EXECUTIVE SESSION (Pending on Board Approval)

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITION

- Valedictorian Ericka Rosenkranse and Salutatorian Jahnvi Bansal
- Student Representative, Danielle Stoner

PUBLIC COMMENTS:

Any topic related to the agenda may be addressed except for personnel or specific student issues.

The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.

- Each speaker shall state their name;
- Any questions/concerns be submitted in writing with speaker’s contact information (name/address/phone number);
- Each speaker shall be limited to a time (approximately 10 minutes) which is agreed upon by the Board;
- The Board will not permit discussion involving individual personnel or students;
- Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.

Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.
ACCEPTANCE OF REPORTS:
BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):
  a) Board of Education Meeting Minutes – May 5, 2015
  b) Treasurer’s Reports – April 2015
  c) General Fund Budget & Revenue Status Reports – April 2015
  d) Food Service Fund Budget & Revenue Status Reports – April 2015
  e) Special Aid Fund Budget & Revenue Status Reports – April 2015
  f) Capital Project - Energy Performance Contract Budget Status Rept. – April 2015

CURRICULUM AND INSTRUCTION:

Directors’ Reports:
Each month the Directors of Technology, Food Service, Transportation, Buildings &
Grounds, and Athletics will provide the Board with a written update.

PERSONNEL:
a) Performance Payment
BE IT RESOLVED that the Board of Education, upon the recommendation of the
Superintendent of Schools, approves the maximum performance payment per the
personal service agreement with the District for the following employees:
  • Pete Miller – Director of Building and Grounds;
  • Carol Potash – Director of Technology

BUSINESS AND OPERATIONS
a) Budget Transfer
BE IT RESOLVED that the Board of Education, upon the recommendation of the
Superintendent of Schools, approves the following budget transfer for the 2014-2015
school year:
  • Budget Transfer Number 9615 $23,000.00

b) Energy Performance Contract Payment
BE IT RESOLVED that the Board of Education, upon the recommendation of the
Superintendent of Schools, hereby acknowledges payment application #8 in the amount
of $81,979 to Johnson Controls.

STUDENT REPRESENTATIVE COMMENTS

SUPERINTENDENT COMMENTS

ASSISTANT SUPERINTENDENT’S COMMENTS

BOARD OF EDUCATION:
New Business:
a) Ulster County BOCES and HCSD Agreement
WHEREAS, Ulster County BOCES ("BOCES" or "Tenant") and the Highland Central School District ("District or "Landlord") entered into a lease agreement (the "Lease"), dated April 12, 2012, for the rental of certain facilities (the Premises") located at the high School Campus of the District, 320 Pancake Hollow Road, Highland, New York, 12528, and
WHEREAS, the term of said Lease is for a period of five (5) years, commencing on July 1, 2012 and expiring on June 30, 2017, or earlier if timely notice of non-renewal is provided by Tenant; and
WHEREAS, the Tenant has given the Landlord timely notice of its intent not to renew the Lease prior to the expiration date;
NOW, THEREFORE, the parties agree as follows:
1. The Lease shall terminate effective June 30, 2015 without further liability to either party.
2. The Landlord hereby waives any claim, cause of action, or other right to the payment of rent under the Lease for the period of April 1, 2015 up through and including June 30, 2015.
3. In consideration for the Landlord’s waiver of rent that is or may become due under the Lease for the period of April 1, 2015 through June 30, 2015, the Tenant agrees to convey to the Landlord the following improvements made to by the Tenant; two (2) multi-zone ductless air conditioning split heat pump system with two (2) air handlers hung on wall in Rooms E-31, E-32 and E-33 with air conditioning condensers located on the roof of the Premises ("Improvements").
4. The District accepts such Improvements “as is” and without any warranty or representation as to the condition of such Improvements. However, the BOCES agrees to sign over and provide the District with any warranties that may currently exist with regard to the Improvements.
5. This Agreement constitutes the entire agreement between the parties, and may not be amended except by mutual agreement of the parties in writing.

b) **Support Services Committee** – Committee discussion. Board member Mike Reid is to be asked to continue on committee as a community member.

c) **Correspondence** – Any correspondence received by the Board may be discussed.

d) **Future BOE Agenda Items**

**Old Business:**

**CLERK’S REPORT**

a) **The Results from the May 19, 2015 Budget Vote**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the below figures as the official results of the May 19, 2015 Budget Vote:
June 2, 2015 Agenda

