon and attested by the School District Clerk.
Section 4. It is hereby determined that the period of probable usefulness applicable to the aforesaid specific class of objects or purposes is five (5) years, pursuant to subdivision 29 of paragraph (a) of Section 11.00 of the Local Finance Law. The proposed maturity of the obligations authorized by this resolution will not be in excess of five (5) years.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of said notes, is hereby delegated to the President of the Board of Education, the Chief Fiscal Officer, or to the Vice-President of the Board of Education in the President’s absence. Such bond anticipation note and any renewals shall bear interest and shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law. There are presently no outstanding obligations which have been issued in anticipation of the sale of such obligations.

Section 6. All other matters, except as provided herein, relating to such bonds shall be determined by the President of the Board of Education, including the power to designate such bonds as “qualified tax exempt obligations” pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, if at the time of such designation, such officer is able to certify that: (i) the School District is, and was as of October 23, 1985, a political subdivision of the State of New York; (ii) it is reasonably anticipated that (a) the amount of “qualified tax-exempt obligations”, within the meaning of Section 265(b)(3) of the Code which will be issued by the School District during this calendar year shall not exceed $10,000,000.00 and (b) the bonds do not constitute part of an issue, and are not part of a series of issues issued for a common purpose, exceeding $3,000,000.00 in the aggregate; and (iii) the sum of principal amount of the bonds and the principal amount of any other obligations heretofore designated by the School District during the current fiscal year does not exceed $10,000,000.00. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine.

Section 7. The validity of such obligations may be contested only if:

(a) Such obligations are authorized for an object or purpose for which such School District is not authorized to expend money; or

(b) The provisions of law which should be complied with as of the date of publication of this resolution or a summary thereof are not substantially
complied with and an action, suit or proceeding contesting such validity is
commenced within twenty (20) days after the date of such publication; or

(c) Such obligations are authorized in violation of the provisions of the
Constitution.

Section 8. This resolution, which takes effect immediately, or a summary thereof, shall
be published in a newspaper having general circulation in said School District, together
with a Notice of the School District Clerk, substantially in the form provided in Section
81.00 of the Local Finance Law.

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b) Prior School Year (2011-2012) Budget Transfers:
BE IT RESOLVED that the Board of Education, upon the recommendation of the
Superintendent of Schools, approves the following budget transfers for the prior
school year (2011-2012):
Budget Transfer Number 583  $ 10,239.00
Budget Transfer Number 584  $ 477,284.54
Budget Transfer Number 585  $ 177,356.99
Budget Transfer Number 586  $1,087,922.43
Budget Transfer Number 587  $ 35,120.37

Superintendent Comments: Opening Day Feedback

Board of Education:

Old Business:
  a) Concussion Policy Guidelines - Update
  b) SRO – Update
  c) NYSSBA Conference in September 2012 - Attendance

New Business:
  a) Internal Audit Report Annual Risk Assessment (draft) – Discussion
  b) Audit Committee – Confirm meeting date
  c) Support Services Meeting
  c) Correspondence – Any correspondence received by the Board of Education members may be discussed.
  d) Future BOE Agenda Items

Public Comments: Any topic related to the agenda may be addressed except for personnel or specific student issues.

EXECUTIVE SESSION: ANTICIPATED UPON BOARD APPROVAL
BE IT RESOLVED that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:
1. _____ Matters which will imperil the public safety if disclosed;
2. _____ Any matter which may disclose the identity of law enforcement agent or informer;
3. _____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. _____ Discussions regarding proposed, pending, or current litigation;
5. _____ Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6. _____ The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. _____ The preparation, grading or administration of examinations;
8. _____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange or securities held by such public body, but only when publicity would substantially affect the value thereof.

Adjournment
A HIGHLAND BUS IS A HAPPY BUS AND A SAFE BUS

FROM THE DESK OF MARTIN V. SZOSTAK

TO: MRS. HAAB

FROM: MARTIN V. SZOSTAK

RE: DOT BUS INSPECTIONS

DATE: AUGUST 27 2012

I AM PLEASED TO REPORT THAT BUSES # 137, 139, 140, 141, 143, 146, 147, AND 160 WERE INSPECTED BY DOT INSPECTOR RICH SCIARRA AND ALL EIGHT BUSES PASSED INSPECTION AND WITHOUT A WRITE UP. ALL EIGHT BUSES ARE INSPECTED THROUGH FEBRUARY 27 2013.

ONCE AGAIN THE EFFORTS OF FRAN SORBELLO HAVE NOT GONE UNNOTICED TOWARDS PREPAIRING THE EIGHT BUSES FOR INSPECTION, OUR COMPREHENSIVE MAINTENANCE PROGRAM, OUR SUMMER MAINTENANCE PROGRAM, WHICH ALL REFLECT ON OUR HIGH STANDARDS AND SAFETY RECORD FOR ALL THE STUDENTS WHO RIDE A HIGHLAND CENTRAL SCHOOL DISTRICT BUS.

