Highland Central School District

AGENDA
Board of Education Meeting
Tuesday, January 6, 2015
6:00 pm Executive Session (Pending Board Approval)
7:00 pm Open Meeting
To be held in the High School Cafeteria

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:
Any topic related to the agenda may be addressed except for personnel or specific student issues.

The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.

- Each speaker shall state their name;
- Any questions/concerns be submitted in writing with speaker’s contact information (name/address/phone number);
- Each speaker shall be limited to a time agreed upon by the Board;
- The Board will not permit discussion involving individual personnel or students;
- Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.

Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.

SPECIAL PRESENTATION
Dr. Khoury, District Superintendent, will be discussing “The Direction of Ulster BOCES and New Programs”.

ACCEPTANCE OF REPORTS:
BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):
  a) Board of Education Meeting Minutes – December 16, 2014

CURRICULUM AND INSTRUCTION:

Directors’ Reports:
Each month the Directors of Technology, Food Service, Transportation, Buildings & Grounds, and Athletics will provide the Board with a written update.
PERSONNEL:

a) **Appointment - Leave Replacement**
   BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leave replacement appointment as follows:

   Employee: Marion Hecht  
   Position: School Bus Driver  
   Salary: Grade 10 / $17.68 per hour  
   Effective: January 6, 2015  
   Purpose: Replaced Kevin Nash that replaced Rachael Corcoran

b) **Recommendation for Science Olympiad Advisors**
   BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment in the position of Middle School Science Olympiad Club Advisors for the 2014-2015 school year:
   Employee: Michael Watts  
   Employee: Kevin Rizzo

BUSINESS AND OPERATIONS

a) **Surplus – Excess Technology Equipment**
   BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the request to surplus technology equipment as noted in report.

STUDENT REPRESENTATIVE COMMENTS

SUPERINTENDENT COMMENTS

ASSISTANT SUPERINTENDENT’S COMMENTS

BOARD OF EDUCATION:

**New Business:**

a) **Correspondence** – Any correspondence received by the Board may be discussed.

b) **Future BOE Agenda Items**

**Old Business:**

a) **NYSSBA Membership** – Discussion

b) **Budget & Purchasing Policy** – Discussion

c) **Affordable Care Act (“ACA”) Requirement**

d) **Inter-Municipal Agreement with Ellenville CSD**
January 6, 2015 Agenda

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Inter-Municipal Agreement dated January 6, 2015 and furthermore authorize the Board President to execute such agreement

e) **SINI (School in Need of Improvement)** – Discussion

f) **Alternate Veterans Exemption §458-a** - Discussion

PUBLIC COMMENTS:
Any topic related to the agenda may be addressed except for personnel or specific student issues.

EXECUTIVE SESSION: (Anticipated upon Board approval)
BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:
1. _____ Matters which will imperil the public safety if disclosed;
2. _____ Any matter which may disclose the identity of law enforcement agent or informer;
3. _____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. _____ Discussions regarding proposed, pending, or current litigation;
5. _____ Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6. x _____ The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. _____ The preparation, grading or administration of examinations;
8. _____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange or securities held by such public body, but only when publicity would substantially affect the value thereof.

ADJOURNMENT
Motion made at 6:50 pm by Debbie Pagano to go into Executive Session; Seconded by Tom Miller; Motion carried with a 7-0 vote.

**EXECUTIVE SESSION (6:50 pm)**
BE IT RESOLVED that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topic:

- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Motion made by Mike Bakatsias at 7:04 pm to exit Executive Session; Seconded by Heather Welch; Motion carried with a 7-0 vote.