Proposition No. 1 – School District Budget: $ 40,508,280.00
YES – 610        NO –  294   TOTAL VOTES CAST – 904

Proposition No. 2 – School Bus Purchase: $412,000.00
YES – 566        NO –  337

Proposition 3 – Capital Reserve Fund
YES –  583        NO –  306

b) The Results from the Board of Trustee Election Results
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the below figures as the Board of Education Trustee official results from the May 19, 2015 election:

<table>
<thead>
<tr>
<th>Name of Candidate</th>
<th>Total Votes</th>
<th>Incumbent or New</th>
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</thead>
<tbody>
<tr>
<td>Mike Bakatsias</td>
<td>509</td>
<td>Incumbent</td>
</tr>
<tr>
<td>Debbie Pagano</td>
<td>558</td>
<td>Incumbent</td>
</tr>
<tr>
<td>Ed Meisel *</td>
<td>522</td>
<td>New</td>
</tr>
</tbody>
</table>

*Indicates newly elected board members

PUBLIC COMMENTS:
Any topic related to the agenda may be addressed except for personnel or specific student issues.

EXECUTIVE SESSION: Anticipated upon Board approval
BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:
1. _____ Matters which will imperil the public safety if disclosed;
2. _____ Any matter which may disclose the identity of law enforcement agent or informer;
3. _____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. _____ Discussions regarding proposed, pending, or current litigation;
5.  x  Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6.  x  The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. _____ The preparation, grading or administration of examinations;
8. _____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange or securities held by such public body, but only when publicity would substantially affect the value thereof.

ADJOURNMENT
Highland Central School District

MINUTES
Board of Education Meeting
Tuesday, May 5, 2015
6:00 pm BUDGET HEARING
Executive Session (Pending on Board Approval)
7:00 pm Open Meeting
To be held in the High School Cafeteria

MEETING AVAILABLE LIVESTREAM
THANKS TO STUDENT
JARED SPRAGUE

ATTENDANCE:
Board Members: Alan Barone, President, Sue Gilmore, Vice President (absent), Tom Miller, Debbie Pagano, Mike Reid, Mike Bakatsias, Heather Welch
Administrators/Principals/Directors: Deborah Haab, Superintendent of Schools; Sarah Dudley-Lemek, Assistant Superintendent of Schools; Louise M. Lynch, Business Administrator; Barbara E. Chapman, Director of Student Services; Pete Miller, Building and Grounds Director; Maria McCarthy, Food Services Director; Debbie Tompkins, Assistant Director of Transportation; Pete Harris, High School Principal; Dan Wetzel, Middle School Principal
Student Representative: Danielle Stoner

SPECIAL PRESENTATION – Superintendent of Schools, Deborah Haab, showed video clips of an unforgettable trip for several students to Washington D.C.

BUDGET HEARING (6:07 pm) (Available in District Office and available on Website)
Superintendent of Schools Deborah Haab and Business Administrator Louise Lynch presented a power point presentation for the 2015-2016 school year budget.

The Board had the following questions/concerns/comments:
- Reiterated that that Capital Reserve Fund Proposal of 3 million dollars is to act as a savings account – no increase in school taxes.
- Alan Barone thanked all administrators and directors for putting together this well thought out budget proposal.

MEET THE CANDIDATES
Mike Bakatsias and Debbie Pagano introduced themselves to community. They each shared a few words of their positive experience as board members and hope the voters will continue to support them in the upcoming elections.
Ed Meisel sent his regrets that due to a prior work commitment, was not able to make tonight’s meeting.

CONCLUSION OF BUDGET HEARING  (6:35 pm)

Motion made at 6:35 pm by Mike Bakatsias to go into Executive Session; Second by Heather Welch; Discussion: none; Motion carried with a 6-0 vote.

EXECUTIVE SESSION  (6:40 pm)
BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (7:23)
Pledge of Allegiance was recited and Alan Barone called meeting to Order at 7:23 pm.

SPECIAL PRESENTATION

Students, Alexis Brown, Madeha Shahid, Matthew Munson, Ezra Borel (absent) in the Highland High School Advanced Drawing and Painting class were recognized for their participation in a group art project, partnering with Colombia University last year called, “Blanket Stories”. Blanket Stories is based on a short story inspired by a fable about squabbling siblings who learn the importance of sharing. The fable inspired students to reflect upon childhood memories and highlights. Their paintings were entered and displayed at an international show at Teachers College, Colombia University.

