Motion made at 6:07 pm by Kim Sweeney to go into Executive Session; Second by Debbie Pagano; Motion carried with a 7-0 vote.

EXECUTIVE SESSION: (6:07 pm)
BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Motion made at 6:07 pm by Kim Sweeney to exit Executive Session and go into Regular Session; Second by Debbie Pagano; Motion carried with a 7-0 vote.

ATTENDEES:
Board Members Present: Alan Barone, Sue Gilmore, Kim Sweeney, Tom Miller, Debbie Pagano, Mike Reid, Mike Bakatsias

Administrators/Principals/Directors: Deborah Haab, Superintendent of Schools; Roseann Bayne, Assistant Superintendent of Schools, Louise M Lynch, Business Administrator; Barbara E. Chapman, Director of Student Services; Carol Potash, Director of Technology; Joel Freer, Elementary School Principal; Rosann LaManna, Elementary Assistant Principal; Dan Seyler-Wetzel, Middle School Principal; Pete Harris, High School Principal; Sarah Dudley-Lemek, High School Assistant Principal

Student Representative: Nikhil Tikoo (Absent)

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Board President, Alan Barone, called meeting to order at 7:10 pm and the Pledge of Allegiance was recited.
MOMENT OF SILENCE
Moment of silence took place to recognize the awful tragedy that took place at the Boston Marathon.

SPECIAL PRESENTATION
Project Ignition Team (presentation postponed due to scheduling conflicts).

BUDGET PRESENTATION (presentation available at District Office)
Alan Barone, Board President, read responses from the Board regarding correspondence that was received from community members. Such topics included: Music Booster and Safety Attendants/Guard positions.
Louise Lynch, Business Administrator, presented proposal updates for the 2013-2014 school year. Dates for upcoming board meetings are as follows:
- May 7 - Legal Budget Hearing
- May 21 - Budget Vote
- Proposed Budget $38,524,337 (2013-2014)
- Proposed Tax Levy $24,583,397 (2013-2014)
- Levy to Levy Increase 4.3% (remains within the tax levy cap which requires 50% +1 vote support)
- Positions included, which was previously discussed to be considered for elimination, include the following:
  - 4th Grade Teacher (1.0)
  - 5th Grade Teacher (1.0)
  - Music K-12 (18)
  - Guidance Counselor (0.5)
  - English Teacher 7-12 (0.6)
  - Interscholastic Athletics (2012-2013 level)
  - Extracurricular Activities & Clubs (2012-2013 level)
- New positions included in proposed budget:
  - AIS Reading Teacher (0.5)
  - Security Guard (1.0)
  - Security Attendants (2.0)
  - Shared Services (Payroll Services – CBO)

The Board had the following questions/concern/comments:
- Monitor Position vs. Security Attendants
- Concern about using the accrual and tax cert
- The reduction of staffing in science and social studies
- Increased class sizes in middle school and high school
- Enrollment in course selections at high school
- Reduction in clerical support services
- Board members thanked Administration Team for their dedicated efforts during this budget process.

PUBLIC COMMENTS:
The floor was open for public comments.
- Community member expressed concern about
April 16, 2013 Minutes

- class sizes and the impact it may have in science (lab) classes
- Medicaid billing

- Joe Martallaro, High School Music Teacher, spoke about the several accomplishments of the district’s music department. Joe requested the Board to re-consider reductions. Board member Tom Miller acknowledged music department’s accomplishments.

- Emily Peterson, 7th grader and Mary Kassel, 6th grader, expressed the success of the music department by playing their instruments. Afterwards, they asked the Board to please consider having the music department be staffed full-time.

- Randi Rattick, community member, expressed concern on the following:
  - how to accommodate the loss of lessons for music at middle school. Dan Seyler-Wetzel replied a schedule is currently being worked on to accommodate lessons.
  - .6 Position – will this be in am or pm?

- Maria Peterson, community member, expressed concern on the following:
  - scheduling of music staff
  - reduction in music department
  - security cameras at main office door
  - Budget Presentation Report – Deborah Haab stated that the budget to be adopted this evening is for a maximum spending dollar plan.