**ATTENDEES:**
Board Members Present: Alan Barone, Sue Gilmore, Tom Miller, Debbie Pagano, Mike Reid, Mike Bakatsias, Heather Welch

Administrators/Principals/Directors: Deborah Haab, Superintendent of Schools; Sarah Dudley-Lemek, Assistant Superintendent of Schools, Louise Lynch, Business Administrator; Barbara Chapman, Director of Student Services; Robin Hecht, Shared Curriculum Coordinator; Carol Potash, Technology Director; Frank Alfonso, Athletic Director; Joel Freer, Elementary School Principal; Kathleen Sickles, Elementary School Assistant Principal; Daniel Wetzel, Middle School Principal; Meghan Connors, Middle School Assistant Principal

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE (7:15 pm)**
December 16, 2014 Minutes

Board President Alan Barone called meeting to order at 7:15 pm. The Pledge of Allegiance was then recited.

PUBLIC COMMENTS:
The floor was open for public comments. The following comments were made:
- Jack Marguillo, community member, displayed his version of the pay scale in the HTA contract. As a result of discussion that took place, Alan Board instructed Jack to meet with Business Administrator, Louise Lynch, to verify salaries and contract information prior to any future comments regarding this subject.

SPECIAL PRESENTATION
Carol Potash introduced high school teachers Charles Witte and Stephanie Whiston who did an overview on their recent experience on this new learning concept known as Flipped Classroom. The Board had the following questions/concerns/comments:
- Fee involved – currently this is on a trial basis and there is no fee;
- Longevity of IPAD’s;
- Availability of computer service from student’s home;
- Communication between teachers and students via this model. Students can view lesson plan “24/7”.

ACCEPTANCE OF REPORTS:
BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):
   b) Board of Education Meeting Minutes – December 3, 2014
Motion made by Sue Gilmore; Seconded by Mike Bakatsias; Discussion: none; Motion carried with a 7-0 vote.

CURRICULUM AND INSTRUCTION:

a) Principal’s Report: (Reports are on file in District Office)
   Each month the Principals report on important information and events occurring in their schools.
   Joel Freer, Elementary School Principal
       • Correction made on the IBM Grant – amount received is actually $2,000.00;
       • Recognized Karen Bender and the music department for their outstanding winter concert.
   The Board had the following questions/concerns/comments:
       • Acknowledged that this will be the first invitation for a district representative to attend meeting in Albany related to the LAP process/requirements.
   Daniel Seyler-Wetzel, Middle School Principal
       • 1st edition of the school newspaper distributed;
       • December 23rd Staff Holiday Play;
       • Beginning in January there will be a faculty book study. Book title is “Authentic Learning in the Digital Age: Engaging Students Through Inquiry”;
   The Board had the following questions/concerns/comments:
December 16, 2014 Minutes

- Sue Gilmore asked if the AIS numbers reported last month will be consistent. Sue Gilmore asked for updates at upcoming Board meeting.
- Red Cross Emergency Shelter – Board requested updated information on what would be involved.

**Pete Harris, High School Principal** *(Principal or Assistant Principal was not in attendance. The Board is to follow-up in an email to Deborah Haab for any questions or concerns).*

**Director of Student Services Report:** (Report on file in District Office)
Barbara E. Chapman updated the Board on the following:
- Reviewed the Number of In District/Out-of District Special Education Enrollment Report.
- The collaboration between Marlboro Central School and Highland Central School District is doing quite well.
The Board had the following questions/concerns/comments:
- Attendance and Enrollment report – Discussion took place on the attendance numbers as a result of data corrections in School Tools. For example, the number of students-not the number of days- for OSS and ALC.
- Medicaid Consents – Sue Gilmore asked if there is a process of receiving all the Medicaid consents. Barbara Chapman stated, “Yes”.

b) **Approval of Committee on Special Education Minutes**
BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Special Education according to the minutes of the CSE Amendment – No Meetings of November 17<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, and 25<sup>th</sup>, and December 2<sup>nd</sup>, and 5<sup>th</sup>, 2014, and authorizes the arrangements for such students’ special education programs and services.

**Motion made by Debbie Pagano; Seconded by Tom Miller; Discussion: none; Motion carried with a 7-0 vote.**

d) **Approval of Committee on Preschool Special Education**
BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Preschool Special Education according to the minutes of the CPSE meetings of December 2<sup>nd</sup>, the Amendment – No Meeting of November 19<sup>th</sup>; and the Transfer –No Meeting of October 6<sup>th</sup>, and authorizes the arrangements for such students’ special education programs and services.