PUBLIC COMMENTS:
The floor was open for public comments.
- Jack Marguilio, stated the following concerns:
  (1) Expressed his disappointment that Board should have remained neutral with the students that have not opted-out of state tests. Alan Barone responded that the students had the same support regardless if they decided to take state test or opt-out of state test.
  (2) Questioned the need for the proposed Mental Health Specialist;
  (3) Salary of teachers/administrators in district;
  (4) Economy in Highland and the cost per student.

The Board had the following comments:
- Deborah Haab corrected Mr. Marguillo that the numbers that he is coming up with are not accurate according the Fiscal Summary from the NYS Education Data Site that is attached with the “Official Proposed Budget”, which is posted in all schools and library.
May 5, 2015

- Mike Reid stated that for the record, the statements that Jack mentioned be omitted from Board minutes and videotaping. This due to his comments being totally inaccurate and misleading.

At 8:10 pm Public Comments were closed.
Ms. Driller, High School Art Teacher, at this time recognized and honored the students that earlier were being recognized for their published book.

ACCEPTANCE OF REPORTS:
BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):
  a) Board of Education Meeting Minutes – April 7, 2015 and April 14, 2015
  b) Treasurer’s Reports – March 2015
  c) General Fund Budget & Revenue Status Reports – March 2015
  d) Food Service Fund Budget & Revenue Status Reports – March 2015
  e) Special Aid Fund Budget & Revenue Status Reports – March 2015

Motion made by Tom Miller; Second by Mike Bakatsias; Discussion: (1) Question enrollment total in report from Sep.-Feb.; (2) Request for Food Service to do a trends report; Motion carried with a 6-0 vote.

CURRICULUM AND INSTRUCTION:

Directors’ Reports:
Each month the Directors of Technology, Food Service, Transportation, Buildings & Grounds, and Athletics provide the Board with a written update.
The Board had no questions.

PERSONNEL:
  a) Retirement
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the resignation for the purpose of retirement from the following employee:
  Employee: Denise Palmateer
  Position: School Bus Driver
  Effective Date: June 30, 2015

Motion made by Mike Bakatsias; Second by Tom Miller; Discussion: none; Motion carried with a 6-0 vote.

BUSINESS AND OPERATIONS
  a) Budget Transfer
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following budget transfer dated April 24, 2015:
  - Budget Transfer Number 8904 $30,207.00
Motion made by Mike Reid; Second by Debbie Pagano; Discussion: none; Motion carried with a 6-0 vote.

STUDENT REPRESENTATIVE COMMENTS
Danielle Stoner updated the Board on the following events/topics:
- Recognized the Board for their composure during Public Session and thanked them for their dedicated service to the Board.
- Advanced Placement (AP) exams being held the week of May 4th and May 11th;
- Highland High School named to Washington Post’s Most Challenging High School List;
The Board had no questions.

SUPERINTENDENT COMMENTS
Deborah Haab updated the Board on the following events/topics:
- Received positive feedback from the recent performance of Crazy Town;
- Acknowledged Anne Marie Meisel for her recognition from the Highland Rotary Club for Service Above Self award;
- Met with House of Delegates to further discuss the state assessments and the new APPR.
- Foreign Language Honor Society Inductions take place May 11th;
- Senior Citizens Prom take place May 14th;
- Upcoming budget information stations to be held at Sunnybrook and Vineyard Commons;
- May 16th is a scheduled information booth at Hannaford’s parking lot.
The Board had the following questions/concerns/comments:
- Debbie Pagano asked about recent article regarding State Testing.

ASSISTANT SUPERINTENDENT’S COMMENTS
Sarah Dudley-Lemek updated the Board on the following events/topics:
- Thanks to Krista Petrosoff and theatre class for their entertaining play, Crazy Town;
- District Wellness Committee;
- River of Dreams project;
- Tour of Organic Garden very impressive;
- Schedule for upcoming Superintendent’s Day forthcoming.
The Board had no questions/concerns/comments.