- Steve Bodgdanowiz, community member, asked about
  - security – what are the requirements of a civil service security guard position.

- Laurie Ward, community member, asked
  - if budget presentation can be posted to web days prior to board meeting
  - about reduction in staffing
  - implementation of APPR system and the effects of staffing

- Jeannie Collabella, community member, asked about
  - schedule of delivery of board packets
  - budget availability on web

ACCEPTANCE OF REPORTS:
BE IT RESOLVED that the Board of Education acknowledges reviewing the following reports:
  b) Claims Auditor Report – March 2013

Motion made by Sue Gilmore; Second by Mike Bakatsias; Discussion: None; Motion carried unanimously with a 7-0 vote.

CURRICULUM AND INSTRUCTION:

a) Principal’s Report: (Reports on file in District Office)
   Joel Freer, Elementary School Principal, updated his report with the following:
   - 115 kindergarten packets have been signed out / 84 returned
   - Ms. Cozzolino and students Isabella MacDaniels and Ishani Bansa were recognized for their accomplishments
   - State testing has started as of today’s date
   - Vandalism that recently took place in hallway with art projects

The Board had the following questions/concerns/comments:
Evening well spent at the ice cream social event

Pete Harris, High School Principal, updated his report with the following:
- Events for the remainder of the year
- Prom April 26
- Common Scoring Day – May 1st
- AP Test Schedule
- Spring Concert May 15
- Underclassmen Academic Awards May 22
- Congratulations to Valedictorian Pratool Gadtuala and Salutatorian Gabrielle Lichtenstein
- National Honor Society Inductions
- Distracted Driving Awareness Week – presented by SADD
- Toronto Trip

The Board had the following questions/concerns/comments:
- Bridge programs with local colleges
- Security for upcoming events (for example prom)

Daniel Seyler-Wetzel, Middle School Principal, updated his report with the following:
- Science Olympiad students did well in Syracuse at the State Competition
- State Testing begins April 16th

The Board did not have any questions or concerns at this time.

b) Director of Student Services Report: (Report on file in District Office)
Director of Student Services, Barbara E. Chapman, updated her report with the following:
- Pointed out article regarding technology and special-needs students

The Board did not have any questions or concerns at this time.

c) Approval of Committee on Special Education Minutes
BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Special Education according to the minutes of the CSE meetings of March 5th, 14th, 20th, 22nd, April 3rd, 4th, and 5th, 2013, and the amendment – no meetings of March 19th and April 3rd, 2013, and authorizes the arrangements for such students’ special education programs and services.

Motion made by Kim Sweeney; Second by Tom Miller; Discussion: None; Motion carried unanimously with a 7-0 vote.

d) Approval of Committee on Preschool Special Education
There are no meetings to report for this period for CPSE.

PERSONNEL:

a) Addendum to Advisor Appointment
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, appoints the following employee as follows:
Carole Delia / Co-Advisor / National Junior Honor Society Middle School

Motion made by Mike Bakatsias; Second by Tom Miller; Discussion: none; Motion carried unanimously with a 7-0 vote.

b) Substitute Teaching Appointments/Non-Teaching Substitute Appointments

A scheduled training session for new substitutes (Teaching and/Non-Teaching) will be held on the evening of April 11th. The new substitute list will be available in May.

BUSINESS AND OPERATIONS:

a) Electric Supply Bid Contract

BE IT RESOLVED that based upon the recommendation of the Superintendent of Schools, the Board approve the contract for Electric Supply with HESS Corporation, which was bid and awarded by Genesee county on February 27, 2013 in accordance with General Municipal Law §103, Subdivision 16.

Motion made by Kim Sweeney; Second by Mike Reid; Discussion: none; Motion carried unanimously with a 7-0 vote.

b) Accept Donation & Budget Increase

BE IT RESOLVED that based upon the recommendation of the Superintendent of Schools the Board of Education accept the donation in the amount of $3,000 from the Highland Lacrosse Club Inc.