**Motion made by Tom Miller; Seconded by Debbie Pagano; Discussion: none; Motion carried with a 7-0 vote.**

**PERSONNEL:**  
Motion made by Sue Gilmore to move items “a-e” as a block; Seconded by Mike Reid; Discussion: Deborah Haab clarified positions regarding Leave Replacement and Unpaid Leave of Absence. Motion carried with a 7-0 vote.

a) **Appointment - Coaching**
December 16, 2014 Minutes

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment for the 2014-2015 school year:
Samantha Wacker
Position: Modified Softball Coach
Salary: Pursuant to the 2013-2018 HTA Contract
Effective Date: March 16, 2014

b) **Resignation**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the following resignation:
Employee: Tara Ann Simpson
Position: Lunch Room Monitor
Effective Date: December 23, 2014
Purpose: To be put on substitute list

c) **Extended Unpaid Leave of Absence**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following request to extend the unpaid leave of absence as follows:
Employee: Katie Kurry
Position: Teacher Assistant
Effective Date: Present to February 2, 2015
Purpose: To fill maternity leave of Kara Henry

d) **Leave Replacement**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the request to appoint the following employees as leave replacements as follows:
Employee: Katie Kurry
Position: Special Education Teacher – Elementary School
Effective Date: On or about December 23, 2014 – February 3, 2015

Employee: Carol Redmond
Position: Teacher Assistant – Elementary School
Effective Date: Present to February 3, 2015
Purpose: Continue replacement for Katie Kurry

d) **Substitute Teaching Appointments**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised substitute teaching list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

e) **Non-Teaching Substitute Appointments**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised Non-Teaching substitute list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

f) **Appointment**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment:

Employee: Linda Steinberg
Position: Interim Treasurer
Rate: $30.00 per hour
Effective Date: December 16, 2014

*Motion made by Mike Bakatsias; Seconded by Debbie Pagano; Discussion: none; Motion carried with a 7-0 vote.*

**BUSINESS AND OPERATIONS:**

a) **Inter-Municipal Agreement with Ellenville CSD - TABLED**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Inter-Municipal Agreement dated December 3, 2014 and furthermore authorize the Board President to execute such agreement.

b) **Budget Transfer**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following budget transfer dated November 30, 2014 for the 2014-2015 school year:

- Budget Transfer Number 5573 $254,500.00

*Motion made by Tom Miller; Seconded by Debbie Pagano; Discussion: Thanked Louise Lynch; Motion carried with a 7-0 vote.*

**STUDENT REPRESENTATIVE COMMENTS**
Due to scheduling conflict Danielle Stoner left early. Danielle will update the Board at the following meeting.

**SUPERINTENDENT COMMENTS**
Deborah Haab updated the Board on the following occurrences/topics:

- Wonderful performances recently took place with the band and choral groups at the Elementary, Middle and High School;
- Recognized staff that are incorporating Flipped Learning in their classrooms;
- Updated enrollment projection;
- Hand-Outs were distributed titled; “Parents Get Schooled on New Math Standards” and “Common Core Tests”;
- Happy Holidays to everyone.

The Board had the following questions/comments/concerns:

- Race to the Top Funds – No future funds are available. This expired June 30, 2014.
ASSISTANT SUPERINTENDENT COMMENTS
Sarah Dudley-Lemek updated the Board on the following occurrences/topics:
- SINI (School In Need of Improvement) will be discussed in more detail at upcoming Board meeting in January.

BOARD OF EDUCATION:

New Business:
a) **UCSBA** – Meeting to be held on Thursday, January 8, 2015 at 6 pm. RSVP with District Clerk or Superintendent Secretary.

b) **Correspondence** – No new correspondence was discussed at this time.

c) **Future BOE Agenda Items**
   - John Buonamano, Carol Potash and Deb Kelley are currently reviewing the Procedure & Policy Manual regarding (1) Purchasing and (2) Budget Planning and Development.