BOARD OF EDUCATION:
New Business:

a) Back-Up Student Learning Objectives for Educators Evaluated Pursuant to Education Law § 3012-c – Discussion took place.

b) Annual Budget Vote & Election – Eligible voters were encouraged to vote on Tuesday, May 19th. Polls are open from 6:00 a.m. to 9:00 pm at the Highland High School, Band room.

c) Sports Mergers
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following sports merger for the 2015-2016 school year:

- Highland High School Varsity Boys Swim merge with Marlboro Varsity Boys Swim;
- Marlboro High School Varsity Boys Lacrosse merge with Highland Varsity Boys Lacrosse - Tabled;

Motion carried by Debbie Pagano; Second by Mike Reid; Discussion: (1) The Lacrosse merge recommendation is to be Tabled; (2) Debbie Pagano requested an update in regards to the previous requests for Girls Lacrosse team merging with Marlboro High School. Motion carried with a 6-0 vote.

d) **Correspondence** – Any correspondence received by the Board may be discussed.

c) **Future BOE Agenda Items**

**Old Business:**

**UCSBA Annual Dinner** – Mike Bakatsias RVSP that he will be in attendance on May 11th.

**Capital Project – Support Services**
Alan Barone stated that the Support Services team is trying to get a Level 1 approval by Fall 2015 so that construction can begin by summer 2016. If not, approval for the whole project will take place April 2016.

**PUBLIC COMMENTS:**
Any topic related to the agenda may be addressed except for personnel or specific student issues. The floor was open for public comments. No comments were made.

Motion made at 10:00 pm to adjourn meeting by Mike Reid; Second by Heather Welch; Discussion: none; Motion carried with a 6-0 vote.

**Happy Mother’s Day**

**ADJOURNMENT (10:06 pm)**

Minutes submitted and recorded by Lisa M Cerniglia, District Clerk
Instructional Technology

- On May 7th, there were 8 sessions of Technology Workshops set up throughout the High School for most district teachers to participate in.
- Special thanks to Maureen Pesano, Stefanie Whiston, Mark Chiarieri, Chris Cozzolino, Chris Sgro, Katie Reid, John Buonamano, Tom Truscello, Charlie Witte, Alicia Reina, Jenn Bertone, Kevin Rizzo, Lisa Otis and Christina Saylor for their volunteering of their time to present workshops to their peers.
- A total of 42 workshops were held with their help.
- Feedback was very positive and people seemed to like the way the workshops were scheduled.
- Some informative conversations took place regarding our plan for future technology growth, acquiring more devices, and how to better utilize and access technology tools for teaching and learning.
- Chris Faxon and Jim Eckert worked tirelessly to make sure all of the classroom and lab technologies were in place for the day. Special thanks to them for their continued efforts.

Graduation

- Assessing sound alternatives for the HS Grad. Ceremony. The vendor we have used for the past few years is unavailable. More information to come.

Microsoft

- In all likelihood we will have to look at a different licensing agreement with Microsoft during the next school year. We have had a licensing agreement through BOCES in order to access all of the software and operating systems we use. With an agreement, we can upgrade, repair, and deploy whenever we need to and for whatever services we need. (Exchange, Windows, Server, Azure, Security Essentials, Office Suite)
- We just discovered that our current agreement will be expiring so we will need to have something in place for the year 2015 – 16. Just wanted to forewarn you of a possible additional expense in the Tech. Dept. next year.
- I will be reviewing the need and/or most cost effective way of implementing a new agreement for Highland.
- To upgrade our servers over the summer, (Windows Server 2012 R2) we will be purchasing our own licensed products at relatively low cost.
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GENERAL

- Buildings remain in decent condition for this time of the year; actually better than normal. Custodial crews have done well this year in maintaining the buildings.

GROUNDs

- Grounds men are mostly caught up with mowing and trimming the non-playing field areas around the schools. The late spring again made this quite difficult.

- The spring sports schedule has all but come to an end, with baseball being the last to require field preparations.

- We are still working to resolve our water issues for the M/S field. I have not given up on this project yet as we cannot wait for the Capital Project for this to be resolved as we may lose the field entirely as a competition venue.

- The Town of Lloyd Highway Department has reconstructed a catch basin in the H/S parking lot. Once this area has sufficiently settled it will be black topped.

- With the completion of the erection and installation of the additional playground equipment at the E/S and waiting for proper concrete curing times, the custodians are contouring the existing surfaces in preparation for additional playground compliant wood chips to be added to the new and existing playground areas to ensure safety.

FACILITIES

- The public address system in the H/S failed a number of weeks ago but was successfully resuscitated recently. Parts are difficult to acquire, if at all. This system is way beyond end of life. So far we have lucked out. The Capital Project can’t come soon enough for bells, clocks and PA systems at the H/S.