Motion made by Kim Sweeney; Second by Tom Miller; Discussion: Sue Gilmore asked about donation amount; Motion carried unanimously with a 7-0 vote.

BE IT RESOLVED that based upon the recommendation of the Superintendent of Schools the Board of Education approves the budget increase of $3,000.

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<th>Appropriations</th>
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<td>Donations</td>
<td>$3,000</td>
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Motion made by Tom Miller; Second by Mike Reid; Discussion: none; Motion carried unanimously with a 7-0 vote.

c) CBO – Payroll Resolution

WHEREAS, the Highland Central School District wishes to transfer its business office function of payroll to the Ulster County BOCES under a Cooperative Services Agreement (CoSer) for the purposes of efficiency and economy; and WHEREAS, the employees currently performing the functions of payroll enjoy certain rights with regard to transfer under Section 70 of the Civil Service; NOW, THEREFORE, in light of the foregoing, it is hereby resolved as follows:

1. That the functions of payroll currently performed by the business office of the Highland Central School District shall be transferred to the Ulster County BOCES under a Cooperative Services Agreement (CoSer) as soon as practicable after the completion of the procedures called for under Section 70 of the Civil Service Law.
2. The Superintendent of Schools and/or the Assistant Superintendent for Business shall provide to the President of the Board of Education and/or the Vice President of the Board a list of the names and titles of those employees substantially engaged in the performance of the functions to be transferred, and shall cause copies of that list to be publicly and conspicuously posted in the offices of the business department, along with a copy of Subdivision 2 of Section 70 of the Civil Service Law, so that the President and/or the Vice President of the Board can certify to the Board of Education of the Ulster County BOCES a list of the names and titles of those employees substantially engaged in the performance of the functions to be transferred, together with a certification that in transferring those functions to the Ulster County BOCES, the Highland Central School district has complied with the provisions and requirements necessary to effect such transfers under Section 70 of the Civil Service Law.

3. This resolution shall take effect upon completion of the requirements set forth under Section 70 of the Civil Service Law.

Motion made by Sue Gilmore; Second by Mike Bakatsias; Discussion: Sue Gilmore asked if HCSD is the first in area to do this. Response was “yes”. Motion carried unanimously with a 7-0 vote.

d) Adoption of the General Budget for the 2013-2014 School Year

BE IT RESOLVED that the Highland Central School District Board of Education adopt the General Fund Budget for the 2013-2014 school year in the amount of $38,524,337 as presented at the April 16, 2013 Board of Education Meeting, and that the following proposition for approval and disapproval of the adopted budget be put on the ballot for the district voters to vote upon at the Annual Budget Vote on May 21, 2013:

“SHALL THE BOARD OF EDUCATION of the Highland Central School District, be authorized to expend the sums of money which will be required for School District purposes for the 2013-2014 fiscal year, in the amount of $38,524,337, and to levy the necessary tax therefore?”

Motion made by Sue Gilmore; Second by Mike Reid; Discussion: none; Motion carried unanimously with a 7-0 vote.

STUDENT REPRESENTATIVE COMMENTS
(Nikhil Tikoo not present)

SUPERINTENDENT COMMENTS
- Congratulated the students involved in the National Honor Society Induction
- April 15th meeting with Senator Flanigan to discuss impact of state assessments and plans for public education in NY State.
- April 22nd Community Expo at high school – Lynda Keech is coordinating this event
- Petitions to run for school board are due in District Office by April 22nd at 5 pm

BOARD OF EDUCATION:

New Business:
a) **School Calendar for 2013-2014**
   
   BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached 2013-2014 school calendar. **Motion made by Tom Miller; Second by Mike Bakatsias; Discussion: snow day policy; school attendance in terms of prom day; Motion carried unanimously with a 7-0 vote.**

b) **BOCES Vote – April 24, 2013 – 9:00am @ HHS**
   
   To be rescheduled at 5:00 pm

c) **Poll Voting Resolution**
   
   RESOLUTION OF THE HIGHLAND CENTRAL SCHOOL DISTRICT, HIGHLAND, NEW YORK, ADOPTED APRIL 16, 2013, APPOINTING THE CHAIRMAN FOR THE BOARD ELECTION TO BE HELD ON MAY 21, 2013 AND APPOINTING THE INSPECTORS OF ELECTION TO ACT AT SUCH ANNUAL DISTRICT MEETING AND ELECTIONS.