PUBLIC HEARING

Old Business:
a) **RPT §467 Aged-Exemption:**

BE IT RESOLVED, that the Board of Education, after having given the public an opportunity to be heard, hereby establishes the income eligibility limits for the partial real property tax exemption applicable to otherwise qualified taxpayers over the age of 65, regarding assessments rolls prepared on the basis of the taxable status date occurring on or after January 1, 2014, as follow:

<table>
<thead>
<tr>
<th>Income Range</th>
<th>Tax exemption</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0 - $29,000.00</td>
<td>50%</td>
</tr>
<tr>
<td>$29,000.01 - $29,999.99</td>
<td>45%</td>
</tr>
<tr>
<td>$30,000.00 - $30,999.99</td>
<td>40%</td>
</tr>
<tr>
<td>$31,000.00 - $31,999.99</td>
<td>35%</td>
</tr>
<tr>
<td>$32,000.00 - $32,899.99</td>
<td>30%</td>
</tr>
<tr>
<td>$32,900.00 - $33,799.99</td>
<td>25%</td>
</tr>
<tr>
<td>$33,800.00 - $34,699.99</td>
<td>20%</td>
</tr>
<tr>
<td>$34,700.00 - $35,599.99</td>
<td>15%</td>
</tr>
<tr>
<td>$35,600.00 - $36,499.99</td>
<td>10%</td>
</tr>
<tr>
<td>$36,500.00 - $37,399.99</td>
<td>5%</td>
</tr>
<tr>
<td>$37,400.00 and above</td>
<td>0%</td>
</tr>
</tbody>
</table>

AND BE IT FURTHER RESOLVED, that the Board of Education hereby provides that any individual otherwise qualified pursuant to the provision of §467 of the Real Property Tax Law, shall be entitled to such real property tax exemption if s/he becomes 65 years of age after the appropriate taxable status date occurring on or after January 1, 2014.
Motion made by Debbie Pagano; Seconded by Mike Reid; Discussion followed on the impact to taxpayers with increasing the income level. Sue Gilmore expressed concern of neighboring school districts not adopting policy to the maximum limit. Motion carried with a 5-2 vote (Sue Gilmore and Heather Welch opposed).

b) **Alternate Veterans Exemption §458-a** – Discussion took place if there were other Districts that adopted this policy. This topic will be discussed further at upcoming Board meeting.

**PUBLIC COMMENTS:**
The floor was open for public comments. No comments were made at this time.

**CLOSING COMMENTS**
Alan Barone wished all a Merry Christmas and Happy Holidays.

Motion made by Tom Miller at 9:10 pm to go into Executive Session; Seconded by Heather Welch; Motion carried with a 7-0 vote.

**EXECUTIVE SESSION: (9:10 pm)**
BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:
1. _____ Matters which will imperil the public safety if disclosed;
2. _____ Any matter which may disclose the identity of law enforcement agent or informer;
3. _____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. _____ Discussions regarding proposed, pending, or current litigation;
5. _____ Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6. _X_ The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. _____ The preparation, grading or administration of examinations;
8. _____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange or securities held by such public body, but only when publicity would substantially affect the value thereof.

Motion made at 11:10 pm by Debbie Pagano to adjourn Executive Session; Seconded by Mike Reid; Motion carried with a 7-0 vote. Motion made by Debbie Pagano to exit Open Meeting; Seconded by Mike Reid; Motion carried.

**ADJOURNMENT (11:10 pm)**

Minutes submitted and recorded by Lisa M. Cerniglia, District Clerk
HIGHLAND CENTRAL SCHOOL DISTRICT
INTRADISTRICT COMMUNICATION

To: Ms. Deborah Haab, Superintendent of Schools
From: Ms. Maria McCarthy, Food Service Director
Date: December 19, 2014
Subject: November 2014 – Activity Report for Foodservices

A) **Highlights:**

1. The required Federal Verification Audit of the free/reduced meal applications has been submitted to the State Education Department.