- Ashley-McGraw and M&E Engineering have been on site again this past week to review design progress on plumbing, HVAC, phone systems, camera systems, wireless network, sound systems, clock systems, Unit vent replacements, fire alarm systems and entry systems, among other items we touched on.
Operations & Maintenance
BOE Report
Page 2
June 2, 2015

- June 9th and 10th, 2015 CME associates will be on site to conduct test borings of selected paved parking areas at all three schools, the tennis courts at the H/S and the bleacher area at the M/S. This work is being done for the Capital Project in association with Keplinger Freeman Associates and Ashley-McGraw.

- We have cleared the area in the E/S for the installation of the new freezer being substantially purchased through the grant from the 2014 Equipment Grant awarded form the Child Nutrition Knowledge Center of NYSED.

- We are preparing for moving up ceremonies and graduation at the H/S.

SCHOOL BUS MAINTENANCE

- This year’s school bus inspection cycle beginning April 1, 2015 has completed fourteen (14) buses inspected. All have passed yielding a 100% passing rate for the profile period.

- We are having considerable issues lately with the nine (9) Caterpillar powered buses we have. Some have been out-of-service and we have had work done on injectors by outside vendors and warranty turbo charger work completed by New York Bus Sales on site. With the addition of a new mechanic with a very high level of caterpillar experience we will pursue procuring the necessary computer programs to reduce costs in maintaining these nine (9) buses and possibly eliminate the need for outside services completely on these units. These buses range in age from seven (7) to eleven (11) years old.

PERSONNEL

- A recommendation was made to the Superintendent for the filling on one of the Bus Driver/Mechanic positions vacated by retirement. We will determine our process for filling the other open position after careful evaluation and assessment of the district’s needs.

- We continue to have custodial personnel and bus mechanics driving buses for routes and sports drop offs.

- We are our making our staffing assignments for the summer building cleaning process.
Highland Central School District

Frank Alfonso, Athletic Director
845-691-1031
FAX 845-691-1033

To: Mrs. Haab
Date: May 28, 2015
Subject: Board Update

- High school senior Dorairaj Rammohan has qualified for the State Varsity Boys Tennis Tournament. He is playing May 28th and 29th at Billie Jean King Center in Flushing, Queens. He is the first student ever to qualify in Highland history.

- High School senior Storm Malone will be qualifying in the Varsity Boys Track State tournament. Other students may qualify after their sectional qualifiers on May 28, 2015 at Dietz Stadium.

- Varsity Boys Lacrosse won their section 9 championship game. They are the first ever Highland Section 9 Class B Champions. They played Albany Academy on Wednesday, May 27th, but was defeated in their first state quarter final game. They finished a very strong season after only being a program in existence for three seasons.

- Varsity Baseball won their first quarter final against Liberty on Tuesday. They are playing their sectional semifinal on Thursday, May 28th against Millbrook at home. If they win that game they will play in their championship on Saturday, May 30th, location and team to be determined.

- Varsity Boys Lacrosse, Varsity Girls Track, Varsity Boys Track, Varsity Girls Lacrosse and Varsity Boys Tennis were scholar athlete teams for the spring season. There were 80 student athletes who maintained an average of 90.0 or above and received a certificate from the MHAL for their achievement.

Thank you,

Frank Alfonso
FA/8sm
TRANSPORTATION DEPARTMENT
HIGHLAND CENTRAL SCHOOL DISTRICT

TO: Deborah Haab
Sarah Dudley- Lemek
FROM: Debbie Tompkins
RE: Report to BOE May 28, 2015

- Sports trips are winding down with the exception of baseball. 
  End of year class trips will be ending June 15th

- School Bus Driver annual physicals have been booked for all drivers. They are 
  spread out through the month of June to the beginning of July. This is done in 
  order to remain in compliance under Article 19a New York State Ed.

- Recently the transportation Department mourned the loss of Bus Attendant Jeff 
  Falk on May 14th.

- We have received only two applications for School Bus Drivers and they are 
  presently going through the interview process.

- The office has begun preparing and planning for next year. Linda Calvo has been 
  updating our routing system and collecting data. At this time most bus runs will 
  remain the same with the exception of certain areas of high student volume and 
  number of out of district schools.