NOTE: OUR CURRENT DOT PROFILE TO DATE IN NOW 95% PASSING RATE.

RESPECTFULLY SUBMITTED

[Signature]

Martin V. Szostak
WHEREAS, at the 2010, 2011 and 2012 Annual School District Elections and Votes on the Budget of the Highland Central School District, duly called, held and conducted, a majority of the duly qualified voters of said School District voting thereat approved propositions authorizing the purchase school buses and passenger vehicle, as follows:

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for a maximum aggregate estimated cost of $707,153.24; and providing for the levy of a tax therefor to be collected in annual installments, with obligations of said School District to be issued in anticipation thereof; and

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Section 4. It is hereby determined that the period of probable usefulness applicable to the aforesaid specific class of objects or purposes is five (5) years, pursuant to subdivision 29 of paragraph (a) of Section 11.00 of the Local Finance Law. The proposed maturity of the obligations authorized by this resolution will not be in excess of five (5) years.

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Section 6. All other matters, except as provided herein, relating to such bonds shall be determined by the President of the Board of Education, including the power to designate such bonds as “qualified tax exempt obligations” pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, if at the time of such designation, such officer is able to certify that: (i) the School District is, and was as of October 23, 1985, a political subdivision of the State of New York; (ii) it is reasonably anticipated that (a) the amount of “qualified tax-exempt obligations”, within the meaning of Section 265(b)(3) of the Code which will be issued by the School District during this calendar year shall not exceed $10,000,000.00 and (b) the bonds do not constitute part of an issue, and are not part of a series of issues issued for a common purpose, exceeding $3,000,000.00 in the aggregate; and (iii) the sum of principal amount of the bonds and the principal amount of any other obligations heretofore designated by the School District during the current fiscal year does not exceed $10,000,000.00. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall
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(a) Such obligations are authorized for an object or purpose for which such School District is not authorized to expend money; or

(b) The provisions of law which should be complied with as of the date of publication of this resolution or a summary thereof are not substantially complied with and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution, which takes effect immediately, or a summary thereof, shall be published in a newspaper having general circulation in said School District, together with a Notice of the School District Clerk, substantially in the form provided in Section 81.00 of the Local Finance Law.

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HIGHLAND CENTRAL SCHOOL DISTRICT

Business Office, 320 Pancake Hollow Road, Highland, New York 12528
Phone: (845) 691-1008 - Fax: (845) 691-1003

TO: Deborah Haab, Superintendent of Schools
FROM: Louise M. Lynch, Interim Business Administrator
DATE: August 30, 2012
RE: PRIOR SCHOOL YEAR BUDGET TRANSFERS

Please have the Board approve the following budget transfers for the 2011-12 school year as the amounts are in excess of the Board’s policy.

- Budget Transfer Number 583 $ 10,239.00
- Budget Transfer Number 584 $477,284.54
- Budget Transfer Number 585 $177,356.99
- Budget Transfer Number 586 $1,087,922.43
- Budget Transfer Number 587 $ 35,120.37
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<th>(Budget Code)</th>
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Explanation:

Signature: [Signature]
Title: [Title]
Recommend: Approval ✓ Disapproval ( )
Remarks:

Signature: [Signature]
Title: [Title]
Recommend: Approval ✓ Disapproval ( )
Remarks:

Date of Board Resolution: 6/30/2012
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Explanation:

Signature:
Title:

Recommend: Approval Y
Disapproval N

Remarks:

Signature: [Signature]
Title: School Business Administrator
Date: 8/29/12

Recommend: Approval Y
Disapproval N

Remarks:

Signature: [Signature]
Title: Superintendent of Schools
Date: [Date]
### Budget Transfer for 11-12 School Year

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**Total:** $1,087,922.43

---

**Explanation:**

---

**Signature:**

**Title:** School Business Administrator

**Date:** 8/29/2012

---

**Recommend:** Approval √  Disapproval ( )

**Remarks:**

---

**Signature:**

**Title:** Superintendent of Schools

**Date:** 8/30/2012

---

**Date of Board Resolution:**
### 11-12 School Year

#### For Accounting Use Only

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**Total**: $35,120.37

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**Explanation:**

---

**Signature**: [Signature]

**Title**: School Business Administrator

**Recommend**: Approval ✓ Disapproval ❌

**Remarks**: 

---

**Signature**: [Signature]

**Title**: Superintendent of Schools

**Date**: 07/30/2012

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**Date of Board Resolution**