2. The required second SNAP Download from the State has been completed.

3. Our Thanksgiving meal was served on Thursday, November 13th. We served 920 complete holiday meals.

B) **Meal Counts:**

1) Breakfast – average meal count is now averaging 202 per day. Participation is at 12%. There were 16 serving days.

2) Lunch – average meal count is now 945 per day. Participation is at 55%. There were 16 serving days.

3) Currently 34% of our enrollment qualifies for the free/reduced meal program. This figure is down from 36% last month due to prior year applications expiring.

If you need further information, please contact my office.
GENERAL

- Building use for activities beyond classroom instruction is continuing at a brisk pace. 313 activities for January 2015 scheduled so far.

GROUNDs

- Grounds men are cleaning up leaves and trimming field boundaries. Working on machinery for both winter and summer use. They have also been cleaning up the materials around the barn behind the tennis courts.

FACILITIES

- Kitchen equipment remains an ongoing maintenance issue. Refrigeration being the biggest part of this. Milk coolers at the E/S are old, as are other units; requiring numerous service calls.

- Shades are complete in the M/S and the E/S. H/S shades should be complete or near complete by the BOE meeting of 1/6/2015.

- The surveyors, Robert T. Bolton, PLC, have been on sight a number of times and have so far been working at the H/S. A number of discussions, locating drawings, utilities and other underground infrastructures have been done to provide as much correct information as possible for the Capital Project planning and design phase.

They will begin work at the E/S – M/S campus next week.

- Commissioning of the HVAC controls is still ongoing. We are waiting for Johnson Controls to address some associated mechanical issues with the systems in the E/S and M/S. Once they have exhausted their allotted funds we will then begin to address what we can and possibly leave others to the capital project.

Getting these systems up and running takes a considerable amount our time to work with and assist the vendors to ensure we are getting the optimum performance from the systems. Both Head Custodians in the E/S and M/S are working with the HVAC systems, learning what they do, and what has to be adjusted to obtain the performance we desire. This learning curve takes time and both are doing very well with it.
FACILITIES (continued)

All schools were put into “Holiday” mode for the winter break beginning December 25th. The H/S always works properly; the E/S has some issues but nothing really significant, but the M/S apparently went rogue and started running wild with excess heat. We have been in constant contact with Johnson Controls, Inc. and their vendor TBS to correct this problem. We have been advised a technician will be making a service call to assess the situation as the computer technicians are saying the pneumatic controls have no pressure indicated, as we know not to be true. Circulators have been turned off during the daytime to conserve fuel.

EQUIPMENT

- We are still working on acquiring O&M equipment under the approved referendum. It appears the ability of the school district to “piggy-back” on municipal contracts is essential to obtaining the least cost options.

SCHOOL BUS MAINTENANCE

- As of 12/18/2014, in this year’s inspection cycle, Sixty-three (63) buses have been inspected; two (2) failed, yielding a 95.23% passing rate.

- Three (3) buses are in the process of having the hoods repainted under warranty. #150, #151 and #152

- Bus #161 is going to NY Bus Sales for warranty replacement of the rear cross member due to cracking. This was discovered during a PM check by our mechanics. The HCSD has been advised this may affect all the conventional model buses; seven (7) and possibly nine (9), if the last two (2) delivered were not retrofitted prior to delivery.

- Four (4) Chevrolet van buses are subject to a transmission recall and are being taken to Healy Chevrolet for reprogramming of the transmissions to eliminate a potential transmission overheating problem. #157, #158, #159 and #160.

- One conventional bus had a radiator overflow tank cracking problem which was addressed in-house and relayed to NY Bus Sales as a problem that appeared to have the potential to affect other buses. Subsequently, after considerable pressure, NY Bus agreed to replace two (2) others under warranty with one (1) more bus needing the work completed when they obtain the necessary kit.

PERSONNEL

- Currently there is one (1) evening shift custodial worker position to be filled. A recommendation will be made to the Superintendent prior to the next BOE Meeting.