School Bus Safety is ..... One bus stop at a time
HIGHLAND CENTRAL SCHOOL DISTRICT
INTRADISTRICT COMMUNICATION

To: Ms. Haab, Superintendent of Schools
From: Ms. Maria McCarthy, Food Service Director
Date: May 27, 2015
Subject: April 2015 – Activity Report for Foodservices

A) Meal Information

- Breakfast – average meal count is now 246 per day. Participation district wide is 14%. These figures only include reimbursable meals, not a la carte sales.

- Lunch – average meal count is now 917 per day. Participation district wide is 54%. These figures only include reimbursable meals, not a la carte sales.

- Our highest enrollment for the month of April is 1783.

- 36% of our student population qualify for free/reduced meal status.

- See attached spreadsheet. This shows a month by month comparison for free, reduced, paid breakfast and lunch meals sold as well as government reimbursement received. Compares the 2013/14 school year to the 2014/15 school year.

B) Highlights

- Coordinated school wide breakfast days on April 14th and 22nd at the Middle school as requested by Mr.Seyler-Wetzel. These were two of the State testing days in April.

- Provided refreshments for the college fair.

- Met with BOCES to analyze the food bids for the 2015/2016 school year.

If you need further information, please contact my office.
### HIGHLAND SCHOOLS
**MONTH BY MONTH COMPARISON 2013/2014 to 2014/2015 School Year**

#### BREAKFAST

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<th>MONTH</th>
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TO: Deborah Haab, Superintendent of Schools
FROM: Louise M. Lynch, School Business Administrator
DATE: May 21, 2015
RE: BUDGET TRANSFERS ~ 2014-15 school year

Please have the Board approve budget transfers totaling $23,000.00 at the next board meeting.

- Budget Transfer Number 9615       $  23,000.00

If you have any questions, let me know.
# Highland CSD 2014-15 Budget Transfer

**Date:** 5/19/2015

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$23,000.00

**Explanation:**

---

**Signature:** ________________________________

**Title:** ________________________________

**Recommend:** Approval (✓) Disapproval ( )

**Remarks:** Arbitration yielded retroactive IRMMA payments to HTA retirees extending back to 3/1/14

---

**Signature:** Louise M. Lynch

**Title:** School Business Administrator

**Date:** 5/19/15

**Recommend:** Approval ( ) Disapproval ( )

**Remarks:**

---

**Signature:** ________________________________

**Title:** Superintendent of Schools

**Date:**

**Date of Board Resolution:**
TO: Deborah Haab, Superintendent of Schools
FROM: Louise M. Lynch, School Business Administrator
DATE: May 12, 2015

RE: Acknowledge Energy Performance Contract Payment

On May 12, 2015, the close out meeting for the Energy Performance Contract was held in the District. ECG, Johnson Controls and the District were present. It was agreed upon that the punch list items had been resolved. It was also acknowledged that with the change in seasons, there was a high likelihood cooling issues may arise. Mr. Straight from Johnson Controls and Mr. Miller agreed they would continue to work collaboratively through those potential unknown issues.

It was further acknowledged that for the purposes of “measurement and value”, the January 1, 2015 date would remain as a result of Johnson Control’s contract language referencing “substantial completion” under section four which is attached for your convenience.

We are in receipt of the final payment application from Johnson Controls. ECG has respectively approved the payment application to release the retainage in the amount of $81,979.

Please have the Board of Education acknowledge the following motion:

**BE IT RESOLVED that** based upon the recommendation of the Superintendent of Schools the Board of Education of Highland Central School District, hereby acknowledges payment application #8 in the amount of $81,979 to Johnson Controls.

Cc: Lisa Cerniglia, District Clerk
    Peter Miller, Facilities Director II
May 28, 2015

Board of Education
Highland Central School District
320 Pancake Hollow Road
Highland, New York 12528

RE:  ECG/Johnson Controls, Inc. Energy Performance Contract

Ladies and Gentlemen of the BOE:

On May 12, 2015, the close out meeting was held for the Energy Performance Contract. In my opinion, as was discussed at this meeting, the contracted work has been completed satisfactorily and the system, parts and pieces are operating. Johnson Controls has been extremely cooperative with follow up on any issues we have experienced with the changing of the seasons, and in reality there probably will be additional issues experienced when we return to the heating season in the fall. This I would consider normal as we fine tune the system(s) for optimum performance, comfort and economy. All which will be verified by the Monitoring & Verification (M&V) phase of this project, which began on January 1, 2015.

I see no reason to not approve the final payment application for the retainage for Johnson Controls, Inc.

If you have any questions or comments, please feel free to contact me.

Peter D. Miller
Facilities Manager II