   RESOLVED BY THE BOARD OF EDUCATION OF HIGHLAND CENTRAL SCHOOL DISTRICT, ULSTER COUNTY, NEW YORK, AS FOLLOWS:

   Section 1. Pursuant to the provisions of the Education Law, Section 2025, MaryAnn Ingraham, a qualified voter of this School District, is hereby appointed to act as the CHAIRMAN of the ANNUAL DISTRICT MEETING AND ELECTION to be held in the School District on May 21, 2013, and the District is hereby authorized and directed to give written notice of appointment to such qualified voter so appointed by this Board of Education, not later than ten (10) days prior to the Election to be held on May 21, 2013.

   Section 2. Pursuant to the provisions of the Education Law, and being not less than (10) days prior to the holding of the annual District Meeting and Board Election on May 21, 2013 the following qualified voters are hereby appointed to act as INSPECTORS OF ELECTION, and Lisa M. Cerniglio to act as the CHIEF ELECTION INSPECTOR, each to perform such duties and to take such action as prescribed by the Education Law:

   - Barbara Terping
   - Angelo Greico
   - Barbara Vache
   - Pat Winchell
   - Samantha Bacchi
   - Sue Bacchi
   - Kathleen Sweeney
   - Subs:
     - Nicole Bellacicco
     - Michelle McGrath
     - Melissa McGrath
     - Sally Bellacicco
     - Robin Bogdanowicz
     - Gina Hansut
     - Mary Parker
     - Kevin Sweeney
     - Cassidy Woodruff

   and the District Clerk is hereby authorized and directed to give written notice of the appointments so made by the Board to all of the persons so appointed, all not less than
ten (10) days prior to the date of said Annual District meeting and Elections to be held on May 21, 2013.

Section 3. The District Clerk is hereby authorized and directed to notify this Board of Education forthwith if any such persons hereinabove appointed to the respective offices refuses to accept such appointment or fails to serve, in which case this Board of Education is to take such further action as may be authorized in such circumstances pursuant to the Education Law. In the event that this Board of Education is unable to hold a meeting to appoint a qualified voter of this School District to fill a vacancy caused by the refusal of any person herein designated to accept his/her appointment or the failure of any such persons to serve, the District Clerk is hereby authorized to appoint a qualified voter of this School District to fill such vacancy.

Section 4. This resolution shall take effect immediately.

d) **Correspondence**  - No discussion took place at this time.

e) **Future BOE Agenda Items**

**Old Business:**

a) **Capital Project**
There have been eleven (11) responses; five (5) which will be interview with the Support Service Committee.

b) **Board Priorities**
   1) Improving Building Facilities;
   2) Education Improvement;
   3) Improving Community Relations;
   4) Improving Fiscal Fitness
   Discussion took place regarding a plan to move forward for the upcoming school year.

**CLOSING QUESTIONS/CONCERNS/COMMENTS:**
Kim Sweeney asked Louise Lynch about funding for the 2013-2013 Assessment Coordinator position.

Debbie Pagano thanked budget committee for their comprehensive presentations.

**PUBLIC COMMENTS:**
The floor was open for public comment. No comment at this time.

**ADJOURNMENT (9:50 pm)**
Motion made by Mike Bakatsias; Second by Tom Miller; Motion carried unanimously with a 7-0 vote.

**EXECUTIVE SESSION (9:50 pm)**
• Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
• The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

Motion made at 11:28 pm by Mike Bakatsias to return to Regular Session; Second by Tom Miller; Motion carried.

**ADJOURNMENT (11:28 pm)**

Minutes are submitted by,

Lisa M Cerniglia,
District Clerk