End of Report
TRANSPORTATION DEPARTMENT
HIGHLAND CENTRAL SCHOOL DISTRICT

TO: Deborah Haab
    Sarah Dudley-Lemek
FROM: Debbie Tompkins
RE: Report to BOE 2.05.2013

1. I would like to ask the Board to consider the hiring or Marion Hecht as a Leave replacement for Rachael Corcoran. (See Attached)

2. 19a examiners Lauriann Marion, Steve Sorbello, Mary Dutka and I will soon start mandatory testing for all bus drivers. This year, drivers will need to pass a Behind the Wheel Driving test, written test and a defensive driving test. All tests need to be completed by the end of April. The Behind the Wheel and the written test are pass/fail tests. If a Driver should fail they may not drive a school bus until passing a retest.

3. New buses #164 and #165 are reregistered and have been assigned to Christine Sorbello and Debbie Southworth who are daily route and trip drivers.

School Bus Safety is ..... One bus stop at a time
Technology Services Report

I. Excess Equipment

Please see attached list of surplus equipment that is obsolete and will be recycled. The equipment pieces listed are at the end of their useful life or cannot be repaired further to be in use. We will recycle with a company known for recycling electronics that will come to the district and cart the items away. We remove some working parts to use for repair and we also remove any hard drives before removal.

Note: The computer models listed (Dell Optiplex) were purchased from 2006 - 2008.

II. Instructional Technology

In December, I submitted a proposal to NYSCATE (NYS Association for Computers and Technologies in Education) for a group of Highland teachers to present at the Spring NYSCATE conference in Wappingers, and the proposal was accepted.

We will work together to come up with a one hour workshop to present on Blended Learning Models and technologies used by our teachers. It is expected that we will have Chris Cozzolino participate using iPads in Science, as well as others using other tools like One Drive that they have applied in their classes this year. This will be a great opportunity for Highland teachers to show what they know! I will give you more information on that as it gets closer.

III. Tech. Support

Work Requests – Since opening of school, there have been 491 Schooldude requests put into the system. Of these, 428 have been completed. I suspect the same number of requests, or more, have been made via phone call and e-mail.

IV. Network / Infrastructure Update

The Tech. Dept. continues to install access points as needed across the district. Our wireless accessibility continues to grow. In the elementary school, we are running a separate network that we can track usage. We are seeing that over 95% of users connecting to the wireless network are using Apple devices. These are personal devices, tracked separately from the district iPads.
# List of Excess / Recyclable Misc. Computer Hardware

<table>
<thead>
<tr>
<th>Manufacturer</th>
<th>Make</th>
<th>Model</th>
<th>S/N</th>
</tr>
</thead>
<tbody>
<tr>
<td>APC</td>
<td>UPS</td>
<td>SUA3000RMXL3</td>
<td>JS0732011691</td>
</tr>
<tr>
<td>APPLE</td>
<td>IMAC</td>
<td></td>
<td>YM84332MZE3</td>
</tr>
<tr>
<td>APPLE</td>
<td>IMAC</td>
<td></td>
<td>YM84332UZE3</td>
</tr>
<tr>
<td>APPLE</td>
<td>IMAC</td>
<td></td>
<td>YM84332XZE3</td>
</tr>
<tr>
<td>APPLE</td>
<td>IMAC</td>
<td></td>
<td>QP9124BU2PN</td>
</tr>
<tr>
<td>APPLE</td>
<td>IMAC</td>
<td></td>
<td>H00320CCE86</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td></td>
<td>H00320X7E86</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>6FP44D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>3CP44D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>HGP44D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>5FVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>8BNQ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>D9NQ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>2HVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>5BP44D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>8DVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>89NQD1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>NA</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>9GVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>5HVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>6GP44D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>DCVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>6HVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>3HP44D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>740</td>
<td>HK1XYH1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>49NQ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>740</td>
<td>2P1XYH1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>FHP44D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>2GVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>FDVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>740</td>
<td>NA</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>HHVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>CGVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>BFVJ2D1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>J4TV91</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>6N05HF1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>745</td>
<td>3P05HF1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>760</td>
<td>DFNCNK1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>760</td>
<td>4HNCNK1</td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td></td>
<td>BGNCK1</td>
</tr>
<tr>
<td>Manufacturer</td>
<td>Model</td>
<td>Serial</td>
<td></td>
</tr>
<tr>
<td>--------------</td>
<td>-------------</td>
<td>-----------</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>DWZBNK1</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>BFCNK1</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>Optiplex</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>DELL</td>
<td>POWER EDGE</td>
<td>2800</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>POWER EDGE</td>
<td>2450</td>
<td></td>
</tr>
<tr>
<td>DELL</td>
<td>LASER PRINTER</td>
<td>1710N</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>280</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>240</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>620</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>OPTIPLEX</td>
<td>740</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>MONITOR</td>
<td>1503FP</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>MONITOR</td>
<td>1504FP</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>MONITOR</td>
<td>E145483</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>MONITOR</td>
<td>E151FPP</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>MONITOR</td>
<td>E151FPP</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>MONITOR</td>
<td>E151FPP</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>DIMENSION</td>
<td>E520</td>
<td></td>
</tr>
<tr>
<td>Dell</td>
<td>POWEREDGE</td>
<td>SC1430</td>
<td></td>
</tr>
<tr>
<td>EPSON</td>
<td>BRIGHTLINK</td>
<td>455Wi</td>
<td></td>
</tr>
<tr>
<td>EPSON</td>
<td>BRIGHTLINK</td>
<td>455Wi</td>
<td></td>
</tr>
<tr>
<td>HP</td>
<td>LASER JET</td>
<td>1022</td>
<td></td>
</tr>
<tr>
<td>HP</td>
<td>LASER JET</td>
<td>1200</td>
<td></td>
</tr>
<tr>
<td>HP</td>
<td>LASER JET</td>
<td>1100</td>
<td></td>
</tr>
<tr>
<td>HP</td>
<td>LASER JET</td>
<td>4250N</td>
<td></td>
</tr>
</tbody>
</table>
### Technology Services Report

<table>
<thead>
<tr>
<th>Brand</th>
<th>Type</th>
<th>Model</th>
<th>Serial Number</th>
<th>Service Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>HP</td>
<td>Color Laser Jet</td>
<td>4600DN</td>
<td>JPHMDG6360</td>
<td>8521</td>
</tr>
<tr>
<td>MITSUBISHI</td>
<td>Projector</td>
<td>XD211U</td>
<td></td>
<td>805911233</td>
</tr>
<tr>
<td>SHARP</td>
<td>Notevision</td>
<td>PG-F262X</td>
<td></td>
<td>805911233</td>
</tr>
<tr>
<td>TOSHIBA</td>
<td>Projector</td>
<td>TLP-XC3000</td>
<td>2-735647</td>
<td>R7M093001694</td>
</tr>
<tr>
<td>VIEWSONIC</td>
<td>Projector</td>
<td>PJD5111</td>
<td></td>
<td>R7M093001694</td>
</tr>
</tbody>
</table>
TRANSPORTATION DEPARTMENT
HIGHLAND CENTRAL SCHOOL DISTRICT
320 Pancake Hollow Road, Highland NY 12528
845-691-1040
fax: 845-691-1047

TO: Deborah Haab
FROM: Debbie Tompkins
RE: Leave Replacement
DATE: December 16, 2014

I would like to recommend that Ms. Marion Hecht be hired as a Leave Replacement for Rachael Corcoran

Position: School Bus Driver
Salary: Grade 10, at $17.68 per hour
Effective: Immediately
Reason: Kevin Nash resigned as Leave Replacement for Rachael Corcoran and was not replaced.
Probation: NA
Comment: Ms. Hecht has been a certified School Bus Driver for over eight years. She has been driving for Highland since the end of September.
          Ms. Hecht has proven to be a professional in her field and is not afraid to take on any challenge.

Documents: Attached or on file
Application: X

Recommended by:__________________________

Debbie Tompkins